

RESOLUTION AUTHORIZING EXECUTIVE SESSION

WHEREAS, this Authority is authorized, pursuant to N.J.S.A. 10:4-12 to exclude the public from that portion of this meeting for purposes of discussing specific matters as permitted by N.J.S.A. 10:4-12; and,

WHEREAS, this Authority intends to discuss certain matters which are deemed confidential pursuant to N.J.S.A. 10:4-12, in Executive Session:

WHEREAS, at this time the Authority cannot determine the time when the discussion to be held in Executive Session will be made public but will disclose the minutes of the Executive Session when the need for confidentiality no longer exists.

NOW, THEREFORE, be it resolved by the Sussex County Municipal Utilities Authority that this meeting shall be adjourned to an Executive Session (closed session) and the public will be excluded in order that the Authority may discuss the items listed below, and upon reconvening this public meeting the Chairman will announce, if possible, the time when and the circumstances under which the discussion conducted in Executive Session will be disclosed to the public. This resolution is authorized and allowed by and pursuant to N.J.S.A. 10:4-13.

(1) Any matter which, by express provision of federal law or State statute or rule of court shall be rendered confidential or excluded from the provisions of subsection a. of this section.

The general nature of the subject to be discussed per N.J.S.A. 10:4-13(a):

(2) Any matter in which the release of information would impair a right to receive funds from the Government of the United States.

The general nature of the subject to be discussed per N.J.S.A. 10:4-13(a):

(3) Any material the disclosure of which constitutes an unwarranted invasion of individual privacy such as any records, data, reports, recommendations, or other personal material of any educational, training, social service, medical, health, custodial, child protection, rehabilitation, legal defense, welfare, housing, relocation, insurance and similar program or institution operated by a public body pertaining to any specific individual admitted to or served by such institution or program, including but not limited to information relative to the individual's personal and family circumstances, and any material pertaining to admission, discharge, treatment, progress or condition of any individual, unless the individual concerned (or, in the case of a minor or incompetent, his guardian) shall request in writing that the same be disclosed publicly.

The general nature of the subject to be discussed per N.J.S.A. 10:4-13(a):

- (4) Any collective bargaining agreement, or the terms and conditions which are proposed for inclusion in any collective bargaining agreement, including the negotiation of the terms and conditions thereof with employees or representatives of employees of the public body.

The general nature of the subject to be discussed per N.J.S.A. 10:4-13(a):

- (5) Any matter involving the purchase, lease or acquisition of real property with public funds, the setting of banking rates or investment of public funds, where it could adversely affect the public interest if discussion of such matters were disclosed.

The general nature of the subject to be discussed per N.J.S.A. 10:4-13(a):

- (6) Any tactics and techniques utilized in protecting the safety and property of the public, provided that their disclosure could impair such protection. Any investigations of violations or possible violations of the law.

The general nature of the subject to be discussed per N.J.S.A. 10:4-13(a):

- (7) Any pending or anticipated litigation or contract negotiations other than in subsection b. (4) herein in which the public body is, or may become a party.

The general nature of the subject to be discussed per N.J.S.A. 10:4-13(a):

Sparta Township – White Deer Plaza Connection, Upper Wallkill Nitrate Limitation Litigation

(8) Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer.

The general nature of the subject to be discussed per N.J.S.A. 10:4-13(a):

(9) Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance of, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all the individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting.

The general nature of the subject to be discussed per N.J.S.A. 10:4-13(a):

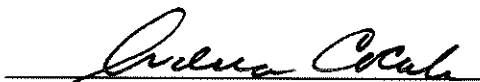
Personnel Matters

(10) Any deliberations of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party as a result of an act or omission for which the responding party bears responsibility.

The general nature of the subject to be discussed per N.J.S.A. 10:4-13(a):

NOW, THEREFORE, be it further resolved by the Sussex County Municipal Utilities Authority that pursuant to N.J.S.A. 10:4-13(b) the time when and the circumstances under which the discussion conducted in closed session of the public body can be disclosed to the public is when the need for confidentiality no longer exists.

Certified as a true copy of the
Resolution adopted by Annual
Reorganization Authority Meeting held
on Wednesday, February 16, 2022.



Andrea Cocula, Secretary

RESOLUTION RE: PREPARATION AND SUBMITTAL OF A GRANT PROPOSAL TO THE NEW JERSEY DEPARTMENT OF ENVIRONMENTAL PROTECTION FOR THE 2020 – 2022 DIVISION OF WATERSHED PROTECTION AND RESTORATION WATER QUALITY RESTORATION GRANTS RFP

WHEREAS, the Wallkill River Watershed Management Group, under the administrative auspices of the Sussex County Municipal Utilities Authority, has previously been awarded grant funding from the New Jersey Department of Environmental Protection to develop and implement Watershed Plans as well as identify and coordinate watershed restoration and stewardship projects throughout Sussex County; and

WHEREAS, the Wallkill River Watershed Management Group has been successful at leveraging these NJDEP grant funds to secure supplemental funding from other grant programs, conservation partners, agencies, and/or organizations; and

WHEREAS, the Wallkill River Watershed Management Group has successfully identified, and now wishes to plan and implement numerous climate and community resiliency projects in Sussex Borough and Wantage Township, and specifically the Papakating Creek and Clove Brook Watersheds; and

WHEREAS, the governing body of the Sussex County Municipal Utilities Authority desires to further the public interest by preparing and submitting a new grant proposal in response to the NJDEP's 2020-2022 Water Quality Restoration Grants RFP to fund these projects; and

WHEREAS, the governing body authorizes that Thomas Varro, SCMUA Executive Director and Nathaniel Sajdak, Watershed Director, or the successor to either office, are authorized to make application for such a grant, if awarded, to execute an agreement with the State, and to execute any amendments thereto which do not increase the Grantee's obligations; and

WHEREAS, the Grantee agrees to comply with all applicable federal, State and municipal laws, rules, and regulations in its performance pursuant to the agreement.

THEREFORE, BE IT RESOLVED, that the SCMUA Board of Commissioners authorize filing an application for said Grant.

Certified as a true copy of the Resolution
adopted by the Authority at their Rescheduled
Meeting held on Wednesday, February 16, 2022.



Andrea Cocula, Secretary

RESOLUTION RE: SCMUA ENDORSEMENT OF THE DIAMOND CHIP REALTY AMENDMENT TO THE SUSSEX COUNTY WATER QUALITY MANAGEMENT PLAN (WQMP)

WHEREAS, Diamond Chip Realty, LLC, Natural Systems Utilities (NSU) is requesting a consent resolution in support of a site-specific amendment to the Sussex County Water Quality Management Plan (WQMP); and

WHEREAS, the documentation was prepared by Natural Systems Utilities, Inc. dated May 2021, revised January 2022, and received by SCMUA on February 7, 2022; and

WHEREAS, the WQMP Amendment proposes an approximate 860,480 sq foot warehouse and 20,000 sq foot office space located along 33 Demarest Road (Block 12008, Lot 23); and

WHEREAS, the projected wastewater flow for the additional infrastructure is 10,000 gallons per day (gpd); and

WHEREAS, all wastewater generated onsite will be treated onsite by a membrane bioreactor (MBR) system prior to onsite groundwater recharge; and

WHEREAS, the proposed project and WQMP Amendment has been endorsed by Resolution by Sparta Township dated October 27, 2021; and

WHEREAS, the applicant was notified on April 9, 2020 that no determination can be made by the New Jersey Highlands Council until formal submission to the NJDEP occurs; and

WHEREAS, the applicant has appeared before the Policy Advisory Committee (PAC) to the Sussex County Water Quality Management Agency (SCWQMA) at its regular meeting on January 13, 2022 and addressed the comments and questions of the PAC members and County staff on February 3, 2022; and

WHEREAS, the WMP/WQMP Amendment is scheduled to be preliminarily adopted by the PAC/SCWQMA via Resolution on March 3, 2022; and

WHEREAS, the SCMUA was identified as an “affected party” to this matter as defined in N.J.A.C 7:15; and

WHEREAS, the SCMUA has been requested to provide consent/endorsement of the proposed WMP/WQMP Amendment and has reviewed the documents; and

WHEREAS, the SCMUA application review fee has not been paid by applicant.

NOW, THEREFORE, BE IT RESOLVED, by the Commissioners of the Sussex County Municipal Utilities Authority that:

- I. The application for WQMP Amendment endorsement for the construction of the referenced project are conditionally approved/endorsed by the SCMUA, subject to satisfactory resolution of the following item:
 - A. Payment of review fee for proposed project in accordance with the Authority's FY 2022 Rate Schedule.
 - B. Receipt of WMP/WQMP Amendment adoption by the PAC/SCWQMA via Resolution.
- II. This Resolution shall be effective in accordance with applicable law.
- III. SCMUA Staff and Professionals are directed and empowered to take any and all action necessary to effect this Resolution.
- IV. A copy of this resolution shall be forwarded to the Sussex County Board of Chosen Freeholders, Sparta Township, Diamond Chip Realty LLC, Natural Systems Utilities (NSU), and the PAC/SCWQMA.

Certified as a true copy of the Resolution
Adopted by the Authority at their Regular
Meeting held on February 16, 2022.



