

MINUTES OF THE REGULAR AUTHORITY MEETING OF THE SUSSEX COUNTY MUNICIPAL UTILITIES AUTHORITY HELD ON JANUARY 17, 2018 AT THE AUTHORITY'S ADMINISTRATION BUILDING, LAFAYETTE, NEW JERSEY

1. CALL TO ORDER; ROLL CALL; PLEDGE OF ALLEGIANCE

The Meeting was called to order at 3:00 p.m.

The following were present: Chairman Madsen, Vice Chairman Drake, Commissioners Perez, Dietz, Cocula, Meyer and Petillo, Administrator Hatzelis, Chief Engineer Varro, Solid Waste Superintendent Sparnon, Wastewater Superintendent Angelo Baron, General Counsel Napolitano, and Recording Secretary Kronski.

Absent: Special Counsel Prol

2. PUBLIC STATEMENT REGARDING SUNSHINE LAW

Chairman Madsen stated that the meeting has been duly advertised, and notice given thereof, as required by P.L. 1975, Chapter 231.

3. OPEN TO PUBLIC COMMENT

No public comment.

4. AGENDA APPROVAL

Chairman Madsen asked for a motion to approve the Agenda. Commissioner Drake moved seconded by Commissioner Cocula. On voice vote: Ayes (7); Nays (0). The motion carried.

5. APPROVAL OF CONSENT AGENDA

Commissioner Drake moved the approval of the Consent Agenda, seconded by Commissioner Meyer. No discussions requested. On voice vote: Ayes (7), Nays (0). The motion carried.

6. MINUTES

Chairman Madsen requested a motion to approve/acknowledge the distribution of the January 3, 2018 Pending Action Summary Sheet (PASS) to the County Freeholder Board.

PASS Report for 1-3-18 Mtg to Freeholder Board						
Commissioner	1st	2nd	Yea	Nay	Abstain	Absent
DAN PEREZ	x		x			
JOHN DRAKE		x	x			
TOM MADSEN			x			
WAYNE DIETZ			x			
ANDREA COCULA			x			
KARL MEYER			X			
RONALD PETILLO			x			

The motion passed.

Chairman Madsen asked for a motion to approve the Meeting Minutes for the November 29, 2017 and the December 13, 2017 Authority Meetings. Commissioner Drake moved the approval of both meeting minutes, seconded by Commissioner Dietz. No discussions requested. On voice vote: Ayes (7), Nays (0). The motion carried.

7. BUSINESS

a. Executive Session

At 3:02 p.m. Commissioner Cocula moved the adoption of the following resolution authorizing a Closed Executive Session, motion seconded by Commissioner Meyer. On voice vote: (7) Ayes, (0) Nays, the motion carried. Chairman Madsen noted the Closed Session should be approximately 20 minutes and discussions to include: Contract #444 Landfill Expansion Project.

#18-017 RESOLUTION RE: AUTHORIZING CLOSED EXECUTIVE SESSION

At 3:15 p.m. Commissioner Drake moved to adjourn the Closed Session, seconded by Commissioner Dietz. On voice vote: Ayes (7); Nays (0). The motion passed.

Chairman Madsen confirmed items discussed as specifically set forth in the resolution authorizing Closed Executive Session included: Contract #444 Landfill Expansion Project. When the need for confidentiality of these matters no longer exists they will be opened to the public.

b. Wastewater Program

Superintendent's Report

Superintendent Baron reported on an issue at the Paulinskill Plant concerning a leak or crack in the Service Water Pipeline, which is 4 feet underground. Mr. Baron noted the valve was shut down for the sprayers that clean the screens, and staff is manually spraying for now. Kleinfelder was notified and they will inspect after ground thaws enough to dig down to see what the cause, whether a freeze issue or a design issue. Discussions continued on manufacturer warranty and Mr. Varro confirmed it is still in effect, however the issue may be design related not construction related. Mr. Baron will keep the Commissioner updated on operations.

