

MINUTES OF THE REGULAR AUTHORITY MEETING OF THE SUSSEX COUNTY MUNICIPAL UTILITIES AUTHORITY HELD ON SEPTEMBER 19, 2018 AT THE AUTHORITY'S ADMINISTRATION BUILDING, LAFAYETTE, NEW JERSEY

1. CALL TO ORDER; ROLL CALL; PLEDGE OF ALLEGIANCE

The Meeting was called to order at 3:00 p.m.

The following were present: Chairman Madsen, Vice Chairman Drake, Commissioners Perez, Drake, Cocula, and Administrator Hatzelis, Chief Engineer Varro, Solid Waste Superintendent Sparnon, Wastewater Superintendent Angelo Baron, General Counsel Napolitano, Special Counsel Prol and Recording Secretary Tara Kronski.

Absent: Commissioners Dietz and Meyer

2. PUBLIC STATEMENT REGARDING SUNSHINE LAW

Chairman Madsen stated that the meeting has been duly advertised, and notice given thereof, as required by P.L. 1975, Chapter 231.

3. OPEN TO PUBLIC COMMENT

Chairman Madsen opened the meeting to public comment and Attorney John Ursin addressed the Board representing Jersey Investors in regard to the outstanding Sparta Township Stop and Shop Connection Fee. He explained his client's position and offered a settlement check for principal amount plus related attorneys fees.

Commissioner Cocula moved to immediately go into Closed Executive Session @ 3:04 pm to discuss this issue further, seconded by Commissioner Drake. On voice vote: Ayes (5), Nays (0). The motion carried.

#18-103 RESOLUTION RE: AUTHORIZING CLOSED EXECUTIVE SESSION

The Board continued with Closed Session Agenda to include: Sparta Township Stop and Shop Connection Fee, Access Agreement with County of Sussex, Sussex Borough ShopRite Connection Fee, Vernon Township 3rd Quarter Sewer User Charges and Personnel Matters.

At 4:50 p.m. Commissioner Cocula moved to adjourn the Closed Session, seconded by Commissioner Drake. On voice vote: Ayes (5); Nays (0). The motion passed.

Chairman Madsen confirmed items discussed as specifically set forth in the resolution authorizing Closed Executive Session included: Sparta Township Stop and Shop Connection Fee, Access Agreement with County of Sussex, Sussex Borough ShopRite Connection Fee, Vernon Township 3rd Quarter Sewer User Charges and Personnel Matters. When the need for confidentiality of these matters no longer exists they will be opened to the public

4. AGENDA APPROVAL

Chairman Madsen asked for a motion to approve the Agenda. Commissioner Cocula moved the Agenda, seconded by Commissioner Drake. On voice vote: Ayes (5); Nays (0). The motion carried.

5. APPROVAL OF CONSENT AGENDA

Chairman Madsen asked for motion to approve the Consent Agenda, which was previously emailed to the Commissioners. Commissioner Cocula moved the approval and seconded by Commissioner Drake. No discussions requested. On voice vote: Ayes (5), Nays (0). The motion carried.

6. MINUTES

Chairman Madsen requested a motion to approve/acknowledge the distribution of the September 5, 2018 Pending Action Summary Sheets (PASS) to the County Freeholder Board. Commissioner Perez motioned to approve, seconded by Commissioner Drake. On Roll Call: Ayes (3) Commissioners Perez, Drake, Cocula. Nays (0), Abstain (2) Commissioners Madsen and Petillo. The motion carried.

Approvals: The Open and Closed Minutes for the August 15, 2018 Authority Meeting were moved for approval by Commissioner Drake, seconded by Commissioner Perez. On voice vote: Ayes (5), Nays (0). The motion carried.

There were no Minutes distributed for this meeting.

7. BUSINESS

a. Executive Session

(held after first Public Comment)

b. Wastewater Program

No report.

c. Solid Waste Program

Superintendent's Report

Mr. Sparnon reported the current Cover Soil Contract will be ending and he requested authorization to advertise and prepare bid specifications with the option for a 3 year contract. Commissioners move to authorize to bid for a two year contract, with an option of a one year extension.

Motion: To prepare and advertise Soil Cover Bids for a two year contract, w/ one year extension option.						
Commissioner	1st	2nd	Yea	Nay	Abstain	Absent
DAN PEREZ			x			
JOHN DRAKE		x	x			
TOM MADSEN			x			
WAYNE DIETZ						x
ANDREA COCULA	x		x			
KARL MEYER						x
RONALD PETILLO			x			

The Motion Passed.

Superintendent Sparnon reviewed a resolution regarding the renewal of a Shared Services Agreement with Hardyston Township for Fiber Recycling. The contract is up each year for renewal.

