

MINUTES OF THE REGULAR AUTHORITY MEETING OF THE SUSSEX COUNTY MUNICIPAL UTILITIES AUTHORITY HELD ON JUNE 2, 2021 AT THE AUTHORITY'S ADMINISTRATION BUILDING, LAFAYETTE, NEW JERSEY

1. CALL TO ORDER; ROLL CALL; PLEDGE OF ALLEGIANCE

The meeting was called to order at 3:00 p.m.

The following were present: Chairman Meyer, Vice Chairman Drake, Commissioners Petillo, Madsen, Cocula, Dietz, Wesley*, Finkeldie*, Dabinett, Executive Director Thomas Varro, Chief Engineer Joseph Sesto, Comptroller Timothy Day, Solid Waste Superintendent Morris*, Wastewater Superintendent Timothy Phillips, General Counsel John Napolitano*, Special Counsel Thomas Prol*, and Recording Secretary Tara Kronski

*Attended the meeting remotely.

2. PUBLIC STATEMENT REGARDING SUNSHINE LAW

Chairman Meyer stated that the meeting has been duly advertised, and notice given thereof, as required by P.L. 1975, Chapter 231. Call-in information was noticed prior via newspaper/website re: public participation.

3. OPEN TO PUBLIC COMMENT

Chairman Meyer opened the meeting to public comment. No public on call-in line. Chairman Meyer closed the meeting to public comment.

4. AGENDA APPROVAL

Chairman Meyer asked for a motion to approve the Final Agenda. Commissioner Cocula moved the Agenda, seconded by Commissioner Dietz. On voice vote: Ayes (9); Nays (0). The motion carried.

5. APPROVAL OF CONSENT AGENDA

Commissioner Dietz moved the approval of the Consent Agenda, seconded by Commissioner Drake. No discussions requested. On voice vote: Ayes (9); Nays (0). The motion carried.

6. MINUTES

Chairman Meyer requested a motion to approve/acknowledge the email distribution of the May 19, 2021 Pending Action Summary Sheets (PASS) to the Sussex County Commissioners Board in accordance with N.J.S.A. 40:14B-14(e). Commissioner Madsen motioned to approve, seconded by Commissioner Dietz. On roll call vote: Ayes (8); Nays (0); Abstain (1) Commissioner Finkeldie. The motion carried.

Commissioner Drake motioned to approve the Open and Closed Meeting Minutes for April 21, 2021 Authority Meetings, motion seconded by Commissioner Dabinett. On voice vote: Ayes (9); Nays (0). The motion carried.

There were no minutes distributed at this meeting.

7. BUSINESS

a. Executive Session

At 3:05 p.m. Commissioner Cocula moved the adoption of the following resolution authorizing a Closed Executive Session, motion was seconded by Commissioner Dietz. On voice vote: Ayes (9), Nays (0). The motion carried.

Chairman Meyer noted the Closed Session should be approximately 45 minutes and discussions shall include: Upper Wallkill NJPDES Permit Appeal, Contract #446 & 551 Potential Change Orders, Hamburg Pump Station Upgrade Project, Rails-to-Trails, County Homestead Plant and Personnel Matters.

#21-134 RESOLUTION RE: AUTHORIZING CLOSED EXECUTIVE SESSION

At 3:17 p.m. Commissioner Cocula moved to adjourn the Closed Session, seconded by Commissioner Madsen. On voice vote: Ayes (8), Nays (0). The motion carried.

Chairman Meyer confirmed discussions held as specifically set forth in the resolution authorizing Closed Executive Session: Upper Wallkill NJPDES Permit Appeal, Contract #446 & 551 Potential Change Orders, Hamburg Pump Station Upgrade Project, Rails-to-Trails, County Homestead Plant and Personnel Matters.

b. Wastewater Program

Comptroller's Report

Mr. Day reported on the need to establish a FY2021 Line Item Budget for the Hamburg Pump Station Rehabilitation Project, as well as to transfer funds in the Renewal and Replacement Fund. He prepared a resolution to amend the SCMUA's FY2021 Upper Wallkill Facilities Capital Budget. Commissioner Madsen moved the resolution, seconded by Commissioner Cocula. On roll call: Ayes (9) Commissioners Petillo, Madsen, Cocula, Dietz, Meyer, Drake, Wesley, Finkeldie, Dabinett; Nays (0); Abstain (0). The resolution passed.

