

MINUTES OF THE REGULAR AUTHORITY MEETING OF THE SUSSEX COUNTY MUNICIPAL UTILITIES AUTHORITY HELD ON AUGUST 1, 2018 AT THE AUTHORITY'S ADMINISTRATION BUILDING, LAFAYETTE, NEW JERSEY

1. CALL TO ORDER; ROLL CALL; PLEDGE OF ALLEGIANCE

The Meeting was called to order at 3:00 p.m.

The following were present: Vice Chairman Drake, Commissioners Perez, Cocula, Dietz, and Petillo, Administrator Hatzelis, Chief Engineer Varro, Solid Waste Superintendent Sparnon, Wastewater Superintendent Angelo Baron, General Counsel John Napolitano, Special Counsel Prol and SCMUA Human Resources Administrator/Acting Recording Secretary Marguerite Nemeth.

Absent: Chairman Madsen, and Commissioner Meyer.

2. PUBLIC STATEMENT REGARDING SUNSHINE LAW

Vice-Chairman Drake stated that the meeting has been duly advertised, and notice given thereof, as required by P.L. 1975, Chapter 231.

3. OPEN TO PUBLIC COMMENT

No public comment.

4. AGENDA APPROVAL

Vice Chairman Drake asked for a motion to approve the Agenda. Commissioner Dietz moved the Agenda, seconded by Commissioner Cocula. On voice vote: Ayes (5); Nays (0). The motion carried.

5. APPROVAL OF CONSENT AGENDA

Commissioner Dietz moved the approval of the Consent Agenda, seconded by Commissioner Cocula. No discussions requested. On voice vote: Ayes (5), Nays (0). The motion carried.

6. MINUTES

Vice Chairman Drake requested a motion to approve/acknowledge the distribution of the July 18, 2018 Pending Action Summary Sheet (PASS) to the County Freeholder Board. Commissioner Perez motioned to approve, seconded by Commissioner Petillo. On voice vote: Ayes (5); Nays (0). The motion carried.

Vice Chairman Drake asked for a motion to approve the Open and Closed Meeting Minutes for the June 6, 2018 and June 20, 2018 Regular Authority Meeting.

Commissioner Petillo moved the minutes for approval, seconded by Commissioner Perez.

Motion: to approve the open and closed meeting minutes of June 6 and open meeting minutes of June 20, 2018						
Commissioner	1st	2nd	Yea	Nay	Abstain	Absent
DAN PEREZ		x	x			
JOHN DRAKE			x			
TOM MADSEN						x
WAYNE DIETZ			x			
ANDREA COCULA			x			
KARL MEYER						x
RONALD PETILLO	x		x			

7. BUSINESS

a. Executive Session

At 3:06 p.m. Commissioner Dietz moved the adoption of the following resolution authorizing a Closed Executive Session, motion seconded by Commissioner Cocula. On voice vote: Ayes (5), Nays (0), the motion carried. Vice Chairman Drake noted the Closed Session should be approximately 20-25 minutes and discussions shall include: Contract #454 Nova Filter Unit, Access Agreement with County of Sussex, Mountain Creek Bankruptcy and Personnel Item.

#18-092 RESOLUTION RE: AUTHORIZING CLOSED EXECUTIVE SESSION

At 3:45 p.m. Commissioner Perez moved to adjourn the Closed Session, seconded by Commissioner Cocula. On voice vote: Ayes (5); Nays (0). The motion passed.

Vice Chairman Drake confirmed items discussed as specifically set forth in the resolution authorizing Closed Executive Session included: Contract #454 Nova Filter Unit, Access Agreement with County of Sussex, Contract, Mountain Creek Bankruptcy. When the need for confidentiality of these matters no longer exists they will be opened to the public

c. Solid Waste Program

Superintendent's Report

Mr. Sparnon discussed stormwater runoff. During the overnight of July 25th he explained that stormwater runoff went through the containment berm area. The staff developed a plan for repairing the breached area. It took the staff four to five hours to rebuild the berm and complete the repairs. He explained that there was about 5 inches of rain total during the preceding week. The NJDEP inspector was pleased with the repairs. Mr. Sparnon does not expect any more issues at that specific area. There was a brief discussion on the trenches, washouts and the sloped areas, also, the effects of stormwater and vegetation on and around the landfill was explained.

It was agreed that the Construction Committee will meet on August 15th, 2018 at 1:30pm.

