

MINUTES OF THE REGULAR AUTHORITY MEETING OF THE SUSSEX COUNTY MUNICIPAL UTILITIES AUTHORITY HELD ON MAY 18, 2022 AT THE AUTHORITY'S ADMINISTRATION BUILDING, LAFAYETTE, NEW JERSEY

1. CALL TO ORDER; ROLL CALL; PLEDGE OF ALLEGIANCE

The Meeting was called to order at 3:00 p.m.

The following were present: Chairman Petillo, Commissioners Meyer, Madsen, Cocula, Dietz, Wesley, Finkeldie, Dabinett, Executive Director Thomas Varro, Chief Engineer Joseph Sesto, Comptroller Timothy Day, Solid Waste Superintendent Jonathan Morris, Wastewater Superintendent Timothy Phillips, General Counsel Napolitano, and Recording Secretary Tara Kronski

Absent: Vice Chairman Drake and Special Counsel Prol

2. PUBLIC STATEMENT REGARDING SUNSHINE LAW

Chairman Petillo stated that the meeting has been duly advertised, and notice given thereof, as required by P.L. 1975, Chapter 231.

3. OPEN TO PUBLIC COMMENT

Chairman Petillo opened the meeting to public comment. No public in attendance. Chairman Petillo closed the meeting to public comment.

4. AGENDA APPROVAL

Chairman Petillo asked for a motion to approve the Final Agenda. Commissioner Cocula moved Final Agenda, seconded by Commissioner Finkeldie. On voice vote: Ayes (8); Nays (0). The motion carried.

5. APPROVAL OF CONSENT AGENDA

Commissioner Madsen moved to approve the Consent Agenda, seconded by Commissioner Dabinett. No discussions requested. On voice vote: Ayes (8); Nays (0). The motion carried.

6. MINUTES

Chairman Petillo requested a motion to approve/acknowledge the email distribution of the May 4, 2022 Pending Action Summary Sheets (PASS) to the County Commissioners Board in accordance with N.J.S.A. 40:14B-14(e). Commissioner Finkeldie motioned to approve, seconded by Commissioner Dabinett. On voice vote: Ayes (8); Nays (0). The motion carried.

Commissioner Madsen moved to approve the Open and Closed Minutes for the April 6, 2022 Authority Meeting, seconded by Commissioner Cocula. On roll call: Ayes (7) Commissioners Meyer, Madsen, Cocula, Dietz, Wesley, Finkeldie, Dabinett; Nays (0); Abstain (1) Commissioner Petillo. The motion passed.

Commissioner Cocula moved to approve the Open and Closed Minutes for the April 20, 2022 Authority Meeting, seconded by Commissioner Dietz. On roll call: Ayes (6) Commissioners Madsen, Cocula, Dietz, Petillo, Wesley, Dabinett; Nays (0); Abstain (2) Commissioner Meyer, Finkeldie. The motion passed.

The Open and Closed Minutes from the May 4, 2022 Authority Meeting were emailed to the Commissioners for their review/comment.

7. BUSINESS

a. Executive Session

At 3:04 p.m. Commissioner Cocula moved the adoption of the following resolution authorizing a Closed Executive Session. Motion was seconded by Commissioner Dabinett. On voice vote: Ayes (8), Nays (0). The motion carried.

Chairman Petillo noted the Closed Session should be approximately 3 minutes and discussions shall include: Upper Walkkill Nitrate Permit Appeal.

#22-111 RESOLUTION RE: AUTHORIZING CLOSED EXECUTIVE SESSION

At 3:06 p.m. Commissioner Cocula moved to adjourn the Closed Session, seconded by Commissioner Finkeldie. On voice vote: Ayes (8), Nays (0). The motion carried.

Chairman Petillo confirmed discussions held as specifically set forth in the resolution authorizing Closed Executive Session: Upper Walkkill Nitrate Permit Appeal.

b. Wastewater Program

Superintendent's Report

Superintendent Phillips gave a report on the May 5th Earth Energy Day Event that was held at Paulinskill Wastewater Facility. Recycling Coordinator Latincsics and Walkkill Watershed Staff (N. Sajdak, K. Rogers) set up 4 stations for the Frankford Elementary School students which included Solid Waste, Watershed Information, Recycling, and Wastewater. The 7th graders planted trees and Mr. Phillips noted Stephen Furtkevic did an excellent job giving tours of the Paulinskill Facility to the students.

