

MINUTES OF THE REGULAR AUTHORITY MEETING OF THE SUSSEX COUNTY MUNICIPAL UTILITIES AUTHORITY HELD ON MAY 4, 2022 AT THE AUTHORITY'S ADMINISTRATION BUILDING, LAFAYETTE, NEW JERSEY

1. CALL TO ORDER; ROLL CALL; PLEDGE OF ALLEGIANCE

The Meeting was called to order at 3:00 p.m.

The following were present: Chairman Petillo, Vice Chairman Drake, Commissioners Meyer, Madsen, Cocula, Dietz, Wesley, Finkeldie, Dabinett, Executive Director Thomas Varro, Chief Engineer Joseph Sesto, Comptroller Timothy Day, Solid Waste Superintendent Jonathan Morris, Wastewater Superintendent Timothy Phillips, General Counsel Napolitano, Special Counsel Prol, and Recording Secretary Tara Kronski

2. PUBLIC STATEMENT REGARDING SUNSHINE LAW

Chairman Petillo stated that the meeting has been duly advertised, and notice given thereof, as required by P.L. 1975, Chapter 231.

3. OPEN TO PUBLIC COMMENT

Chairman Petillo opened the meeting to public comment. No public in attendance. Chairman Petillo closed the meeting to public comment.

4. AGENDA APPROVAL

Chairman Petillo asked for a motion to approve the Final Agenda. Commissioner Drake moved Final Agenda, seconded by Commissioner Dietz. On voice vote: Ayes (9); Nays (0). The motion carried.

5. APPROVAL OF CONSENT AGENDA

Commissioner Madsen moved to approve the Consent Agenda, seconded by Commissioner Drake. No discussions requested. On voice vote: Ayes (9); Nays (0). The motion carried.

6. MINUTES

Chairman Petillo requested a motion to approve/acknowledge the email distribution of the April 20, 2022 Pending Action Summary Sheets (PASS) to the County Commissioners Board in accordance with N.J.S.A. 40:14B-14(e). Commissioner Drake motioned to approve, seconded by Commissioner Madsen. Roll Call: Ayes (7) Commissioners Madsen, Cocula, Dietz, Petillo, Drake, Wesley, Dabinett; Nays (0); Abstain (2) Commissioners Meyer and Finkeldie. The motion carried.

There were no minutes up for approval at this meeting.

The Open and Closed Minutes for the April 6, 2022 and April 20, 2022 Authority Meetings were distributed to Commissioners for their review.

7. BUSINESS

a. Executive Session

At 3:02 p.m. Commissioner Cocula moved the adoption of the following resolution authorizing a Closed Executive Session. Motion was seconded by Commissioner Dabinett. On voice vote: Ayes (9), Nays (0). The motion carried.

Chairman Petillo noted the Closed Session should be approximately 10 minutes and discussions shall include: Nitrate Permit Appeal, Vernon Township/Vernon Township MUA, Cavalier Facility, Stage 2 Landfill Expansion Project (#551), Personnel Items.

**#22-107** RESOLUTION RE: AUTHORIZING CLOSED EXECUTIVE SESSION

At 3:27 p.m. Commissioner Dabinett moved to adjourn the Closed Session, seconded by Commissioner Cocula. On voice vote: Ayes (9), Nays (0). The motion carried.

Chairman Petillo confirmed discussions held as specifically set forth in the resolution authorizing Closed Executive Session: Nitrate Permit Appeal, Vernon Township/Vernon Township MUA, Cavalier Facility, Stage 2 Landfill Expansion Project (#551), Personnel Items.

b. Wastewater Program

### **Superintendent's Report**

Superintendent Phillips reported that progress is being made on the Stormwater/Septage Receiving Area at the Upper Wallkill Facility. Upgrades on lighting are complete and the piping and pump installation shall be done during the weekends in order to lessen interruption of septage hauling.

### **Chief Engineer's Report**

Mr. Sesto reported that he received costs proposals through the ESCNJ Pricing Cooperation for the installation of a new emergency generator at the Hamburg Pump Station. The low quote was from Foley Power and Equipment for a not to exceed cost of \$164,557.00. A resolution was introduced to award contract agreement between the SCMUA and Foley to remove existing equipment and install new including startup/testing and warranty coverage. Commissioner Drake moved the resolution, seconded by Commissioner Madsen. On roll call: Ayes (9) Commissioners Meyer, Madsen, Cocula, Dietz, Petillo, Drake, Wesley, Finkeldie, Dabinett; Nays (0). The resolution passed.