Andrea Cocula, Secretary

RESOLUTION RE: AMENDING THE SCMUA'S FY2022 UPPER WALLKILL FACILITIES BUDGET

WHEREAS, the Sussex County Municipal Utilities Authority (SCMUA) introduced and subsequently adopted its FY2022 Budget on November 24, 2021; and

WHEREAS, due to project status and revised program priorities, the SCMUA has determined it is necessary and proper to amend the Upper Wallkill Facilities Operating Budget to reallocate certain Capital Outlay expenditures (no increase in overall budget amount); and

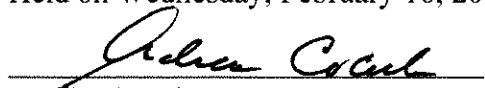
WHEREAS, N.J.A.C. 5:31 – 2.8 provides that all budget amendments shall be approved by resolution.

THEREFORE, BE IT RESOLVED, that the adopted FY2022 SCMUA Upper Wallkill Facilities Budget ending November 30, 2022 be amended as follows:

<u>Expenses</u>	<u>From</u>	<u>To</u>
Capital Outlay		
UW3601 – Replacement Pumps	\$40,000	\$36,000
UW3603 – Repl. Elect. Poles/Equip	\$30,000	\$34,000
Total	\$70,000	\$70,000

BE IT FURTHER RESOLVED, that two copies of this resolution shall be filed with the Director of the Division of Local Governmental Services.

Certified as a true copy of the Resolution adopted by the Authority At their Regular Authority Meeting Held on Wednesday, February 16, 2022.


Andrea Cocula, Secretary

Date: February 16, 2022

	Aye	<u>Recorded Vote</u>		
		Nay	Abstain	Absent
K. Meyer	x			
J. Drake	x			
R. Petillo	x			
T. Madsen	x			
A. Cocula	x			
W. Dietz	x			
J. Wesley	x			
J. Finkeldie	x			
R. Dabinett	x			

Approved _____, 2022

Director, Division of Local Governmental Services

RESOLUTION OF THE SUSSEX COUNTY MUNICIPAL UTILITIES AUTHORITY AMENDING AND SUPPLEMENTING THE 2020 NJIB NOTE RESOLUTION (AS DEFINED HEREIN) TO INCREASE THE AMOUNT OF NOTES AUTHORIZED BY \$2,000,000

WHEREAS, the Sussex County Municipal Utilities Authority (the "Local Unit" or the "Authority") had determined that there exists a need to construct a project consisting of the Leachate Pump Station and Force Main Project including, but not limited to, a pumping station and force main to convey landfill leachate to the Upper Walkkill Water Pollution Control Facility (the "Project");

WHEREAS, on January 4, 2017, the Authority adopted a resolution entitled "BOND RESOLUTION OF THE SUSSEX COUNTY MUNICIPAL UTILITIES AUTHORITY AUTHORIZING AND APPROVING THE ISSUANCE OF NOT TO EXCEED \$11,500,000 OF THE AUTHORITY'S SOLID WASTE REVENUE BONDS OR PROJECT NOTES (LANDFILL EXPANSION PROJECT) IN ONE OR MORE SERIES; AUTHORIZING AND APPROVING THE PREPARATION OF DISCLOSURE AND RELATED FINANCING DOCUMENTS; AUTHORIZING AND DELEGATING TO THE ADMINISTRATOR THE POWER TO AWARD AND SELL SAID BONDS; AND DETERMINING CERTAIN OTHER MATTERS IN CONNECTION THEREWITH" (the "Master Bond Resolution"); and

WHEREAS, on February 18, 2018, the County of Sussex, in the State of New Jersey (the "County"), adopted resolution number 121-2018 entitled "APPROVAL AND CONSENT OF THE SUSSEX COUNTY BOARD OF CHOSEN FREEHOLDERS PURSUANT TO THE 1987 COUNTY AGREEMENT OF THE SUSSEX COUNTY MUNICIPAL UTILITIES AUTHORITY'S LEACHATE PUMP STATION AND FORCE MAIN PROJECT AND THE ISSUANCE BY THE SUSSEX COUNTY MUNICIPAL UTILITIES AUTHORITY OF SOLID WASTE REVENUE BONDS OR PROJECT NOTES (LEACHATE PUMP STATION AND FORCE MAIN PROJECT) AND AUTHORIZING CERTAIN COUNTY OFFICERS AND OFFICIALS TO EXECUTE VARIOUS DOCUMENTS IN CONNECTION THEREWITH" (the "2018 County Resolution"); and

WHEREAS, on March 21, 2018, the Authority adopted a resolution entitled "SUPPLEMENTAL RESOLUTION OF THE SUSSEX COUNTY MUNICIPAL UTILITIES AUTHORITY AUTHORIZING THE ISSUANCE OF THE AUTHORITY'S NOT TO EXCEED \$8,300,000 COUNTY-SECURED SOLID WASTE REVENUE BONDS OR PROJECT NOTES (LEACHATE PUMP STATION AND FORCE MAIN PROJECT)" (the "2018 Supplemental Resolution"); and

WHEREAS, on May 6, 2020, the Authority adopted a resolution entitled " RESOLUTION OF THE SUSSEX COUNTY MUNICIPAL UTILITIES AUTHORITY, DETERMINING THE FORM AND OTHER DETAILS OF ITS "NOTE RELATING TO THE WATER BANK FINANCING PROGRAM OF THE NEW JERSEY INFRASTRUCTURE BANK", TO BE ISSUED IN THE PRINCIPAL AMOUNT OF UP TO \$8,300,000, AND PROVIDING FOR THE ISSUANCE AND SALE OF SUCH NOTE TO THE NEW JERSEY INFRASTRUCTURE BANK, AND AUTHORIZING THE EXECUTION AND DELIVERY OF SUCH NOTE BY THE SUSSEX COUNTY MUNICIPAL UTILITIES AUTHORITY IN FAVOR OF THE NEW JERSEY INFRASTRUCTURE BANK, ALL PURSUANT TO THE WATER BANK CONSTRUCTION FINANCING PROGRAM OF THE NEW JERSEY INFRASTRUCTURE BANK" (the "2020 NJIB Note Resolution"); and

WHEREAS, on August 27, 2020, pursuant to the Master Bond Resolution, the 2018 County Resolution, the 2018 Supplemental Resolution and the 2020 NJIB Note Resolution, the Authority issued through the New Jersey Infrastructure Bank a \$7,479,947 County-Secured Solid Waste Project Note (Leachate Pump Station and Force Main Project); and

WHEREAS, the Authority, due to certain unforeseen required Project changes, as described herein, needed to authorize an increase of an additional \$2,000,000 in bonds or projects notes (from a not to exceed amount of \$8,300,000 to a not to exceed amount of \$10,300,000) to provide for the unforeseen required Project changes by way of both scope and expenses including, but not limited to, (1) Excessive Rock Excavation for the Force Main Pipe along the easement; (2) Additional Paving along Route 94, per NJDOT requirements; and (3) changes in Horizontal Directional Drill No. 2 due to subsurface encounters; and

WHEREAS, on July 14, 2021, the County adopted resolution number 246-2021, entitled "AMENDING AND RESTATING RESOLUTION NUMBER 121-2018 HERETOFORE DULY ADOPTED BY THE BOARD OF CHOSEN FREEHOLDERS (NOW BOARD OF COUNTY COMMISSIONERS) ON FEBRUARY 28, 2018 AND ENTITLED "APPROVAL AND CONSENT OF THE SUSSEX COUNTY BOARD OF CHOSEN FREEHOLDERS PURSUANT TO THE 1987 COUNTY AGREEMENT OF THE SUSSEX COUNTY MUNICIPAL UTILITIES AUTHORITY'S LEACHATE PUMP STATION AND FORCE MAIN PROJECT AND THE ISSUANCE BY THE SUSSEX COUNTY MUNICIPAL UTILITIES AUTHORITY OF SOLID WASTE REVENUE BONDS OR PROJECT NOTES (LEACHATE PUMP STATION AND FORCE MAIN PROJECT) AND AUTHORIZING CERTAIN COUNTY OFFICERS AND OFFICIALS TO EXECUTE VARIOUS DOCUMENTS IN CONNECTION THEREWITH" approving and consenting to the undertaking of the unforeseen required changes and the issuance of the additional \$2,000,000 cost increase for a not to exceed \$10,300,000 aggregate principal amount of Solid Waste Revenue Bonds or Project Notes; and

WHEREAS, on October 6, 2021, the Authority adopted a resolution entitled "2021 SUPPLEMENTAL RESOLUTION OF THE SUSSEX COUNTY MUNICIPAL UTILITIES AUTHORITY AUTHORIZING THE ISSUANCE OF AN ADDITIONAL NOT TO EXCEED \$2,000,000 SOLID WASTE REVENUE BONDS OR PROJECT NOTES (LEACHATE PUMP STATION AND FORCE MAIN PROJECT)"; and

WHEREAS, the Authority now desires to amend the 2020 NJIB Note Resolution to increase the note amount from an aggregate principal amount of up to \$8,300,000 to an aggregate principal amount of up to \$10,300,000.

NOW, THEREFORE, BE IT RESOLVED by the members of the Local Unit, as follows:

Section 1. The not to exceed amount as stated in the 2020 NJIB Note Resolution is hereby amended from \$8,300,000 to \$10,300,000. Therefore, the aggregate principal amount of Notes to be issued shall be in an amount of up to \$10,300,000.


Section 2. Except as expressly amended hereby, the 2020 NJIB Note Resolution shall remain in full force and effect.