Administrator's Report

The Administrator discussed the resolution amending the Solid Waste Facilities Budget. Last year they did not put a number in for the landfill expansion debt service as a number was not known at the time. The resolution shall add a line item for Debt Service in the Amount of \$569,000, and reduces the contributions to the Cell Closure Account by an equal amount. The Total Budget amount remains the same.

#18-093: To approve the amendment to Solid Waste FY2018 Budget						
Commissioner	1st	2nd	Yea	Nay	Abstain	Absent
DAN PEREZ			x			
JOHN DRAKE			x			
TOM MADSEN						x
WAYNE DIETZ		x	x			
ANDREA COCULA	x		x			
KARL MEYER						x
RONALD PETILLO			x			

#18-093 RESOLUTION RE: AMENDING THE SOLID WASTE FACILITIES FY2018 BUDGET

e. Personnel Matters

Mr. Baron asked for approval of hiring Mr. Stephen Furtkevic as a Full Time Wastewater Site Attendant.

#18-094: Approve hiring of Stephen Furtkevic as a Wastewater Plant Attendant						
Commissioner	1st	2nd	Yea	Nay	Abstain	Absent
DAN PEREZ			x			
JOHN DRAKE			x			
TOM MADSEN						x
WAYNE DIETZ		x	x			
ANDREA COCULA	x		x			
KARL MEYER						x
RONALD PETILLO			x			

#18-094 RESOLUTION RE: APPOINTMENT OF WASTEWATER PLANT ATTENDANT, STEPHEN FURTKEVIC

Administrator’s Report

The Administrator discussed the recognition of Katherine DeGroot for her 30 years of Service at the last meeting. Proclamation was signed and will be given to Kathrine Degroot for her 30 years of service to the SCMUA. The Board of Commissioners thanked her for her many years of service.

#18-095: To memorialize the recognition of Katherine DeGroot 30 years of Service						
Commissioner	1st	2nd	Yea	Nay	Abstain	Absent
DAN PEREZ			x			
JOHN DRAKE			x			
TOM MADSEN						x
WAYNE DIETZ		x	x			
ANDREA COCULA	x		x			
KARL MEYER						x
RONALD PETILLO			x			

#18-095 RESOLUTION RE: PROCLAMATION OF APPRECIATION OF KATHERINE DEGROOT FOR 30 YEARS SERVICE

8. Payment of Bills

FINANCIAL CONSENT AGENDA – Vice Chairman Drake asked for a motion to approve the Financial Consent Agenda (FCA).

Res: #18-096 Financial Consent Agenda						
Commissioner	1st	2nd	Yea	Nay	Abstain	Absent
DAN PEREZ	x		x			
JOHN DRAKE			x			
TOM MADSEN						x
WAYNE DIETZ			x			
ANDREA COCULA			x			
KARL MEYER						x
RONALD PETILLO		x	x			

#18-096 RESOLUTION RE: CONSENT AGENDA – BILL PAYING LIST

Reconvene to Executive Session

At 4:00 p.m. Commissioner Cocula moved to re-enter Closed Executive Session, motion seconded by Commissioner Dietz. On voice vote: Ayes (5), Nays (0), the motion carried. Vice Chairman Drake noted the Closed Session should be approximately 20-25 minutes and discussions shall include: Mountain Creek Bankruptcy.

At 4:13 p.m. Commissioner Cocula moved to adjourn the Closed Session, seconded by Commissioner Perez. On voice vote: Ayes (5); Nays (0). The motion passed.

Vice Chairman Drake confirmed items discussed as specifically set forth in the resolution authorizing Closed Executive Session included: Mountain Creek Bankruptcy. When the need for confidentiality of these matters no longer exists they will be opened to the public

9. PUBLIC COMMENT

None

10. COMMISSIONERS COMMENTS/REQUEST

Commissioner Cocula moved to give Chairman Madsen and Commissioner Meyer an excused absences, Commissioner Drake seconded motion. On voice vote: Ayes (5), the motion.

The Commissioners wished Commissioner Dietz a Happy Birthday.

11. ADJOURN

Commissioner Perez moved to adjourn the meeting, seconded by Commissioner Dietz. On voice vote: Ayes (5), the motion passed. The meeting was adjourned at 4:16 p.m.

Respectfully submitted,

Andrea Cocula, Secretary