Res #18-104: Shared Services Agreement with Hardyston Township for Fiber Recycling						
Commissioner	1st	2nd	Yea	Nay	Abstain	Absent
DAN PEREZ			x			
JOHN DRAKE		x	x			
TOM MADSEN			x			
WAYNE DIETZ						x
ANDREA COCULA	x		x			
KARL MEYER						x
RONALD PETILLO			x			

#18-104 RESOLUTION RE: SUSSEX COUNTY MUNICIPAL UTILITIES AUTHORITY AUTHORIZES THE EXECUTION OF AN EXTENSION OF A SHARED SERVICES AGREEMENT WITH THE TOWNSHIP OF HARDYSTON FOR THE PROVISION OF DESIGNATED CLASS A FIBER RECYCLABLE MATERIAL HANDLING AND MARKETING WITH PROFIT SHARING

d. General Authority Business

Administrator’s Report

Mr. Hatzelis reported that the Proposed FY2019 Capital and Operating Budgets are completed and as per State Statute needs to be submitted to the Department of Community Affairs within 60 days of adoption.

Res #18-105: 2019 Authority Budget Resolution FY2019						
Commissioner	1st	2nd	Yea	Nay	Abstain	Absent
DAN PEREZ			x			
JOHN DRAKE			x			
TOM MADSEN						x
WAYNE DIETZ			x			
ANDREA COCULA	x		x			
KARL MEYER		x	x			
RONALD PETILLO						x

#18-105 RESOLUTION RE: FY2019 AUTHORITY BUDGET

Discussions held regarding time and date to hold the FY2019 Rate Hearing and Commissioners agreed to advertise for said Rate Hearing to be held on Wednesday, November 7, 2018 at 4:00 p.m.

e. Personnel Matters

Wastewater Superintendent

Mr. Baron presented a resolution as discussed in Executive Session for a 90 Leave of Absence for Wastewater Employee Dwayne Storey.

Res #18-106: 2019 Authority Budget Resolution FY2019						
Commissioner	1st	2nd	Yea	Nay	Abstain	Absent
DAN PEREZ			x			
JOHN DRAKE		x	x			
TOM MADSEN			x			
WAYNE DIETZ						x
ANDREA COCULA	x		x			
KARL MEYER						x
RONALD PETILLO			x			

#18-106 RESOLUTION RE: AUTHORIZATION TO GRANT A 90 DAY “OFFICIAL LEAVE OF ABSENCE WITHOUT PAY” FOR DWAYNE STOREY

Administrator’s Report

Mr. Hatzelis presented a resolution to approve/execute a contract with The Canning Group for Executive Position Search Services.

Res #18-107: Agrmt with The Canning Group not to exceed \$15,000 for Executive Search Services						
Commissioner	1st	2nd	Yea	Nay	Abstain	Absent
DAN PEREZ			x			
JOHN DRAKE		x	x			
TOM MADSEN			x			
WAYNE DIETZ						x
ANDREA COCULA	x		x			
KARL MEYER						x
RONALD PETILLO			x			

#18-107 RESOLUTION RE: AUTHORIZING AN AGREEMENT NOT TO EXCEED \$15,000 BETWEEN THE SUSSEX COUNTY MUNICIPAL UTILITIES AUTHORITY AND THE CANNING GROUP LLC, FOR EXECUTIVE SEARCH SERVICES

Mr. Hatzelis requested the Board consider the retirement notification from Administrative Employee Patricia Korger and to advertise for position. Commissioner Cocula moved, with regret, the retirement of long time employee Patricia Korger, and motion was seconded by Commissioner Drake. On voice vote: Ayes (5); Nays (0). The motion passed.

8. Payment of Bills

FINANCIAL CONSENT AGENDA – Acting Chairman Drake asked for a motion to approve the Financial Consent Agenda (FCA).

Res #18-108: Financial Consent Agenda						
Commissioner	1st	2nd	Yea	Nay	Abstain	Absent
DAN PEREZ		x	x			
JOHN DRAKE	x		x			
TOM MADSEN			x			
WAYNE DIETZ						x
ANDREA COCULA			x			
KARL MEYER						x
RONALD PETILLO			x			

#18-108 RESOLUTION RE: CONSENT AGENDA – BILL PAYING LIST

9. PUBLIC COMMENT

None

10. COMMISSIONERS COMMENTS/REQUEST

Commissioner Cocula motioned to give Commissioners Dietz and Meyer excused absences for today’s meeting. Seconded by Commissioner Drake. On voice vote: Ayes (5), Nays (0). The motion carried.

11. ADJOURN

Commissioner Perez moved to adjourn the meeting, seconded by Commissioner Drake. On voice vote: Ayes (5), the motion passed. The meeting was adjourned at 5:00 p.m.

Respectfully submitted,

Andrea Cocula, Secretary