CERTIFICATE

I, ANDREA COCULA, Secretary of The Sussex County Municipal Utilities Authority (the "Authority"), DO HEREBY CERTIFY that the above resolution entitled " RESOLUTION OF THE SUSSEX COUNTY MUNICIPAL UTILITIES AUTHORITY AMENDING AND SUPPLEMENTING THE 2020 NJIB NOTE RESOLUTION (AS DEFINED HEREIN) TO INCREASE THE AMOUNT OF NOTES AUTHORIZED BY \$2,000,000" (the "Resolution") was duly adopted by the Authority at a regular meeting held on February 16, 2022 duly called and held in full compliance with the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq., at which meeting a quorum was present and acting throughout, and that said Resolution is a true and correct copy thereof and of the whole appearing in the books and records of the Authority as of the date hereof.

IN WITNESS WHEREOF, I have set my hand and affixed the official seal of the Authority this 16th day of February, 2022.

(SEAL)



ANDREA COCULA,
Secretary

RESOLUTION AMENDING AND RESTATING RESOLUTION HERETOFORE DULY ADOPTED BY THE SUSSEX COUNTY MUNICIPAL UTILITIES AUTHORITY ON MAY 6, 2020 AND ENTITLED "RESOLUTION AUTHORIZING THE EXECUTION AND DELIVERY OF LOAN AGREEMENTS TO BE EXECUTED BY THE SUSSEX COUNTY MUNICIPAL UTILITIES AUTHORITY AND EACH OF THE NEW JERSEY INFRASTRUCTURE BANK AND THE STATE OF NEW JERSEY, ACTING BY AND THROUGH THE DEPARTMENT OF ENVIRONMENTAL PROTECTION, AND FURTHER AUTHORIZING THE EXECUTION AND DELIVERY OF AN ESCROW AGREEMENT, ALL PURSUANT TO THE STATE FISCAL YEAR 2020 NEW JERSEY WATER BANK (OR SUCH OTHER YEAR OF DESIGNATION AT DELIVERY)"

NOW, THEREFORE, BE IT RESOLVED by the members of the Local Unit (as defined herein), as follows:

Section 1. Resolution heretofore duly adopted by the Local Unit on May 6, 2020 and entitled, "RESOLUTION AUTHORIZING THE EXECUTION AND DELIVERY OF LOAN AGREEMENTS TO BE EXECUTED BY THE SUSSEX COUNTY MUNICIPAL UTILITIES AUTHORITY AND EACH OF THE NEW JERSEY INFRASTRUCTURE BANK AND THE STATE OF NEW JERSEY, ACTING BY AND THROUGH THE DEPARTMENT OF ENVIRONMENTAL PROTECTION, AND FURTHER AUTHORIZING THE EXECUTION AND DELIVERY OF AN ESCROW AGREEMENT, ALL PURSUANT TO THE STATE FISCAL YEAR 2020 NEW JERSEY WATER BANK (OR SUCH OTHER YEAR OF DESIGNATION AT DELIVERY)", is hereby amended and restated in its entirety, as follows:

"WHEREAS, the Sussex County Municipal Utilities Authority (the "Local Unit"), in the County of Sussex, New Jersey, has determined that there exists a need within the service area of the Local Unit to undertake a project consisting of the Leachate Pump Station and Force Main Project including, but not limited to, a pumping station and force main to convey landfill leachate to the Upper Walkkill Water Pollution Control Facility, and additionally including excessive rock excavation for the force main pipe along the easement, additional paving along Route 94, per NJDOT requirements, and changes in horizontal directional drill No. 2 due to subsurface encounters (collectively, the "Project") as defined in each of that certain Loan Agreement (the "I-Bank Loan Agreement") to be entered into by and between the Local Unit and the New Jersey Infrastructure Bank (the "I-Bank") and that certain Loan Agreement (the "Fund Loan Agreement", and together with the I-Bank Loan Agreement, the "Loan Agreements") to be entered into by and between the Local Unit and the State of New Jersey, acting by and through the New Jersey Department of Environmental Protection (the "State"), all pursuant to the State Fiscal Year 202[-] New Jersey Water Bank (or such other year of designation at delivery) (the "Program");

WHEREAS, the Local Unit has determined to finance the acquisition, construction, renovation or installation of the Project with the proceeds of a loan to be made by each of the I-Bank (the "I-Bank Loan") and the State (the "Fund Loan", and together with the I-Bank Loan, the "Loans") pursuant to the I-Bank Loan Agreement and the Fund Loan Agreement, respectively;

WHEREAS, to evidence the Loans, each of the I-Bank and the State require the Local Unit to authorize, execute, attest, authenticate if applicable, and deliver the Local Unit's County-Guaranteed Solid Waste Revenue Bonds, Series 202[-], to the I-Bank (the "I-Bank Loan Bond") and County-Guaranteed Solid Waste Revenue Bonds, Series 202[-], to the State (the "Fund Loan Bond", and together with the I-Bank Loan Bond, the "Local Unit Bonds"), said Local Unit

Bonds to be issued in an aggregate principal amount not to exceed \$10,300,000, pursuant to the terms of applicable law and the Loan Agreements;

WHEREAS, the I-Bank and the State have expressed their desire to close in escrow the making of the Loans, the issuance of the Local Unit Bonds and the execution and delivery of the Loan Agreements, all pursuant to the terms of an Escrow Agreement (the "Escrow Agreement") to be entered into by and among the I-Bank, the State, the Local Unit, the escrow agent named therein and [Name of Trustee], as trustee for the holders of the Local Unit Bonds.

NOW, THEREFORE, BE IT RESOLVED by the governing body of the Local Unit as follows:

Section 1. The I-Bank Loan Agreement, the Fund Loan Agreement and the Escrow Agreement (collectively, the "Financing Documents") are hereby authorized to be executed and delivered on behalf of the Local Unit by either the Chairman, Vice Chairman, Comptroller/Treasurer or the Executive Director in substantially the forms attached hereto as Exhibits A, B and C, respectively, with such changes as the Chairman, Vice Chairman, Comptroller/Treasurer or the Executive Director of the Local Unit (each an "Authorized Officer"), in their respective sole discretion, after consultation with counsel and any advisors to the Local Unit (collectively, the "Local Unit Consultants") and after further consultation with the I-Bank, the State and their representatives, agents, counsel and advisors (collectively, the "Program Consultants", and together with the Local Unit Consultants, the "Consultants"), shall determine, such determination to be conclusively evidenced by the execution of such Financing Documents by an Authorized Officer as determined hereunder. The Secretary of the Local Unit is hereby authorized to attest to the execution of the Financing Documents by an Authorized Officer of the Local Unit as determined hereunder and to affix the corporate seal of the Local Unit to such Financing Documents.

Section 2. The Authorized Officers of the Local Unit are hereby further severally authorized to (i) execute and deliver, and the Secretary of the Local Unit is hereby further authorized to attest to such execution and to affix the corporate seal of the Local Unit to, any document, instrument or closing certificate deemed necessary, desirable or convenient by the Authorized Officers or the Secretary of the Local Unit, as applicable, in their respective sole discretion, after consultation with the Consultants, to be executed in connection with the execution and delivery of the Financing Documents and the consummation of the transactions contemplated thereby, which determination shall be conclusively evidenced by the execution of each such certificate or other document by the party authorized hereunder to execute such certificate or other document, and (ii) perform such other actions as the Authorized Officers deem necessary, desirable or convenient in relation to the execution and delivery thereof.

Section 3. This resolution shall take effect immediately.


Section 4. Upon the adoption hereof, the Secretary of the Local Unit shall forward certified copies of this resolution to John M. Cantalupo, Esq. Archer & Greiner P.C., bond counsel to the Local Unit, and Richard T. Nolan, Esq., McCarter & English, LLP, bond counsel to the I-Bank."

CERTIFICATE

I, ANDREA COCULA, Secretary of The Sussex County Municipal Utilities Authority (the "Authority"), DO HEREBY CERTIFY that the above resolution entitled "RESOLUTION AMENDING AND RESTATING RESOLUTION HERETOFORE DULY ADOPTED BY THE SUSSEX COUNTY MUNICIPAL UTILITIES AUTHORITY ON MAY 6, 2020 AND ENTITLED "RESOLUTION AUTHORIZING THE EXECUTION AND DELIVERY OF LOAN AGREEMENTS TO BE EXECUTED BY THE SUSSEX COUNTY MUNICIPAL UTILITIES AUTHORITY AND EACH OF THE NEW JERSEY INFRASTRUCTURE BANK AND THE STATE OF NEW JERSEY, ACTING BY AND THROUGH THE DEPARTMENT OF ENVIRONMENTAL PROTECTION, AND FURTHER AUTHORIZING THE EXECUTION AND DELIVERY OF AN ESCROW AGREEMENT, ALL PURSUANT TO THE STATE FISCAL YEAR 2020 NEW JERSEY WATER BANK (OR SUCH OTHER YEAR OF DESIGNATION AT DELIVERY)" (the "Resolution") was duly adopted by the Authority at a regular meeting held on February 16, 2022 duly called and held in full compliance with the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq., at which meeting a quorum was present and acting throughout, and that said Resolution is a true and correct copy thereof and of the whole appearing in the books and records of the Authority as of the date hereof.

IN WITNESS WHEREOF, I have set my hand and affixed the official seal of the Authority this 16th day of February, 2022.