#21-135 RESOLUTION RE: AMENDING THE SCMUA'S FY2021 UPPER WALLKILL CAPITAL BUDGET – NEW LINE ITEM TITLE AND BUDGET ITEM TRANSFER

Chief Engineer's Report

Mr. Sesto referred to Executive Session discussions concerning the Hamburg Pump Station upgrade proposals, and recommends award of contract #455 to Rapid Pump and Metering Co. The cost proposal is within the budgeted amended amount, and totals \$612,659.00. Proposal includes all labor and parts which was part of the North Jersey Wastewater Cooperative. Commissioner Cocula moved the resolution, seconded by Commissioners Dabinett. On roll call: Ayes (9) Commissioners Petillo, Madsen, Cocula, Dietz, Meyer, Drake, Wesley, Finkeldie, Dabinett; Nays (0); Abstain (0). The resolution passed.

#21-136 RESOLUTION RE: AUTHORIZING THE AWARD OF CONTRACT AGREEMENT #455 BETWEEN THE SUSSEX COUNTY MUNICIPAL UTILITIES AUTHORITY (SCMUA) AND RAPID PUMP AND METERING CO., INC. FOR THE REHABILITATION OF THE HAMBURG PUMP STATION

Mr. Sesto also noted discussions regarding 3 existing pumps within the Hamburg Pump Station which are in need of repair/rebuild and inspection. This service was solicited through the North Jersey Wastewater Cooperative and Pumping Services, Inc. submitted the most fiscally responsible proposal at \$30,000 for all services. Commissioner Drake moved the resolution, seconded by Commissioner Dietz. On roll call: Ayes (9) Commissioners Petillo, Madsen, Cocula, Dietz, Meyer, Drake, Wesley, Finkeldie, Dabinett; Nays (0); Abstain (0). The resolution passed.

#21-137 RESOLUTION RE: AUTHORIZING THE AGREEMENT BETWEEN THE SUSSEX COUNTY MUNICIPAL UTILITIES AUTHORITY (SCMUA) AND REPAIR OF THREE (3) EXISTING PUMPS WITHIN HAMBURG PUMP STATION

c. Solid Waste Program

Superintendent's Report

Mr. Morris reported on a new program for retirement of American Flags that have been deposited at the Recycling Center. Stars for Troops which hand out stars from retired flags to veterans or widows of veterans. Mr. Morris researched process and noted it is in proper disposal etiquette. The SCMUA continues to coordinate with Orchard Hill to burn the flags appropriately. The program is www.starsforourtroops.org.

Mr. Morris reported that the Household Hazardous Waste Event shall be held on June 5, 2021 from 7 am – 2 pm. Traffic control will be necessary due to ongoing construction and normal operations.

Executive Director's Report

Mr. Varro reported on the meeting with Lafayette Officials to update them on the Landfill Expansion Project at the Solid Waste Facilities. Mr. Varro and Mr. Sesto reviewed the project details and relocations of the utilities. It was well received by the Lafayette Committee, and they appreciated being informed of the project details in order to answer any questions residents may have.

Chief Engineer's Report

Mr. Sesto updated the Commissioners on the Landfill Expansion Project, noting that the privacy berm along the Route 15 border has been a focus of the Contractor. The entry roadway has been widened, and he continues to monitor the project schedule and will notify the Commissioners of any issues.

Mr. Sesto reported on the Leachate Pump Station/Force Main Project, and indicated 8000 linear feet of pipe has been installed. The only remaining portions have an issue with a significant amount of rock that has proved to be difficult to remove. A project change order is in the process of being negotiated to resolve/blast the rock blockage. Discussions ensued regarding more extensive DOT paving requirements, encountering large amounts of rock formations, and issues relative to Horizontal Directional Drilling. Commissioner Cocula moved to authorize SCMUA Staff to request an appearance before the Sussex County Commissioner Board to request an additional \$2 million in funding for project costs related to the leachate pump station project. Commissioner Dabinett seconded motion. On roll call vote: Ayes(9) Commissioners Petillo, Madsen, Cocula, Dietz, Meyer, Drake, Wesley, Finkeldie, Dabinett; Nays (0); Abstain (0). The motion passed.

