

MINUTES OF THE REGULAR AUTHORITY MEETING OF THE SUSSEX COUNTY MUNICIPAL UTILITIES AUTHORITY HELD ON JULY 1, 2020 AT THE AUTHORITY'S ADMINISTRATION BUILDING, LAFAYETTE, NEW JERSEY

1. CALL TO ORDER; ROLL CALL; PLEDGE OF ALLEGIANCE

The Teleconference Meeting was called to order at 3:00 p.m.

The following were present: Chairman Drake, Vice Chairman Meyer*, Commissioners Petillo, Madsen*, Cocula, Dietz*, Perez*, Finkeldie*, Dabinett*, Executive Director/Chief Engineer Varro, Comptroller Timothy Day*, Senior Project Engineer Sesto, Solid Waste Superintendent Jonathan Morris, Wastewater Superintendent Angelo Baron*, General Counsel Napolitano*, Special Counsel Prol*, and Recording Secretary Tara Kronski (Robert Chilton*, Gabel Associates – portion of Executive Session)

*Attended the meeting remotely due to State Executive Orders regarding COVID-19.

2. PUBLIC STATEMENT REGARDING SUNSHINE LAW

Chairman Drake stated that the meeting has been duly advertised, and notice given thereof, as required by P.L. 1975, Chapter 231.

3. OPEN TO PUBLIC COMMENT

Chairman Drake opened the meeting to public comment. No public present. He closed the meeting to public comment. (Call in information was noticed prior on website for public participation.)

4. AGENDA APPROVAL

Chairman Drake asked for a motion to approve the Agenda. Executive Director Varro requested to add General Counsel's report on Sparta Stop and Shop litigation to Executive Session. Commissioner Madsen moved the Final Agenda, seconded by Commissioner Dietz. On voice vote: Ayes (9); Nays (0). The motion carried.

5. APPROVAL OF CONSENT AGENDA

Commissioner Cocula moved the approval of the Consent Agenda, seconded by Commissioner Dabinett. No discussions requested. On voice vote: Ayes (9); Nays (0). The motion carried.

6. MINUTES

Chairman Drake requested a motion to approve/acknowledge the email distribution of the June 17, 2020 Pending Action Summary Sheets (PASS) to the County Freeholder Board in accordance with N.J.S.A. 40:14B-14(e). Commissioner Perez motioned to approve, seconded by Commissioner Dietz. On voice vote: Ayes (9); Nays (0). The motion carried.

Approval of the Open and Closed Minutes for the May 6, 2020 and May 20, 2020 Authority Meetings was motioned by Commissioner Cocula, seconded by Commissioner Finkeldie. On voice vote: Ayes (9); Nays (0). The motion carried.

7. BUSINESS

a. Executive Session

At 3:05 p.m. Commissioner Cocula moved the adoption of the following resolution authorizing a Closed Executive Session, motion seconded by Commissioner Dabinett. On voice vote: Ayes (9), Nays (0). The motion carried.

Chairman Drake noted the Closed Session should be approximately 50 minutes and discussions shall include: Sparta Twp. Stop and Shop Litigation re: Connection Fee, Landfill Gas to Energy Contract Matters, and Personnel Items.

#20-123 RESOLUTION RE: AUTHORIZING CLOSED EXECUTIVE SESSION

At 4:15 p.m. Commissioner Cocula moved to adjourn the Closed Session, seconded by Commissioner Madsen. On voice vote: Ayes (9), Nays (0). The motion carried.

Chairman Drake confirmed discussions held as specifically set forth in the resolution authorizing Closed Executive Session Sparta Twp. Stop and Shop Litigation re: Connection Fee, Landfill Gas to Energy Contract and Personnel Items. When the need for confidentiality of these matters no longer exists, they will be opened to the public.

b. Wastewater Program

Superintendent's Report

Superintendent Baron reported that the virtual laboratory audit, as required by NJDEP, has been completed. It took over 3 days to complete, and was very internet/video involved. Mr. Baron reported that this will most likely be the process for future inspections, and he spoke to Shane Zappa, SCMUA Data Systems Technician to look into computer upgrades to help future inspections go smoothly.

Senior Project Engineer's Report

Mr. Sesto reported on a request from JCM Investors 1012, LLC for a Wastewater Management Plan Amendment for a development in Franklin Borough. The development is for 260 unit complex, and Franklin Borough does have the available allocation. The development is for a total of 212 EDUs. Mr. Sesto reported he is reviewing the WMP Amendment and all is in order and a preliminary adoption is recommended to be approved to forward to NJDEP. A resolution was prepared to authorize the Authority to approve the amendment. Commissioner Cocula moved the adoption of the WMP Amendment, seconded by Commissioner Finkeldie. On roll call: Ayes (9) Commissioners Petillo, Madsen, Cocula, Dietz, Drake, Meyer, Perez, Finkeldie, Dabinett; Nays (0); Abstain (0).