(SEAL)



ANDREA COCULA,
Secretary

RESOLUTION RE: AUTHORIZING EXECUTION OF A PROFESSIONAL SERVICES AGREEMENT WITH THE FIRM OF CLEARY GIACOBBE ALFIERI JACOBS, LLC FOR THE FURNISHING OF GENERAL LEGAL COUNSEL SERVICES FOR THE SUSSEX COUNTY MUNICIPAL UTILITIES AUTHORITY - FEBRUARY 2, 2022 TO FEBRUARY 1, 2023

WHEREAS, there exists a need for the retention of General Legal Counsel Services for the Sussex County Municipal Utilities Authority; and

WHEREAS, pursuant to N.J.S.A. 19:44A-20.4 et. seq. the SCMUA determined to utilize the Fair and Open Process to select General Legal Counsel; and

WHEREAS, a notice was published on the SCMUA's website soliciting such professional services; and

WHEREAS, the SCMUA determined to appoint the firm of Cleary Giacobbe Alfieri Jacobs, LLC, 169 Ramapo Valley Road, Upper Level 105, Oakland, NJ 07436 as General Legal Counsel based on the proposal received on January 14, 2022; and

WHEREAS, the terms of the professional services to be rendered are set forth in the attached contract, based on a fee of \$900 per month for bi-monthly Board of Commissioner meetings (less any credit for cancelled and/or rescheduled meetings per agreement) and an hourly rate of \$160 for attorneys; and

WHEREAS, the SCMUA Treasurer has certified funds available in the FY2022 Operating Budget; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et. seq.) requires that the Resolution authorizing the award of contracts for professional services and the contract itself must be available for public inspection.

NOW, THEREFORE, BE IT RESOLVED by the Sussex County Municipal Utilities Authority, County of Sussex, State of New Jersey, as follows:

1. The Chairman and Secretary of the Sussex County Municipal Utilities Authority are hereby authorized and directed to execute the attached agreement with the firm of Cleary Giacobbe Alfieri Jacobs, LLC, 169 Ramapo Valley Road, Upper Level 105, Oakland, NJ 07436 for the providing of General Legal Counsel Services for the Authority.
2. The contract is awarded under the Fair and Open Process as a professional service in accordance with N.J.S.A 19:44A-20.4 et. seq. of the "New Jersey Local Unit Pay to Play" law because the work required is to be done by a licensed attorney-at-law of the State of New Jersey.
3. This Resolution shall take effect in accordance with N.J.S.A. 40:14B-14(e)2.

Certified as a true copy of the Resolution
adopted by the Authority at their Regular
Meeting held on Wednesday, February 16, 2022.


Andrea Cocula, Secretary

RESOLUTION RE: AUTHORIZING EXECUTION OF A PROFESSIONAL SERVICES AGREEMENT WITH THOMAS PROL, ESQ. OF SILLS, CUMMIS & GROSS, P.C. FOR THE FURNISHING OF SPECIAL COUNSEL SERVICES ON ENVIRONMENTAL MATTERS FOR THE SUSSEX COUNTY MUNICIPAL UTILITIES AUTHORITY - FEBRUARY 2, 2022 TO FEBRUARY 1, 2023

WHEREAS, there exists a need for Special Counsel Services on Environmental Matters for the Sussex County Municipal Utilities Authority; and

WHEREAS, pursuant to N.J.S.A. 19:44A-20.4 et. seq. the SCMUA determined to utilize the Fair and Open Process to select Special Counsel Services on Environmental Matters; and

WHEREAS, a notice was published on the SCMUA's website soliciting such professional services; and

WHEREAS, the SCMUA determined to award Thomas H. Prol, Esq. of Sills, Cummis & Gross, P.C. One Riverfront Plaza, Newark, NJ 07102 as Special Counsel for Environmental Matters based on the proposal received on January 14, 2022; and

WHEREAS, the terms of the professional services to be rendered are set forth in the attached contract, including an hourly rate of \$175 and flat rate for \$375 per Board of Commissioners Meetings; and

WHEREAS, the SCMUA Treasurer has Certified Fund Availability in the FY2022 Operating Budget; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et.seq.) requires that the Resolution authorizing the award of contracts for professional services and the contract itself must be available for public inspection.

NOW, THEREFORE, BE IT RESOLVED by the Sussex County Municipal Utilities Authority, County of Sussex, State of New Jersey, as follows:

1. The Chairman and Secretary of the Sussex County Municipal Utilities Authority are hereby authorized and directed to execute the attached agreement with Thomas H. Prol, Esq. of Sills Cummis & Gross, P.C. of One Riverfront Plaza, Newark, NJ 07102 for the providing of Special Counsel Services on Environmental Matters for the Authority.
2. The contract is awarded under the Fair and Open Process as a professional service in accordance with N.J.S.A 19:44A-20.4 et. seq. of the "New Jersey Local Unit Pay to Play" law because the work required is to be done by a licensed attorney-at-law of the State of New Jersey.
3. This Resolution shall take effect in accordance with N.J.S.A. 40:14B-14(e).

Certified as a true copy of the Resolution adopted by the Authority at their Regular Meeting held on Wednesday, February 16, 2022.


Andrea Cocula, Secretary

RESOLUTION RE: AUTHORIZING EXECUTION OF PROFESSIONAL SERVICES AGREEMENT WITH JOHN HALL, ESQ. OF HALL AND ASSOCIATES FOR THE FURNISHING OF CERTAIN LEGAL SERVICES IN REGARD TO WASTEWATER AND SOLID WASTE FACILITIES NJPDES PERMITS, WATERSHED MANAGEMENT PLANNING AND RELATED ENVIRONMENTAL MATTERS FOR THE SUSSEX COUNTY MUNICIPAL UTILITIES AUTHORITY, FEBRUARY 2, 2022 TO FEBRUARY 1, 2023

WHEREAS, there exists a need for specialized legal services in conjunction with Wastewater Facilities and Solid Waste Facilities New Jersey Pollutant Discharge Elimination System (NJPDES) permits, watershed management planning and related environmental matters; and

WHEREAS, pursuant to N.J.S.A. 19:44A-20.4 et. seq. the SCMUA determined to utilize the Fair and Open Process to select a Special Counsel for Environmental Services; and

WHEREAS, a notice was published on the SCMUA's website soliciting such professional services; and

WHEREAS, the Authority desires to retain John Hall, Esq. of the firm of Hall and Associates, as Special Counsel related to these matters based on the proposal received on January 14, 2022; and

WHEREAS, the fees for the professional services to be rendered are set forth in the attached contract; and


WHEREAS, the SCMUA Treasurer has Certified Fund Availability in the FY2022 Operating Budget; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et. seq.) requires that the resolution authorizing the award of the contracts for professional services and the contract itself must be available for public inspection.

NOW, THEREFORE, BE IT RESOLVED by the Sussex County Municipal Utilities Authority, County of Sussex, State of New Jersey, as follows:

1. The Chairman and Secretary of the Sussex County Municipal Utilities Authority are hereby authorized and directed to execute the attached Agreement with John Hall, Esq. of Hall and Associates with offices located at 1629 K Street, NW Washington, DC 20006-4033, for providing Special Legal Counsel Services for the Authority related to Wastewater Facilities and Solid Waste Facilities NJPDES Permits, Watershed Management Planning, and related matters, as directed by the Authority.
2. The contract is awarded under the Fair and Open Process as a professional service in accordance with N.J.S.A. 19:44A-20.4 et. seq. of the "New Jersey Local Unit Pay to Play" law because the work required is to be done by a licensed attorney-at-law.
3. This resolution shall take effect in accordance with N.J.S.A. 40:14B-14(e).

Certified as a true copy of the Resolution
Adopted by the Authority at their Regular
Meeting held on Wednesday, February 16, 2022.


Andrea Cocula, Secretary

RESOLUTION RE: AUTHORIZING EXECUTION OF A PROFESSIONAL SERVICES AGREEMENT WITH PHOENIX ADVISORS FOR CONTINUING DISCLOSURE AGENT AND FINANCIAL ADVISOR SERVICES

WHEREAS, from time to time the Sussex County Municipal Utilities Authority (SCMUA) issues Notes and Bonds to finance various Capital Projects, and;

WHEREAS, the issuance of Notes and Bonds is a complex process requiring the services of various professionals, and;

WHEREAS, the services of a Financial Advisor may be required under the Dodd-Frank Act or beneficial to the SCMUA when proceeding to issue Notes or Bonds for Capital Projects, and;

WHEREAS, on December 15, 2021 SCMUA duly noticed and solicited a Request for Qualifications/Request for Proposals (RFQ/RFP) on their website for said financial consulting services utilizing a "Fair and Open" Process pursuant to N.J.S.A. 19:44 – 20.4 et seq.; and

WHEREAS, Phoenix Advisors of 625 Farnsworth Avenue, Bordentown, NJ 08505 has the requisite qualifications and experience in the performance of such services, and has performed satisfactorily in a previous contract with SCMUA; and

WHEREAS, the Authority's Commissioners and Staff have reviewed the proposal submitted by Phoenix Advisors dated January 14, 2022 for Scope of Work and Rate Schedule and determined that acceptance thereof would be in the best interest of the SCMUA; and

WHEREAS, a proposed form of Professional Services Agreement has been drafted, a true copy of which is annexed hereto as Attachment A, for the provision of Financial Advisory and Continuing Disclosure Agent Services by Phoenix Advisors to the Authority for the period commencing February 2, 2022 and ending February 1, 2023; and


WHEREAS, the award of this contract meets the statute and regulations governing the award of said contracts; and

WHEREAS, the SCMUA's Treasurer has Certified Fund Availability in the FY2022 Operating Budget; and

NOW, THEREFORE, BE IT RESOLVED by the Sussex County Municipal Utilities Authority as follows:

1. That the Chairman and Secretary of the Authority be and are hereby authorized and directed to execute a Professional Services Agreement with Phoenix Advisors, LLC for provision of Financial Consulting and Continuing Disclosure Agent services, a true copy of which contract is annexed hereto as Attachment A.
2. That said contract be and is hereby awarded utilizing the "Fair and Open" process pursuant to N.J.S.A. 19:44 – 20.4, et seq.
3. That one (1) copy of this Resolution, together with the contract itself, upon the execution thereof, shall be made available at the SCMUA's offices for public inspection during the normal business hours of said office.
4. This resolution shall take effect in accordance with N.J.S.A. 0:14B-14(e).

