

MINUTES OF THE REGULAR AUTHORITY MEETING OF THE SUSSEX COUNTY MUNICIPAL UTILITIES AUTHORITY HELD ON MARCH 20, 2019 AT THE AUTHORITY'S ADMINISTRATION BUILDING, LAFAYETTE, NEW JERSEY

1. CALL TO ORDER; ROLL CALL; PLEDGE OF ALLEGIANCE

The Meeting was called to order at 3:00 p.m.

The following were present: Acting Chairman Dietz, Commissioners Perez, Cocula, Madsen, and Petillo, Administrator John Hatzelis, Chief Engineer Thomas Varro, Solid Waste Superintendent Jonathan Morris, Wastewater Superintendent Angelo Baron, General Counsel Napolitano, Special Counsel Thomas Prol, Recording Secretary Tara Kronski, SCMUA Solid Waste Enforcement Officer Ed Lyon.

Absent: Chairman Drake, Vice Chairman Meyer

2. PUBLIC STATEMENT REGARDING SUNSHINE LAW

Chairman Dietz stated that the meeting has been duly advertised, and notice given thereof, as required by P.L. 1975, Chapter 231.

3. OPEN TO PUBLIC COMMENT

Chairman Dietz opened the meeting to public comment. No public present.

4. AGENDA APPROVAL

Chairman Dietz asked for a motion to approve the Agenda. Commissioner Cocula moved Agenda, seconded by Commissioner Dietz. On voice vote: Ayes (5), Nays (0), Absent (2). The motion carried.

5. APPROVAL OF CONSENT AGENDA

Commissioner Madsen moved the approval of the Consent Agenda, seconded by Commissioner Perez. No discussions requested. On voice vote: Ayes (5), Nays (0), Absent (2). The motion carried.

6. MINUTES

Chairman Dietz requested a motion to approve/acknowledge the email distribution of the March 6, 2019 Pending Action Summary Sheets (PASS) to the County Freeholder Board. Commissioner Cocula motioned to approve, seconded by Commissioner Meyer. On voice vote: Ayes (4) Commissioners Dietz, Cocula, Madsen, Petillo, Nays (0), Abstain (1) Perez, Absent (2) Drake, Meyer. The motion passed.

Commissioner Perez moved to approve the Open and Closed Meeting Minutes for the February 6, 2019 Authority Meeting, Commissioner Madsen seconded. On voice vote: Ayes (5), Nays (0), Abstain (0), Absent (2). The motion passed.

The minutes from the February 20, 2019 Authority Meeting were emailed the Commissioners for their review.

7. BUSINESS

Solid Waste Superintendent's Report

The Authority's Solid Waste Enforcement Officer Ed Lyon and Special Counsel Prol gave a status report on the Enforcement Program. Mr. Lyon reviewed his records for logged/tracked containers and total tonnage and status of current open cases. The successful program has steadily increased tonnage and revenue for the Solid Waste Facility over the past few years. Mr. Prol noted the County Health Department has been very responsive and hauler usually settles after notice of a violation because of the detailed, high quality nature of the investigation and enforcement work underpinning the complaints.

a. Executive Session

At 3:15 p.m. Commissioner Cocula moved the adoption of the following resolution authorizing a Closed Executive Session, motion seconded by Commissioner Madsen. On voice vote: (5) Ayes, (0) Nays, Absent (2). The motion carried. Acting Chairman Dietz noted the Closed Session should be approximately 20-30 minutes and discussions shall include: Sparta Township Stop and Shop, Leachate PS/FM Property Acquisitions and Personnel Items.

#19-075 RESOLUTION RE: AUTHORIZING CLOSED EXECUTIVE SESSION

At 3:40 p.m. Commissioner Cocula moved to adjourn the Closed Session, seconded by Commissioner Madsen. On voice vote: Ayes (5), Nays (0), Abstain (0), Absent (2). The motion carried.

Chairman Dietz confirmed discussions held as specifically set forth in the resolution authorizing Closed Executive Session included: Sparta Township Stop and Shop, Leachate PS/FM Property Acquisitions and Personnel Items. When the need for confidentiality of these matters no longer exists they will be opened to the public.

b. Wastewater Program

Administrator's Report

Mr. Hatzelis gave a report on the 2019 1st Quarter Septage, Sludge and Hauled Sewage Revenues and referred to a chart previously emailed to the Commissioners which showed that overall volumes and revenues are 25% ahead of projections.

c. Solid Waste Program

Superintendent's Report

Mr. Morris reminded the Commissioners of the first E-Waste Event will be held on Saturday, March 30th from 7am – 2pm.

Mr. Morris indicated that the Solid Waste Facility is in need of a new CAT 966 Loader and he is recommending that it be purchased under the National Cooperative Purchasing Agreement. Discussions ensued regarding recommended warranty hours. Commissioner Cocula moved to authorize to purchase CAT966 Loader through the National Co-op, seconded by Commissioner Madsen. On roll call: Ayes (5) Commissioners Perez, Dietz, Cocula, Madsen, Petillo, Nays (0), Abstain (0), Absent (2).