#20-124 RESOLUTION RE: PRELIMINARY ADOPTION OF THE WASTEWATER PLAN AMENDMENT TO THE SUSSEX COUNTY WASTEWATER MANAGEMENT PLAN FOR JCM INVESTORS 1012 LLC, MUNSONHURST ROAD, BOROUGH OF FRANKLIN

Mr. Sesto reported that a Treatment Works Approval application was received from Ames Rubber Corp. in Wantage for modification to their groundwater treatment, which includes an environmental report prepared by JM Sorge Environmental Consultants. Mr. Sesto explained that a prefab trailer was put on their Wantage site and all wastewater is discharged to the onsite septic system, or to the onsite NJPDES outfall. The proposed trailer location is not located within any Land Use regulated features, however the proposed treatment project requires review/endorsement by the Authority. Mr. Sesto review said application and recommends endorsement of the groundwater treatment process modification. A resolution was presented to approve the TWA, Commissioner Cocula moved the resolution, seconded by Commissioner Dabinett. On roll call: Ayes (9) Commissioners Petillo, Madsen, Cocula, Dietz, Drake, Meyer, Perez, Finkeldie, Dabinett; Nays (0); Abstain (0).

#20-125 RESOLUTION RE: APPROVAL OF TWA APPLICATION FOR THE MODIFICATION OF GROUNDWATER TREATMENT PROCESS AT AMES RUBBER CORPORATION IN WANTAGE, NEW JERSEY

c. Solid Waste Program

Superintendent's Report

Mr. Morris reported on inbound and outbound scales, which were fixed and inspected. Scales were calibrated and certified by Gerhardt Scales. Mr. Morris reported that that during inspection deterioration was discovered and he is currently seeking proposals for a scale replacement, which was budgeted in R&R for FY2020.

Mr. Morris reported on the Shred Event which generated over 15,240 lbs of paper. No issues were reported and staff assisted SK Shred with the volume of cars.

Executive Director/Chief Engineer's Report

Mr. Varro reported on the progress being made with Landfill Life Extension Project. SCMUA received 60% design submittal and staff reviewed / commented and returned to ARM within deadline. Project is still on schedule for submitted of final design plans by September 9th, ARM Group has been very responsive and diligent in meeting project schedule timeline.

Commissioner Madsen dropped from the teleconference from 4:26 p.m.

Senior Project Engineer's Report

Mr. Sesto gave status report on the North Berm Project. Tomco Construction bid was reviewed in full and the bid was acceptable and complete. The Notice of Award was issued and all contract documents are being prepared for execution. A QC inspection firm is required by NJDEP for this project and Mr. Sesto indicated that he solicited proposals from the Authority's current Solid Waste Consulting Engineer's and the low proposal was from Cornerstone/Tetra Co. for a total price of \$34,100.00. *[Commissioner Madsen re-entered teleconference 4:29 p.m.]* Mr. Sesto requested approval to award contract for Quality Control inspection services to Cornerstone/Tetra Co. for a not-to-exceed amount of \$34,100.00. Commissioner Cocula moved the contract award, seconded by Commissioner Meyer. On Roll Call: Ayes (9) Commissioners Petillo, Madsen, Cocula, Dietz, Drake, Meyer, Perez, Finkeldie, Dabinett; Nays (0). The motion passed.

Mr. Sesto reported that the Leachate/force main project authorization to advertise was received from the NJDEP on June 21st. The bid opening is currently scheduled for July 14th and all questions/concerns from potential bidders have been addressed.

Comptroller’s Report

Mr. Day reported that SCMUA staff and Paradigm vendor have been working on the new scale software. Official training has been scheduled for the week of July 27th and the “go live” date of July 29th. New hardware and credit card machines were purchased, which should make transaction processing more efficient.

d. General Authority Business

The Statewide Insurance Renewal was tabled for a future meeting.

8. Financial Transactions

a. Payment of Bills

FINANCIAL CONSENT AGENDA – Chairman Drake asked for a motion to approve the Financial Consent Agenda (FCA). On roll call:

Res #20-126 Financial Consent Agenda						
Commissioner	1st	2nd	Yea	Nay	Abstain	Absent
PETILLO			x			
MADSEN		x	x			
COCULA	x		x			
DIETZ			x			
DRAKE			x			
MEYER			x			
PEREZ					x	
FINKELDIE			x			
DABINETT			x			

#20-126 RESOLUTION RE: CONSENT AGENDA – BILL PAYING LIST

9. PUBLIC COMMENT

No public present.

10. COMMISSIONERS COMMENTS/REQUEST

Commissioners wished everyone a happy and safe 4th of July. Also, gave recognition to the AdHoc Committee and staff members that interviewed the WW Superintendent Candidates.

11. ADJOURN

At 4:35 p.m. Commissioner Dietz moved to adjourn the meeting, seconded by Commissioner Finkeldie. On voice vote: Ayes (9); Nays (0). The motion passed.

Respectfully submitted,

Andrea Cocula, Secretary