Certified as a true copy of the
Resolution adopted by the Authority
At their Regular Authority Meeting
Held on Wednesday, February 16, 2022.



Andrea Cocula, Secretary

RESOLUTION RE: AUTHORIZING THE EXECUTION OF A PROFESSIONAL SERVICES AGREEMENT WITH JOHN CANTALUPO OF ARCHER & GREINER, P.C. FOR THE FURNISHING OF BOND COUNSEL SERVICES FOR THE SUSSEX COUNTY MUNICIPAL UTILITIES AUTHORITY – FEBRUARY 2, 2022 TO FEBRUARY 1, 2023

WHEREAS, there exists a need for Professional Bond Counsel Services for the Sussex County Municipal Utilities Authority; and

WHEREAS, pursuant to N.J.S.A. 19:44A-20.4 et. seq. the SCMUA determined to utilize the Fair and Open Process to select a Bond Counsel; and

WHEREAS, a notice was published on the SCMUA's website soliciting such professional services; and

WHEREAS, the SCMUA Board of Commissioners have determined to award a Professional Service Agreement to Archer Greiner based on their proposal received on January 14, 2022; and

WHEREAS, the terms of the professional services to be rendered are set forth in the attached contract, wherein services shall be compensated at a rate of \$195 per hour; and

WHEREAS, sufficient funds would be made available in any financing required by the Sussex County Municipal Utilities Authority for Bond Counsel Services provided; and


WHEREAS, the SCMUA Treasurer certified fund availability in the FY2022 Operating Budget; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et.seq.) requires that the Resolution authorizing the award of contracts for professional services and the contract itself must be available for public inspection.

NOW, THEREFORE, BE IT RESOLVED by the Sussex County Municipal Utilities Authority, County of Sussex, State of New Jersey, as follows:

1. The Chairman and Secretary of the Sussex County Municipal Utilities Authority are hereby authorized and directed to execute the attached agreements with John Cantalupo of Archer & Greiner, P.C. for the providing of Bond Counsel Services.
2. The contract is awarded under the Fair and Open Process as a professional service in accordance with N.J.S.A. 19:44A-20.4 et. seq. of the "New Jersey Local Unit Pay to Play" law because the work required is to be done by a licensed attorney-at-law of the State of New Jersey.
3. This Resolution shall take effect in accordance with N.J.S.A. 40:14B-14(e).

Certified as a true copy of the Resolution adopted by the Authority at their Regular Meeting held on Wednesday, February 16, 2022.


Andrea Cocula, Secretary

RESOLUTION RE: AUTHORIZING EXECUTION OF A PROFESSIONAL SERVICES AGREEMENT WITH MOTT MACDONALD FOR GENERAL AND SPECIALIZED WASTEWATER CONSULTING ENGINEERING SERVICES FOR 2022

WHEREAS, the Sussex County Municipal Utilities Authority (SCMUA) has a need for general and specialized wastewater consulting engineering services incidental to capital improvement projects associated with NJPDES permit compliance for its Wastewater Treatment Facilities; and

WHEREAS, SCMUA on December 15, 2021 has duly noticed and solicited a Request for Qualifications/Request for Proposals (RFQ/RFP) for said general and specialized wastewater consulting engineering services utilizing a "Fair and Open" Process pursuant to N.J.S.A. 19:44 – 20.4 et seq.; and

WHEREAS, Mott MacDonald of 111 Wood Avenue South, Iselin, NJ 08830-4112, responded to said RFQ/RFP and possesses a staff having requisite licensure, training, expertise and experience required to provide such services; and

WHEREAS, Mott MacDonald has submitted a proposal dated January 14, 2022 for a one year contract along with 2022 Rate Schedule for the required Scope of Work; and

WHEREAS, SCMUA reviewed the RFQ/RFP proposals and thereby determined to award a contract via "Fair and Open" process for general and specialized wastewater consulting engineering services to Mott MacDonald for 2022; and

WHEREAS, a proposed form of Professional Services Agreement has been drafted, a true copy of which is annexed hereto as Attachment A, for the provision of general and specialized wastewater engineering consulting services by Mott MacDonald to the Authority for the effective period commencing February 2, 2022 and ending February 28, 2023; and

WHEREAS, the local public contracts law requires that the Resolution authorizing the award of a contract for Professional Services and the Agreement itself, must be available for public inspection.

NOW, THEREFORE, BE IT RESOLVED by the Commissioners of the Sussex County Municipal Utilities Authority as follows:

1. That the Chairman and Secretary of the Authority are hereby authorized and directed to execute a Professional Services Agreement between SCMUA and Mott MacDonald for provision of general and specialized wastewater consulting engineering services, a true copy of which contract is annexed hereto as Attachment A, is hereby effective February 2, 2022 through February 28, 2023.
2. That said contract be and is hereby awarded utilizing the "Fair and Open" process pursuant to N.J.S.A. 19:44 – 20.4, et seq.

3. That one (1) copy of this Resolution, together with the contract itself, upon the execution thereof, shall be made available at the SCMUA's offices for public inspection during the normal business hours of said office.
4. This resolution shall take effect in accordance with N.J.S.A. 40:14B-14(e).

Certified as a true copy of the Resolution
adopted by the Authority at their Regular Authority Meeting
held on Wednesday, February 16, 2022.


Andrea Cocula, Secretary

RESOLUTION RE: AUTHORIZING EXECUTION OF A PROFESSIONAL SERVICES AGREEMENT WITH PS&S FOR GENERAL AND SPECIALIZED WASTEWATER FACILITIES CONSULTING ENGINEERING SERVICES AND ENVIRONMENTAL LSRP SERVICES FOR 2022

WHEREAS, the Sussex County Municipal Utilities Authority (SCMUA) has a need for general and specialized wastewater consulting engineering and environmental/Licensed Site Remedial Professional (LSRP) services; and

WHEREAS, on December 15, 2021 SCMUA duly noticed and solicited a Request for Qualifications/Request for Proposals (RFQ/RFP) for said wastewater consulting engineering services utilizing a "Fair and Open" Process pursuant to N.J.S.A. 19:44 – 20.4 et seq.; and

WHEREAS, PS&S of 3 Mountainview Road, Warren, NJ 07059, responded to said RFQ/RFP and possesses a staff having requisite training, expertise and experience required to provide such services; and

WHEREAS, SCMUA reviewed the RFQ/RFP proposals submitted and thereby determined to award via "Fair and Open" process a contract for general and specialized wastewater consulting engineering and environmental/LSRP services to PS&S; and

WHEREAS, PS&S has submitted a proposal dated January 14, 2022 for a one year contract along with 2022 Rate Schedule for the required Scope of Work; and

WHEREAS, the form of Professional Services Agreement has been executed, a true copy of which is annexed hereto as Attachment A, for the provision of general and specialized wastewater consulting engineering and environmental/LSRP services by PS&S to the Authority for the period commencing February 2, 2022 and ending February 28, 2023; and

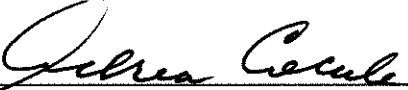
WHEREAS, the local public contracts law requires that the Resolution authorizing the award of a contract for Professional Services and the Agreement itself, must be available for public inspection.

NOW, THEREFORE, BE IT RESOLVED by the Commissioners of the Sussex County Municipal Utilities Authority as follows:

1. That the Chairman and Secretary of the Authority are hereby authorized and directed to execute a Professional Services Agreement between SCMUA and PS&S, a true copy of which is annexed hereto as Attachment A, is hereby effective February 2, 2022 through February 28, 2023.

2. That said contract is hereby awarded utilizing the "Fair and Open" process pursuant to N.J.S.A. 19:44 – 20.4, et seq.
3. That one (1) copy of this Resolution, together with the contract itself shall be made available at the SCMUA's offices for public inspection during the normal business hours of said office.
4. This resolution shall take effect in accordance with N.J.A.C. 40:14B-14(e).

Certified as a true copy of the Resolution
adopted by the Authority at their Regular Authority Meeting
held on Wednesday, February 16, 2022.