Comptroller's Report

Mr. Day prepared a resolution to amend the FY2022 Budget for the Paulinskill Facility. The resolution authorizes the transfer of Capital Budget Funds from fire alarm upgrades to grinder components that are a priority, there will be no increase in overall budget. Commissioner Cocula moved the resolution, seconded by Commissioner Finkeldie. On roll call: Ayes (8) Commissioners Meyer, Madsen, Cocula, Dietz, Petillo, Wesley, Finkeldie, Dabinett; Nays (0). The resolution passed.

#22-112 RESOLUTION RE: AMENDING THE SCMUA'S FY2022 PAULINSKILL WATER BASIN RECLAMATION FACILITY BUDGET

c. Solid Waste Program

Superintendent's Report

Mr. Morris reported that the fuel budget for Solid Waste Facility is quickly depleting due to the high cost of fuel. He noted when the budget was approved, gas was \$2.43/gallon and is now \$5.30/gallon. He anticipates a budget amendment will be necessary to move funding from another line item in the next 6 months. Less gas was used due to the tanker trucks being off the road, however, pricing has gone up.

Chief Engineer's Report

Mr. Sesto gave a report on the Leachate Pump Station/Force Main Project. The punch-list is being worked on with Mott MacDonald and Tomco. Mr. Sesto indicated further programming was being done with subcontractor, and going well.

Mr. Sesto reported on the Stage 2 Landfill Expansion Project. A meeting is scheduled with the Lafayette Land Use Board for their review/approval regarding the install of a new sign at the entrance of the SW facility.

Mr. Sesto reviewed a resolution to award Contract #22-12 for the installation of a new concrete deck motor truck scale. Two bids were received, and the lowest bid was submitted by Atlantic Scale of Nutley, NJ for an amount of \$97,775.00. Commissioner Dabinett moved the authorization award resolution, seconded by Commissioner Dietz. On roll call: Ayes (8) Commissioners Meyer, Madsen, Cocula, Dietz, Petillo, Finkeldie, Wesley, Dabinett; Nays (0); Abstain (0). The resolution passed.

#22-113 RESOLUTION RE: AWARD OF SCMUA CONTRACT #22-12 TO ATLANTIC SCALE COMPANY, INC. FOR ONE (1) NEW CONCRETE DECK MOTOR TRUCK SCALE

Comptroller's Report

Mr. Day reported on the recent auction held for the leachate tractor truck and tankers for which Authority received \$43,200.00.

d. General Authority Business

Comptroller's Report

Mr. Day reported on discussions with Auditor Paul Cuva regarding the FY2021 Audit. The GASB 68 and 75 and pension/healthcare liabilities remain outstanding, but will be forthcoming eventually from the State, however no timeline. Mr. Day indicated that the Cell Closure Report format that was submitted by Tetra Tech was unacceptable and needs to be updated to match last years. It was indicated that the Authority staff has work to do on the draft report regarding revisions. After the revised Cell Closure information is received (approximately two weeks) it will be included, and a draft copy of the Audit will be provided.

e. Personnel

Superintendent's Report

Mr. Morris reported on positive customer feedback regarding weighmaster Joseph Crabb who was noted as being helpful and courteous. Mr. Crabb will be presented with a letter of acknowledgement, as being noted as a valuable employee.

8. Financial Transactions

a. Payment of Bills

FINANCIAL CONSENT AGENDA – Chairman Petillo asked for a motion to approve the Financial Consent Agenda (FCA). On roll call:

Res #22-114 Financial Consent Agenda						
Commissioner	1st	2nd	Yea	Nay	Abstain	Absent
MEYER			x			
MADSEN		x	x			
COCULA			x			
DIETZ			x			
DRAKE						x
PETILLO			x			
WESLEY			x			
FINKELDIE	x		x			
DABINETT			x			

#22-114 RESOLUTION RE: CONSENT AGENDA – BILL PAYING LIST

9. PUBLIC COMMENT

None.

10. COMMISSIONERS COMMENTS/REQUEST

Commissioners also noted the helpfulness of site attendants and staff.

Commissioner Cocula moved to give Commissioner Drake an excused absence, seconded by Commissioner Madsen. On voice vote: Ayes (7); Nays (1). The motion passed.

11. ADJOURN

At 3:18 p.m. Commissioner Cocula moved to adjourn the meeting, seconded by Commissioner Dabinett. On voice vote: Ayes (8); Nays (0). The motion passed.

Respectfully submitted,

Andrea Cocula, Secretary