Mr. Sesto reported that certain utilities need to be relocated at the Solid Waste Facility in conjunction with the Landfill Expansion/Infrastructure Relocation Project. The first agreement is with Jersey, Central Power and Light (JCP&L) and SCMUA to relocate poles, reroute existing wires for a charge of \$45,952.43. Commissioner Drake moved the authorizing resolution, seconded by Commissioner Madsen. On roll call: Ayes (9) Commissioners Petillo, Madsen, Cocula, Dietz, Meyer, Drake, Wesley, Finkeldie, Dabinett; Nays (0); Abstain (0). The resolution passed.

#21-138 RESOLUTION RE: AUTHORIZING TO EXECUTE CONTRACT AND RELATED DOCUMENTS WITH JERSEY CENTRAL POWER AND LIGHT (JCP&L)

Mr. Sesto also indicated that an agreement has been prepared with CenturyLink for the relocation of their utilities on site in conjunction with the Landfill Expansion Project. The Special Construction Proposal is \$8,894.20, a resolution has been prepared to accept proposal and authorize contract. Commissioner Madsen moved the authorizing resolution, seconded by Commissioner Cocula. On roll call vote: On roll call: Ayes (8) Commissioners Petillo, Madsen, Cocula, Dietz, Meyer, Wesley, Finkeldie, Dabinett; Nays (0); Abstain (1) Commissioner Drake. The resolution passed.

#21-139 RESOLUTION RE: AUTHORIZING TO EXECUTE CONTRACT AND RELATED DOCUMENTS WITH CENTURY LINK, INC.

Comptroller's Report

Mr. Day reported on the Solid Waste Tonnages and Revenues for FY2021, December 1, 2021 through May 31st. Compared to the same time period for last year, tonnage is up 1,570 tons, and revenues have remained positive.

d. General Authority Business

Comptroller's Report

Mr. Day presented an Amendment to the FY2021 Solid Waste Capital Budget, with overall totals remaining the same. A line item transfer is requested to purchase a vehicle for the Construction Inspector. Commissioner Cocula moved the resolution, seconded by Commissioner Drake. On roll call: Ayes (9) Commissioners Petillo, Madsen, Cocula, Dietz, Meyer, Drake, Finkeldie, Wesley, Dabinett; Nays (0); Abstain (0). The resolution passed.

#21-140 RESOLUTION RE: AMENDING THE SCMUA'S FY2021 SOLID WASTE FACILITIES BUDGET

e. Personnel Matters

Solid Waste Superintendent's Report

Mr. Morris presented a resolution as discussed on Executive Session regarding an "Official Leave of Absence" for a solid waste employee. Commissioner Drake moved the resolution, seconded by Commissioner Dabinett. On voice vote: Ayes (9), Nays (0). The motion passed.

#21-141 RESOLUTION RE: AUTHORIZATION TO GRANT A 60 DAY "OFFICIAL LEAVE OF ABSENCE WITHOUT PAY" FOR RS6562

8. Financial Transactions

a. Payment of Bills

FINANCIAL CONSENT AGENDA – Chairman Meyer asked for a motion to approve the Financial Consent Agenda (FCA). On roll call:

Res #21-142 Financial Consent Agenda						
Commissioner	1st	2nd	Yea	Nay	Abstain	Absent
PETILLO			x			
MADSEN			x			
COCULA			x			
DIETZ		X	x			
MEYER			x			
DRAKE	X		x			
WESLEY			x			
FINKELDIE			X			
DABINETT			x			

#21-142 RESOLUTION RE: CONSENT AGENDA – BILL PAYING LIST

9. PUBLIC COMMENT

No public present.

10. COMMISSIONERS COMMENTS/REQUEST

Commissioners wished all the June Birthdays a Happy Birthday. Commissioners also congratulated Watershed Director Nathaniel Sajdak and staff on their efforts to construct the Lake Hopatcong Rain Garden.

11. ADJOURN

At 4:47 p.m. Commissioner Madsen moved to adjourn the meeting, seconded by Commissioner Dabinett. On voice vote: Ayes (8); Nays (0). The motion passed.

Respectfully submitted,

Andrea Cocula, Secretary