Andrea Cocula, Secretary

RESOLUTION RE: AUTHORIZING EXECUTION OF A PROFESSIONAL SERVICES AGREEMENT WITH SUBURBAN CONSULTING ENGINEERS FOR GENERAL AND SPECIALIZED WASTEWATER FACILITIES CONSULTING ENGINEERING SERVICES FOR 2022

WHEREAS, the Sussex County Municipal Utilities Authority (SCMUA) has a need for general and specialized wastewater consulting engineering and environmental services; and

WHEREAS, on December 15, 2021 SCMUA duly noticed and solicited a Request for Qualifications/Request for Proposals (RFQ/RFP) for said wastewater consulting engineering services utilizing a "Fair and Open" Process pursuant to N.J.S.A. 19:44 – 20.4 et seq.; and

WHEREAS, Suburban Consulting Engineers of 96 US Highway 206, Suite #101 Flanders, NJ 07836, responded to said RFQ/RFP and possesses a staff having requisite training, expertise and experience required to provide such services; and

WHEREAS, Suburban Consulting Engineers, submitted a proposed dated January 14, 2022 for a one year contract along with 2022 Rate Schedule for the required Scope of Work; and

WHEREAS, SCMUA reviewed the RFQ/RFP proposals submitted and thereby determined to award via "Fair and Open" process a contract for general and specialized wastewater consulting engineering and environmental services to Suburban Consulting Engineers; and

WHEREAS, a form of Professional Services Agreement has been drafted, a true copy of which is annexed hereto as Attachment A, for the provision of general and specialized wastewater consulting engineering and environmental/LSRP services by Suburban Consulting Engineers to the Authority for the period commencing February 2, 2022 and ending February 28, 2023; and

WHEREAS, the local public contracts law requires that the Resolution authorizing the award of a contract for Professional Services and the Agreement itself, must be available for public inspection.


NOW, THEREFORE, BE IT RESOLVED by the Commissioners of the Sussex County Municipal Utilities Authority as follows:

1. That the Chairman and Secretary of the Authority are hereby authorized and directed to execute the Professional Services Agreement between SCMUA and Suburban Consulting Engineers,

a true copy of which is annexed hereto as Attachment A, is hereby effective February 2, 2022 through February 28, 2023.

2. That said contract is hereby awarded utilizing the "Fair and Open" process pursuant to N.J.S.A. 19:44 – 20.4, et seq.
3. That one (1) copy of this Resolution, together with the contract itself shall be made available at the SCMUA's offices for public inspection during the normal business hours of said office.
4. This resolution shall take effect in accordance with N.J.A.C. 40:14B-14(e).

Certified as a true copy of the Resolution
adopted by the Authority at their Regular Authority Meeting
held on Wednesday, February 16, 2022.



Andrea Cocula, Secretary

RESOLUTION RE: AUTHORIZING EXECUTION OF A PROFESSIONAL SERVICES AGREEMENT WITH KLEINFELDER FOR SPECIALIZED WATER QUALITY STUDIES CONSULTANT FOR 2022

WHEREAS, the Sussex County Municipal Utilities Authority (SCMUA) has a need for Wastewater Consulting Engineering to perform specialized water quality studies consultant services; and

WHEREAS, on December 15, 2021 SCMUA duly noticed and solicited a Request for Qualifications/Request for Proposals (RFQ/RFP) for said wastewater consulting engineering services utilizing a "Fair and Open" Process pursuant to N.J.S.A. 19:44 – 20.4 et seq.; and

WHEREAS, Kleinfelder of 150 College Road West, Suite 100 Princeton, NJ 08540, responded to said RFQ/RFP and possesses a staff having requisite training, expertise and experience required to provide such services; and

WHEREAS, SCMUA reviewed the RFQ/RFP proposals submitted and thereby determined to award a contract for NJPDES permitting and specialized water quality studies consultant services to Kleinfelder; and

WHEREAS, Kleinfelder has submitted a proposal dated January 14, 2022 for a one year contract long with 2022 Rate Schedule for the required Scope of Work; and

WHEREAS, the form of Professional Services Agreement has been executed, a true copy of which is annexed hereto as Attachment A, for the provision of specialized water quality studies consultant services by Kleinfelder to the Authority for the period commencing February 2, 2022 and ending February 28, 2023; and

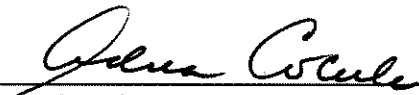
WHEREAS, the local public contracts law requires that the Resolution authorizing the award of a contract for Professional Services and the Agreement itself, must be available for public inspection.

NOW, THEREFORE, BE IT RESOLVED by the Commissioners of the Sussex County Municipal Utilities Authority as follows:

1. That the Chairman and Secretary of the Authority are hereby authorized and directed to execute a Professional Services Agreement between SCMUA and Kleinfelder, a true copy of which is annexed hereto as Attachment A, is hereby effective February 2, 2022 through February 28, 2023.
2. That said contract is hereby awarded utilizing the "Fair and Open" process pursuant to N.J.S.A. 19:44 – 20.4, et seq.

3. That one (1) copy of this Resolution, together with the contract itself shall be made available at the SCMUA's offices for public inspection during the normal business hours of said office.
4. This resolution shall take effect in accordance with N.J.A.C. 40:14B-14(e).

Certified as a true copy of the Resolution
adopted by the Authority at their Regular Authority Meeting
held on Wednesday, February 16, 2022.



Andrea Cocula, Secretary

RESOLUTION RE: AUTHORIZING EXECUTION OF A PROFESSIONAL SERVICES AGREEMENT WITH ARM GROUP, INC. FOR GENERAL AND SPECIALIZED SOLID WASTE FACILITIES CONSULTING ENGINEERING SERVICES - 2022

WHEREAS, the Sussex County Municipal Utilities Authority (SCMUA) has a continuing need for general and specialized solid waste consulting engineering services incidental to the operation and development of its Solid Waste Facilities; and

WHEREAS, on December 15, 2021 SCMUA duly noticed and solicited a Request for Qualifications/Request for Proposals (RFQ/RFP) for said general and specialized solid waste consulting engineering services utilizing a "Fair and Open" Process pursuant to N.J.S.A. 19:44 – 20.4 et seq.; and

WHEREAS, ARM Group, Inc. at 1129 West Governor Road, P.O. Box 797, Hershey, PA 17033-0797 responded to said RFQ/RFP on January and possesses a staff having requisite training, expertise and experience required to provide such services; and

WHEREAS, ARM had submitted a proposal dated January 14, 2022 for a one year contract along with an attached 2022 Rate Schedule for the required Scope of Work; and

WHEREAS, SCMUA reviewed the RFQ/RFP proposals and thereby determined to award via "Fair and Open" Process a contract for general and specialized solid waste consulting engineering services to ARM Group, Inc. (ARM); and

WHEREAS, a proposed form of Professional Services Agreement has been drafted, a true copy of which is annexed hereto as Attachment A, for the provision of general and specialized solid waste facilities engineering consulting services by ARM Group, Inc. to the Authority for the effective period commencing February 2, 2022 and ending February 28, 2023; and

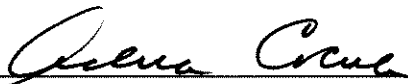
WHEREAS, the local public contracts law requires that the Resolution authorizing the award of a contract for Professional Services and the Agreement itself, must be available for public inspection.

NOW, THEREFORE, BE IT RESOLVED by the Commissioners of the Sussex County Municipal Utilities Authority as follows:

1. That the Chairman and Secretary of the Authority be and are hereby authorized and directed to execute a Professional Services Agreement with ARM for provision of general and specialized solid waste consulting engineering services, a true copy of which contract is annexed hereto as Attachment A.
2. That said contract be and is hereby awarded utilizing the "Fair and Open" process pursuant to N.J.S.A. 19:44 – 20.4, et seq.

3. That one (1) copy of this Resolution, together with the contract itself, upon the execution thereof, shall be made available at the SCMUA's offices for public inspection during the normal business hours of said office.
4. This resolution shall become effective in accordance with N.J.S.A. 40:14B-14(e).

Certified as a true copy of the Resolution
adopted by the Authority at their Regular Meeting
held on Wednesday, February 16, 2022.



Andrea Cocula, Secretary

RESOLUTION RE: AUTHORIZING EXECUTION OF A PROFESSIONAL SERVICES AGREEMENT WITH TETRA TECH FOR GENERAL AND SPECIALIZED SOLID WASTE CONSULTING ENGINEERING SERVICES - 2022

WHEREAS, the Sussex County Municipal Utilities Authority (SCMUA) has a continuing need for general and specialized solid waste consulting engineering services incidental to the operation and development of its Solid Waste Facilities; and

WHEREAS, on December 15, 2021 SCMUA duly noticed and solicited a Request for Qualifications/Request for Proposals (RFQ/RFP) for said solid waste consulting engineering services utilizing a "Fair and Open" Process pursuant to N.J.S.A. 19:44 – 20.4 et seq.; and

WHEREAS, Tetra Tech at 90 Crystal Run Road, Suite 201, Middletown, NY 10941, responded to said RFQ/RFP on January 14, 2022 and possesses a staff having requisite training, expertise and experience required to provide such services; and

WHEREAS, Tetra Tech had submitted a proposal dated January 14, 2022 for a one year contract along with an attached 2022 Rate Schedule for the required Scope of Work; and

WHEREAS, SCMUA reviewed the RFQ/RFP proposals and thereby determined to award via "Fair and Open" Process a contract for solid waste consulting engineering services (among others) to Tetra Tech ; and

WHEREAS, a proposed form of Professional Services Agreement has been drafted, a true copy of which is annexed hereto as Attachment A, for the provision of general and specialized solid waste consulting engineering services by Tetra Tech to the Authority for the effective period commencing February 2, 2022 and ending February 28, 2023; and

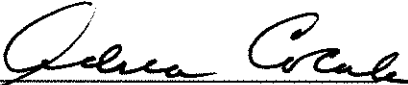
WHEREAS, the local public contracts law requires that the Resolution authorizing the award of a contract for Professional Services and the Agreement itself, must be available for public inspection.