Mr. Baron reported on an electrical issue at the Upper Wallkill Plant stormwater pumps. Staff did troubleshoot the electrical lines, and there seems to be a short in the electrical feed lines, however the pumps were back on. Further electrical investigation must be conducted and an electrician may be required for this type of work. Mr. Baron will report back to the Commissioners after inspection.

Mr. Baron updated the Commissioners the Micro filter Unit issue regarding the grinding noise. He indicated that after inspection, it was discovered that one of the brackets on the NOVA Screen Unit did not hold because it was welded poorly. The NOVA Manufacturer performed the replacement and the bracket is now double welded.

c. Solid Waste Program

Solid Waste Superintendent's Report

Mr. Sparnon indicated that the New Replacement Water Truck was delivered and inspected by Staff and it does conform with Bid Specifications. Mr. Sparnon commented on the good workmanship of the truck and noted Cambria will be in to train the Operations Staff. Mr. Sparnon reported that the Fuel/Lube Truck should be delivered by the end of the month.

Chief Engineer’s Report

Mr. Varro reviewed discussions at the recent Solid Waste Advisory Council (SWAC) Meeting of January 9th. The Agenda included an application from Cavalier to change status of their facility to accept cardboard and paper. The SCMUA has no objection to the change, will not affect revenue, nor will it change Cavalier’s permit status. Mr. Varro also notified SWAC that the Leachate Force Main Project was approved by the Commissioners and shall be presented to the Freeholder Board.

d. General Authority Business

Administrator’s Report

Mr. Hatzelis prepared a resolution to appoint a Risk Manager for the Authority for 2018 for the Mitchell Agency based on RFP submitted.

Res# 18-018: Risk Management Consult. - 2018						
Commissioner	1st	2nd	Yea	Nay	Abstain	Absent
DAN PEREZ			x			
JOHN DRAKE	x		x			
TOM MADSEN			x			
WAYNE DIETZ					x	
ANDREA COCULA		x	x			
KARL MEYER			x			
RONALD PETILLO			x			

#18-018 RESOLUTION RE: APPOINTING RISK MANAGEMENT CONSULTANT - 2018

Mr. Hatzelis distributed and reviewed a draft version of 2018 Goals and Objectives for Commissioners’ review and comment. After all comments are received, a final version will be prepared.

8. Payment of Bills

FINANCIAL CONSENT AGENDA – Chairman Madsen asked for a motion to approve the Financial Consent Agenda (FCA).

Res: #18-019 Financial Consent Agenda						
Commissioner	1st	2nd	Yea	Nay	Abstain	Absent
DAN PEREZ		x	x			
JOHN DRAKE	x		x			
TOM MADSEN			x			
WAYNE DIETZ			x			
ANDREA COCULA			x			
KARL MEYER			x			
RONALD PETILLO			x			

#18-019 RESOLUTION RE: CONSENT AGENDA – BILL PAYING LIST

9. PUBLIC COMMENT

No public comment.

10. COMMISSIONERS' COMMENTS/REQUEST

Commissioner Perez noted correspondence distributed to the Board from Frankford Resident Mr. Orr, asking the Board to consider the construction of a Wastewater Treatment Plant at the Solid Waste Site to treat landfill leachate, as opposed to the Pipeline to the Upper Wallkill Plant. Discussion ensued regarding mostly negatives regarding this option that have been discussed in the past. The main reason is the lack of necessary land at the Solid Waste Facility, as well as, suitable soils and timetable for application/approvals for Wastewater Management Plan, which could be 5 years out. Commissioners request we send response letter to Mr. Orr, including reasons for not considering this option.

Commissioner Perez wished newly elected State Officials and Freeholder Board well in the new year.

11. ADJOURN

Commissioner Perez moved to adjourn the meeting, seconded by Commissioner Dietz. On voice vote: Ayes (7), the motion passed. The meeting was adjourned at 3:56 p.m.

Respectfully submitted,

Andrea Cocula, Secretary