Chief Engineer's Report

Mr. Varro referenced two proposals from Paulus, Solowkowski & Sartor (PS&S) for the installation of a solid waste fueling station, which includes removal of underground storage tanks and installation of new above ground tanks. He noted he will revise the lump sum proposal to a line item budget with not to exceed amounts. He will report back regarding the gas line. Commissioner Cocula moved to authorize PS&S to proceed with the preliminary design for the replacement/removal of the Underground Storage Tanks. On roll call: Ayes (5) Commissioners Perez, Dietz, Cocula, Madsen and Petillo, Nays (0), Abstain (0), Absent (2) Commissioners Drake and Meyer. The motion passed.

d. General Authority Business

Administrator's Report

Mr. Hatzelis reported a Draft version of 2019 Goals and Objectives was previously emailed to the Commissioners for their review. It covers Solid Waste, Wastewater, Watershed Management and Administration. He advised he will take any comments/suggestions to be incorporated for the next Authority Meeting.

Mr. Hatzelis reported on a resolution regarding appointing a Fund Commissioner for the Statewide Insurance Fund. The appointment is to appoint himself for 2019 and Executive Director Thomas Varro as the alternate. Commissioner Madsen moved the resolution, seconded by Commissioner Cocula. On voice vote: Ayes (5) Commissioners Perez, Dietz, Cocula, Madsen, Petillo, Nays (0), Abstain (0), Absent (2) Commissioners Drake and Meyer. The resolution passed.

#19-076 RESOLUTION RE: APPOINTMENT OF FUND COMMISSIONER TO THE STATEWIDE INSURANCE FUND

e. Personnel Matters

Solid Waste Superintendent's Report

Mr. Morris referred to discussions that took place in Executive Session regarding Christina Woodruff's request for an Official Leave of Absence without pay for 30 days. Commissioner Cocula moved the resolution, seconded by Commissioner Perez. On voice vote: Ayes (5) Commissioners Perez, Dietz, Cocula, Madsen, Petillo, Nays (0), Abstain (0), Absent (2) Commissioners Drake and Meyer. The resolution passed.

#19-077 RESOLUTION RE: REQUEST FOR OFFICIAL LEAVE OF ABSENCE WITHOUT PAY FOR MEDICAL REASONS FOR 30-DAY PERIOD FOR CHRISTINA WOODRUFF

Administrator's Report

Mr. Hatzelis reported that the Personnel Committee has prepared an Employment Agreement with Thomas Varro for the Executive Director Position. A resolution has been prepared to authorize execution thereof. Commissioner Madsen made the motion to approve the resolution Commissioner Dietz seconded the motion. On voice vote: Ayes (5) Commissioners Perez, Dietz, Cocula, Madsen, Petillo, Nays (0), Abstain (0) Absent (2) Commissioners Drake and Meyer. The resolution passed.

#19-078 RESOLUTION RE: AUTHORIZING EXECUTION OF EMPLOYMENT AGREEMENT WITH THOMAS J. VARRO, SCMUA EXECUTIVE DIRECTOR

8. Payment of Bills

FINANCIAL CONSENT AGENDA – Acting Chairman Dietz asked for a motion to approve the Financial Consent Agenda (FCA).

Res #19-079: Financial Consent Agenda						
Commissioner	1st	2nd	Yea	Nay	Abstain	Absent
DAN PEREZ			x			
KARL MEYER						x
JOHN DRAKE						x
WAYNE DIETZ			x			
ANDREA COCULA	x		x			
TOM MADSEN		x	x			
RONALD PETILLO			x			

#19-079 RESOLUTION RE: CONSENT AGENDA – BILL PAYING LIST

9. PUBLIC COMMENT

A Hampton Township resident inquired about the Hyper Humus Restoration Project and was concerned with SCMUA wastewater sludge being used as backfill. Mr. Hatzelis informed him that the Upper Walkkill Facility does not sell sludge and will not provide sludge and referred him to Walkkill River Watershed Director Nathaniel Sajdak for additional information on the restoration project.

10. COMMISSIONERS COMMENTS/REQUEST

Commissioners congratulated Mr. Varro on his new position at Executive Director of the Authority. Commissioner Madsen congratulated Watershed Director Nathaniel Sajdak on the AEA article in their recent newsletter regarding the Ambassador Program.

Commissioner Cocula moved to give Chairman Drake and Vice Chairman Meyer excused absences, Commissioner Madsen seconded. On voice vote: Ayes (5) Commissioners Perez, Dietz, Cocula, Madsen, Petillo, Nays (0), Abstain (0)

11. ADJOURN

At 4:00 p.m. Commissioner Madsen made a motion to adjourn the meeting, seconded by Commissioner Perez. On voice vote: Ayes (5), Nays (0), Absent (2). The motion passed.

Respectfully submitted,

Andrea Cocula, Secretary