NOW, THEREFORE, BE IT RESOLVED by the Commissioners of the Sussex County Municipal Utilities Authority as follows:

1. That the Chairman and Secretary of the Authority be and are hereby authorized and directed to execute a Professional Services Agreement with Tetra Tech for provision of general and specialized solid waste consulting engineering services, a true copy of which contract is annexed hereto as Attachment A.
2. That said contract be and is hereby awarded utilizing the "Fair and Open" process pursuant to N.J.S.A. 19:44 – 20.4, et seq.

3. That one (1) copy of this Resolution, together with the contract itself, upon the execution thereof, shall be made available at the SCMUA's offices for public inspection during the normal business hours of said office.
4. This resolution shall take effect in accordance with N.J.S.A. 40:14B-14(e).

Certified as a true copy of the Resolution
adopted by the Authority at their Regular Meeting
held on Wednesday, February 16, 2022.



Andrea Cocula, Secretary

RESOLUTION RE: AUTHORIZING EXECUTION OF A PROFESSIONAL SERVICES AGREEMENT WITH STERNS, CONRAD, AND SCHMIDT (SCS ENGINEERS) FOR GENERAL AND SPECIALIZED SOLID WASTE CONSULTING ENGINEERING SERVICES - 2022

WHEREAS, the Sussex County Municipal Utilities Authority (SCMUA) has a continuing need for general and specialized solid waste consulting engineering services incidental to the operation and development of its Solid Waste Facilities; and

WHEREAS, on December 15, 2021 SCMUA duly noticed and solicited a Request for Qualifications/Request for Proposals (RFQ/RFP) for said solid waste consulting engineering services utilizing a "Fair and Open" Process pursuant to N.J.S.A. 19:44 – 20.4 et seq.; and

WHEREAS, SCS Engineers Inc. of 4 Executive Boulevard, Suite 303, Suffern, NY 10901, responded to said RFQ/RFP on December 15, 2021 and possesses a staff having requisite training, expertise and experience required to provide such services; and

WHEREAS, SCS has submitted a proposal dated January 14, 2022 for a one year contract along with 2022 Rate Schedule for the required Scope of Work; and

WHEREAS, SCMUA reviewed the RFQ/RFP proposals and thereby determined to award via "Fair and Open" process, a contract for general and specialized solid waste consulting engineering services to SCS Engineers; and

WHEREAS, a proposed form of Professional Services Agreement has been drafted, a true copy of which is annexed hereto as Attachment A, for the provision of general and specialized solid waste consulting engineering services by SCS to the Authority for the effective period commencing February 2, 2022 and ending February 28, 2023; and


WHEREAS, the local public contracts law requires that the Resolution authorizing the award of a contract for Professional Services and the Agreement itself, must be available for public inspection.

NOW, THEREFORE, BE IT RESOLVED by the Commissioners of the Sussex County Municipal Utilities Authority as follows:

1. That the Chairman and Secretary of the Authority be and are hereby authorized and directed to execute a Professional Services Agreement with SCS for provision of general and specialized solid waste consulting engineering services, a true copy of which contract is annexed hereto as Attachment A.
2. That said contract be and is hereby awarded utilizing the "Fair and Open" process pursuant to N.J.S.A. 19:44 – 20.4, et seq.

3. That one (1) copy of this Resolution, together with the contract itself, upon the execution thereof, shall be made available at the SCMUA's offices for public inspection during the normal business hours of said office.
4. This resolution shall take effect in accordance with N.J.S.A. 40:14B-14(e).

Certified as a true copy of the Resolution
adopted by the Authority at their Regular Meeting
held on Wednesday, February 16, 2022.



Andrea Cocula, Secretary

RESOLUTION RE: AUTHORIZING EXECUTION OF A PROFESSIONAL SERVICES AGREEMENT WITH GABEL ASSOCIATES FOR SPECIALIZED ENERGY CONSULTING SERVICES FOR 2022

WHEREAS, there exists a need to continue with the services of an energy consultant for the Sussex County Municipal Utilities Authority (SCMUA) with respect to its current and potential renewable energy programs; and

WHEREAS, SCMUA on December 15, 2021 has duly noticed and solicited a Request for Qualifications/Request for Proposals (RFQ/RFP) for said energy consulting services utilizing a "Fair and Open" Process pursuant to N.J.S.A. 19:44 – 20.4 et seq.; and

WHEREAS, Gabel Associates of Highland Park, New Jersey (Gabel) responded to said RFQ/RFP and possesses a staff having requisite training, expertise and experience required to provide such services; and

WHEREAS, Gabel has submitted a proposal dated January 14, 2022 for a one year contract along with 2022 Rate Schedule for the required Scope of Work; and

WHEREAS, SCMUA reviewed the RFQ/RFP proposal submitted and thereby determined to award via "Fair and Open" process, a contract for specialized energy consulting services; and

WHEREAS, the Authority is desirous of retaining Gabel for the period commencing February 2, 2022 through February 28, 2023; and

WHEREAS, a Professional Services Agreement has been drafted, a true copy of which is annexed hereto as Attachment A, for the provision of specialized wastewater engineering consulting services by Gabel Associates to the Authority, commencing February 2, 2022 and ending February 28, 2023; and

WHEREAS, the award of this contract meets the statute and regulations governing the award of said contracts; and

WHEREAS, the local public contract law required that the Resolution authorizing the award of contract for Professional Services and the Agreement itself, must be available for public inspection.

NOW, THEREFORE, BE IT RESOLVED by the Sussex County Municipal Utilities Authority as follows:

1. That the Chairman and Secretary of the Authority hare hereby authorized and directed to execute a Professional Services Agreement with Gabel Associates for provision of energy consulting services, a true copy of which contract is annexed hereto as Attachment A, is hereby effective February 2, 2022 through February 28, 2023.

2. That said contract is hereby awarded utilizing the "Fair and Open" process pursuant to N.J.S.A. 19:44 – 20.4, et seq.
3. That one (1) copy of this Resolution, together with the contract itself, upon the execution thereof, shall be made available at the SCMUA's offices for public inspection during the normal business hours of said office.
4. This resolution shall take effect in accordance with N.J.S.A. 40:14B-14(e).

Certified as a true copy of the
Resolution adopted by the Authority
At their Regular Authority Meeting
Held on Wednesday, February 16, 2022.



Andrea Cocula, Secretary

RESOLUTION RE: AUTHORIZING EXECUTION OF A PROFESSIONAL SERVICES AGREEMENT WITH TRINITY CONSULTANTS FOR GENERAL AND SPECIALIZED AIR PERMIT CONSULTING SERVICES FOR 2022

WHEREAS, the Sussex County Municipal Utilities Authority (SCMUA) has a need for General and Specialized Air Permit Consulting to perform permit consulting services; and

WHEREAS, on December 15, 2021 SCMUA duly noticed and solicited a Request for Qualifications/Request for Proposals (RFQ/RFP) for said specialized consulting engineering services utilizing a "Fair and Open" Process pursuant to N.J.S.A. 19:44 – 20.4 et seq.; and

WHEREAS, Trinity Consultants, of 15 Roszel Road, Suite 105, Princeton, NJ 08540 (Trinity) responded to said RFQ/RFP and has in its employ, individuals possessing the requisite licensure, knowledge and skills with which to perform the services encompassed by the proposed Agreement; and

WHEREAS, Trinity submitted a proposal dated January 14, 2022 for a one year contract along with 2022 Rate Schedule for the required Scope of Work; and

WHEREAS, SCMUA reviewed the RFQ/RFP proposals submitted and thereby determined to award a contract for general and specialized air permit consulting services to Trinity Consultants; and

WHEREAS, a form of Professional Services Agreement has been drafted, a true copy of which is annexed hereto as Attachment A, for the provision of specialized air permit consulting services by Trinity to the Authority for the period commencing February 2, 2022 and ending February 28, 2023; and

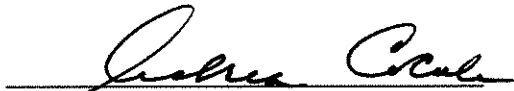
WHEREAS, the local public contracts law requires that the Resolution authorizing the award of a contract for Professional Services and the Agreement itself, must be available for public inspection.

NOW, THEREFORE, BE IT RESOLVED by the Commissioners of the Sussex County Municipal Utilities Authority as follows:

1. That the Chairman and Secretary of the Authority are hereby authorized and directed to execute a Professional Services Agreement between SCMUA and Trinity Consultants, a true copy of which is annexed hereto as Attachment A, is hereby effective February 2, 2022 through February 28, 2023.

2. That said contract is hereby awarded utilizing the "Fair and Open" process pursuant to N.J.S.A. 19:44 – 20.4, et seq.
3. That one (1) copy of this Resolution, together with the contract itself shall be made available at the SCMUA's offices for public inspection during the normal business hours of said office.
4. This resolution shall take effect in accordance with N.J.A.C. 40:14B-14(e).

Certified as a true copy of the Resolution
adopted by the Authority at their Regular Authority Meeting
held on Wednesday, February 16, 2022.