**#22-108** RESOLUTION RE: AUTHORIZING THE AWARD OF A CONTRACT AGREEMENT BETWEEN THE SUSSEX COUNTY MUNICIPAL UTILITIES AUTHORITY (SCMUA) AND FOLEY POWER SYSTEMS FOR PURCHASE AND INSTALLATION OF NEW 175Kw DIESEL-POWERED EMERGENCY GENERATOR AT THE HAMBURG PUMP STATION

### **Comptroller's Report**

Mr. Day reported on the Septage, Sludge and Hauled Sewage volumes. Septage is at 34% of projected costs through April 30 of fiscal year. Sludge is at 38%, and Hauled Sewage is a 60% of projections. Overall facilities are at 35% of projections from December 1 – April 30. Total Connection Fees collected are at \$493,973.00.

c. Solid Waste Program

### **Superintendent's Report**

Mr. Morris reported on the Earth Day Event Celebration to be held on May 5<sup>th</sup> at the Paulinskill Water Reclamation Facility. Frankford Township 6-7 grade students will be attending 4 work stations representing the WRWMG, Recycling, AmeriCorps, Wastewater facilities.

**Executive Director’s Report**

After discussions regarding Cavalier Environmental Services request to bring ground C&D residual in a product to the Authority’s landfill as alternate intermediate cover material. Commissioner Dabinett made a motion that SCMUA landfill shall not accept any ground Construction & Demolition (C&D) waste from Cavalier, or any other facility which is not from (or attributed to) Sussex County; no “out-of- county” County tonnage in order to save landfill space for county residents. Commissioner Madsen seconded the motion. On roll call: Ayes (9) Commissioners Meyer, Madsen, Cocula, Dietz, Petillo, Drake, Wesley, Finkeldie, Dabinett; Nays (0). The motion passed.

**Chief Engineer’s Report**

Mr. Sesto updated the Commissioners on the Leachate Pump Station/Force Main Project. Force main is working well, with no operational issues. Punchlist items are still pending.

Mr. Sesto reported on the Stage 2 Landfill Expansion Project. He noted that a response from the NJDEP for certification should be received in 2 weeks, hopefully we will have an answer by the next Authority Meeting.

**Comptroller’s Report**

Mr. Day reported on tonnage and revenues from December 1 - April 30, and compared to the same time period for 2021, tonnage is down 2.3%. The warmer weather usually brings more customers into the facility. He will report back next month.

d. General Authority Business

**Comptroller’s Report**

Mr. Day prepared a resolution for the authorization to release a retainage amount for Contract #457 to Rapid Pump & Meter for the completion of the contract documents. Commissioner Madsen moved the approval resolution, seconded by Commissioner Drake. On roll call: Ayes (9) Commissioners Meyer, Madsen, Cocula, Dietz, Petillo, Drake, Finkeldie, Wesley, Dabinett; Nays (0); Abstain (0). The resolution passed.

**#22-109** RESOLUTION RE: RELEASE OF RETAINAGE TO RAPID PUMP AND METER SERVICE CO., INC., CONTRACT NO. 457, HAMBURG PUMP STATION UPGRADES PROJECT, BY THE SUSSEX COUNTY MUNICIPAL UTILITIES AUTHORITY

8. Financial Transactions

a. Payment of Bills

FINANCIAL CONSENT AGENDA – Chairman Petillo asked for a motion to approve the Financial Consent Agenda (FCA). On roll call:

Res #22-110 Financial Consent Agenda						
Commissioner	1st	2nd	Yea	Nay	Abstain	Absent
MEYER			x			
MADSEN			x			
COCULA	x		x			
DIETZ		x	x			
DRAKE			x			
PETILLO			x			

WESLEY			x			
FINKELDIE			x			
DABINETT			x			

**#22-110** RESOLUTION RE: CONSENT AGENDA – BILL PAYING LIST

9. PUBLIC COMMENT

None.

10. COMMISSIONERS COMMENTS/REQUEST

Commissioners noted the progress of the landfill expansion project, and noted the good job done by staff to keep regular operations ongoing within this large project. Commissioners also requested the status of the Draft FY2021 Audit report, which should be forthcoming from Auditor. Mr. Day will follow up on status to distribute a draft copy when available.

11. ADJOURN

At 3:40 p.m. Commissioner Dabinett moved to adjourn the meeting, seconded by Commissioner Cocula. On voice vote: Ayes (9); Nays (0). The motion passed.

Respectfully submitted,

Andrea Cocula, Secretary