Andrea Cocula, Secretary

RESOLUTION RE: AUTHORIZING EXECUTION OF A PROFESSIONAL SERVICES AGREEMENT WITH LOUIS J. WEBER & ASSOCIATES (WEBER) FOR PROFESSIONAL SURVEYING SERVICES IN REGARD TO THE SOLID WASTE AND WASTEWATER FACILITIES AND RELATED MATTERS FOR THE SUSSEX COUNTY MUNICIPAL UTILITIES AUTHORITY FOR FISCAL YEAR 2022

WHEREAS, the Sussex County Municipal Utilities Authority (SCMUA) has a need for Professional Surveying Services; and

WHEREAS, SCMUA on December 15, 2021 has duly noticed and solicited a Request for Qualifications/Request for Proposals (RFQ/RFP) for said Surveying Services utilizing a "Fair and Open" Process pursuant to N.J.S.A. 19:44 – 20.4 et seq.; and

WHEREAS, WEBER of 47 Woodport Road, Sparta, NJ 07871, responded to said RFQ/RFP and possesses a staff having requisite training, expertise and experience required to provide such services; and

WHEREAS, WEBER has submitted a proposal dated January 14, 2022 for a one year contract with attached 2022 Rate Schedule for the required Scope of Work; and

WHEREAS, SCMUA reviewed the RFQ/RFP proposals submitted and thereby determined to award via "Fair and Open" process a contract for Professional Surveying Services to WEBER; and

WHEREAS, a proposed form of Professional Services Agreement has been drafted, a true copy of which is annexed hereto as Attachment A, for the provision of Professional Surveying Services by WEBER to the Authority for the period commencing February 2, 2022 and ending February 28, 2023; and


WHEREAS, the local public contracts law requires that the Resolution authorizing the award of a contract for Professional Services and the Agreement itself, must be available for public inspection.

NOW, THEREFORE, BE IT RESOLVED by the Commissioners of the Sussex County Municipal Utilities Authority as follows:

1. That the Chairman and Secretary of the Authority are hereby authorized and directed to execute a Professional Services Agreement with WEBER for provision of Professional Surveying Services, a true copy of which contract is annexed hereto as Attachment A, contingent upon SCMUA attorney review/approval.
2. That said contract be and is hereby awarded utilizing the "Fair and Open" process pursuant to N.J.S.A. 19:44 – 20.4, et seq.

3. That one (1) copy of this Resolution, together with the contract itself, upon the execution thereof, shall be made available at the SCMUA's offices for public inspection during the normal business hours of said office.

Certified as a true copy of the Resolution
adopted by the Authority at their Regular Authority Meeting
held on Wednesday, February 16, 2022.



Andrea Cocula, Secretary

RESOLUTION RE: AUTHORIZING EXECUTION OF A PROFESSIONAL SERVICES AGREEMENT WITH DAVEY RESOURCE GROUP FOR SPECIALIZED ENVIRONMENTAL SERVICES IN REGARD TO THE SOLID WASTE AND WASTEWATER FACILITIES AND RELATED MATTERS FOR THE SUSSEX COUNTY MUNICIPAL UTILITIES AUTHORITY FOR 2022

WHEREAS, the Sussex County Municipal Utilities Authority (SCMUA) has a need for Professional Surveying Services; and

WHEREAS, Davey Resource Group of 4 Walter E. Foran Boulevard, Suite 209, Flemington, NJ 08822, has submitted a proposal dated January 30, 2022 (attached) for Environmental Consulting Services to SCMUA and possesses a staff having requisite training, expertise and experience required to provide such services ; and

WHEREAS, SCMUA thereby determined to award Davey Resource Group contract for Specialized Environmental Consulting Services for 2022 under the "Non-Fair and Open Process", which shall further be limited to an annual amount of \$17,500; and

WHEREAS, the Professional Services Agreement shall be executed for the provision of Specialized Environmental Consulting Services by Davey Resource Group to the Authority for the period commencing February 2, 2022 and ending February 28, 2023; and

WHEREAS, Davey Resource Group has satisfactorily performed such services for the past year d/b/a Amy S. Greene Environmental Services; and

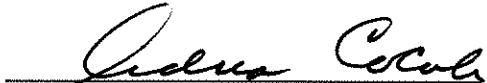
WHEREAS, the local public contracts law requires that the Resolution authorizing the award of a contract for Professional Services and the Agreement itself, must be available for public inspection.

NOW, THEREFORE, BE IT RESOLVED by the Commissioners of the Sussex County Municipal Utilities Authority as follows:

1. The Professional Services Agreement with Davey Resource Group for provision of Special Environmental Consultants as Attachment A, is hereby authorized for execution by the SCMUA Chairman and Secretary and shall further be effective February 2, 2022 through February 28, 2023.
2. That said 2022 contract is hereby awarded utilizing the "Non-Fair and Open" process pursuant to N.J.A.S. 19:44-20.4 et. seq.

3. That one (1) copy of this Resolution, together with the contract itself, upon the execution thereof, shall be made available at the SCMUA's offices for public inspection during the normal business hours of said office.
4. This resolution shall take effect in accordance with N.J.S.A. 40:14B-14(e).

Certified as a true copy of the Resolution
adopted by the Authority at their Regular Authority Meeting
held on Wednesday, February 16, 2022.



Andrea Cocula, Secretary

4. This resolution shall take effect in accordance with N.J.A.C. 40:14B-14(e).

Certified as a true copy of the Resolution
adopted by the Authority at their Regular Authority Meeting
held on Wednesday, February 16, 2022.



Andrea Cocula, Secretary

RESOLUTION RE: AUTHORIZING EXECUTION OF A PROFESSIONAL SERVICES AGREEMENT WITH HAZEN AND SAWYER FOR WASTEWATER FACILITIES CONSULTING ENGINEERING SERVICES FOR 2022

WHEREAS, the Sussex County Municipal Utilities Authority (SCMUA) has a need for general and specialized wastewater consulting engineering and environmental services; and

WHEREAS, Hazen and Sawyer of 99 Wood Avenue, South, 8th Floor, Suite 803, Iselin, NJ 08830, submitted a Proposal dated January 26, 2022 along with its 2022 Rate Schedule, and possesses a staff having requisite training, expertise and experience required to provide such services; and

WHEREAS, SCMUA intends to award via "Non-Fair and Open" Process a Professional Services Agreement for general and specialized wastewater consulting engineering and environmental services to Hazen and Sawyer, which shall further be limited to an annual amount of \$17,500; and

WHEREAS, the form of Professional Services Agreement has been finalized, a true copy of which is annexed hereto as Attachment A, for the provision of general wastewater consulting engineering from Hazen and Sawyer to the Authority for the period commencing February 2, 2022 and ending February 28, 2023; and

WHEREAS, the local public contracts law requires that the Resolution authorizing the award of a contract for Professional Services and the Agreement itself, must be available for public inspection.

NOW, THEREFORE, BE IT RESOLVED by the Commissioners of the Sussex County Municipal Utilities Authority as follows:

1. The Professional Services Agreement between SCMUA and Hazen and Sawyer, a true copy of which is annexed hereto as Attachment A, is hereby authorized for execution by the SCMUA Chairman and Secretary, and shall further be effective February 2, 2022 through February 28, 2023.
2. That said contract is hereby awarded utilizing the "Non-Fair and Open" process pursuant to N.J.S.A. 19:44 – 20.4, et seq.
3. That one (1) copy of this Resolution, together with the contract itself shall be made available at the SCMUA's offices for public inspection during the normal business hours of said office.

RESOLUTION RE: AUTHORIZING EXECUTION OF A PROFESSIONAL SERVICES CONTRACT WITH PAUL CUVA, C.P.A. OF THE FIRM OF WIELKOTZ & COMPANY, LLC FOR AUDITING SERVICES IN PERFORMING THE ANNUAL AUDIT OF THE SUSSEX COUNTY MUNICIPAL UTILITIES AUTHORITY'S FISCAL YEAR 2022

WHEREAS, there exists a need for professional auditing services and expertise to complete an audit of the Authority's financial records; and

WHEREAS, pursuant to N.J.S.A. 19:44A:20.4 et. seq. the SCMUA determined to utilize the Fair and Open Process to select an Auditor; and

WHEREAS, a notice was published on December 15, 2021 on the SCMUA's website soliciting such professional services to be received on January 14, 2022; and

WHEREAS, the Commissioners appointed Paul Cuva, C.P.A. of the firm Wielkocz & Company, LLC as Auditors for the SCMUA on February 2, 2022 to conduct the Financial Audit, Deferred Compensation Plan Audit and the Post-Closure Care Fund Audit for the fiscal year ending November 30, 2022; and

WHEREAS, the amount of the contract aforesaid shall be for the annual audit not to exceed \$36,500; for the landfill closure escrow account audit for \$3,500; and an hourly rate for any additional work as provided in the attached proposal, funds are available and have been so certified by the Treasurer; and

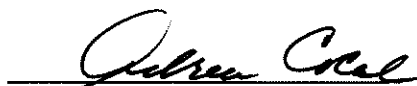
WHEREAS, the SCMUA Treasurer has certified fund availability in the FY2022 Operating Budget; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et. seq.) requires that the Resolution authorizing the award of contracts for professional services and the contract itself, must be available for public inspection.

NOW, THEREFORE, BE IT RESOLVED by the Sussex County Municipal Utilities Authority that:

1. The Chairman and Secretary of said Authority are hereby authorized to execute attached Agreement with Paul Cuva, CPA of the firm Wielkocz & Company, LLC, having its office at 401 Wanaque Avenue, Pompton Lakes, New Jersey 07442.
2. This contract is awarded under the Fair and Open Process as a professional service in accordance with N.J.S.A. 19:44A-20.4 et. seq. of the "New Jersey Local Unit Pay to Play" law because Wielkocz & Company, LLC are professional Certified Public Accountants, duly licensed by the State of New Jersey, and have a special knowledge with respect to municipal utilities authority auditing.
3. This resolution shall take effect in accordance with N.J.S.A. 40:14B-14(e).

Certified as a true copy of the Resolution adopted by the Authority at their Regular Meeting held on Wednesday, February 16, 2022.



Andrea Cocula, Secretary