

**RESOLUTION AUTHORIZING EXECUTIVE SESSION**

WHEREAS, this Authority is authorized, pursuant to N.J.S.A. 10:4-12 to exclude the public from that portion of this meeting for purposes of discussing specific matters as permitted by N.J.S.A. 10:4-12; and,

WHEREAS, this Authority intends to discuss certain matters which are deemed confidential pursuant to N.J.S.A. 10:4-12, in Executive Session:

WHEREAS, at this time the Authority cannot determine the time when the discussion to be held in Executive Session will be made public but will disclose the minutes of the Executive Session when the need for confidentiality no longer exists.

NOW, THEREFORE, be it resolved by the Sussex County Municipal Utilities Authority that this meeting shall be adjourned to an Executive Session (closed session) and the public will be excluded in order that the Authority may discuss the items listed below, and upon reconvening this public meeting the Chairman will announce, if possible, the time when and the circumstances under which the discussion conducted in Executive Session will be disclosed to the public. This resolution is authorized and allowed by and pursuant to N.J.S.A. 10:4-13.

(1) Any matter which, by express provision of federal law or State statute or rule of court shall be rendered confidential or excluded from the provisions of subsection a. of this section.

The general nature of the subject to be discussed per N.J.S.A. 10:4-13(a):

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(2) Any matter in which the release of information would impair a right to receive funds from the Government of the United States.

The general nature of the subject to be discussed per N.J.S.A. 10:4-13(a):

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(3) Any material the disclosure of which constitutes an unwarranted invasion of individual privacy such as any records, data, reports, recommendations, or other personal material of any educational, training, social service, medical, health, custodial, child protection, rehabilitation, legal defense, welfare, housing, relocation, insurance and similar program or institution operated by a public body pertaining to any specific individual admitted to or served by such institution or program, including but not limited to information relative to the individual's personal and family circumstances, and any material pertaining to admission, discharge, treatment, progress or condition of any individual, unless the individual concerned (or, in the case of a minor or incompetent, his guardian) shall request in writing that the same be disclosed publicly.

The general nature of the subject to be discussed per N.J.S.A. 10:4-13(a):

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- (4) Any collective bargaining agreement, or the terms and conditions which are proposed for inclusion in any collective bargaining agreement, including the negotiation of the terms and conditions thereof with employees or representatives of employees of the public body.

The general nature of the subject to be discussed per N.J.S.A. 10:4-13(a):

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- (5) Any matter involving the purchase, lease or acquisition of real property with public funds, the setting of banking rates or investment of public funds, where it could adversely affect the public interest if discussion of such matters were disclosed.

The general nature of the subject to be discussed per N.J.S.A. 10:4-13(a):

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- (6) Any tactics and techniques utilized in protecting the safety and property of the public, provided that their disclosure could impair such protection. Any investigations of violations or possible violations of the law.

The general nature of the subject to be discussed per N.J.S.A. 10:4-13(a):

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- (7) Any pending or anticipated litigation or contract negotiations other than in subsection b. (4) herein in which the public body is, or may become a party.

The general nature of the subject to be discussed per N.J.S.A. 10:4-13(a):

Vernon Township/Vernon Twp. MUA Matters, IT Services RFPs

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(8) Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer.

The general nature of the subject to be discussed per N.J.S.A. 10:4-13(a):

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(9) Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance of, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all the individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting.

The general nature of the subject to be discussed per N.J.S.A. 10:4-13(a):

Personnel

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(10) Any deliberations of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party as a result of an act or omission for which the responding party bears responsibility.

The general nature of the subject to be discussed per N.J.S.A. 10:4-13(a):

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NOW, THEREFORE, be it further resolved by the Sussex County Municipal Utilities Authority that pursuant to N.J.S.A. 10:4-13(b) the time when and the circumstances under which the discussion conducted in closed session of the public body can be disclosed to the public is when the need for confidentiality no longer exists.

Certified as a true copy of the  
Resolution adopted by the Authority  
at their Regular Authority Meeting held  
on Tuesday, September 19, 2023.



Andrea Cocula, Secretary

RESOLUTION RE: AMENDING THE SCMUA'S FY2023 HAMPTON COMMONS' OPERATING BUDGET

WHEREAS, the SCMUA Board of Commissioners approved the SCMUA's Capital and Operating Budgets on November 30, 2022; and

WHEREAS, due to a required Copper Study for the Hampton Commons Facility it has been recommended that the Hampton Commons Facility Budget be amended to reflect the result in adjusting budgetary line items resulting in a change in Budget Line Items for amount of \$9,600 (no increase in overall budget amount); and

WHEREAS, said budget amendment is necessary to provide funding for required Copper Study:

	<u>FROM</u>	<u>TO</u>
<u>OPERATING BUDGET:</u>		
Engineering/Management Consult.	\$30,000	\$39,600
General Counsel	\$ 5,000	\$ 1,400
Sludge Disposal	\$15,000	\$12,000
Electric	\$18,200	\$15,200
<b>TOTAL</b>	<b>\$68,200</b>	<b>\$68,200</b>

BE IT RESOLVED, copies of this resolution shall be distributed to Executive Director, Comptroller, and Wastewater Superintendent.

Certified as a true copy of the Resolution adopted by the Authority at their Regular Meeting held on Tuesday, September 19, 2023.

  
 Andrea Cocula, Secretary

<u>Member</u>	<u>Aye</u>	<u>Recorded Vote</u>		
		<u>Nay</u>	<u>Abst.</u>	<u>Absent</u>
R. Petillo	x			
T. Madsen	x			
A. Cocula	x			
W. Dietz	x			
J. Drake	x			
J. Wesley	x			
K. Meyer				x
J. Finkeldie	x			
R. Dabinett	x			

RESOLUTION RE: AMENDING THE SCMUA'S FY2023 PAULINSKILL FACILITY'S CAPITAL OUTLAY BUDGET – LINE ITEM TITLES

WHEREAS, the Sussex County Municipal Utilities Authority (SCMUA) introduced and subsequently adopted its FY2023 Budget on November 30, 2022; and

WHEREAS, due to project status and revised program priorities, the SCMUA has determined it is necessary and proper to amend the Paulinskill Facility Capital Outlay Budget and rename certain project expenditure Line Items (no increase in overall budget amount); and

WHEREAS, N.J.A.C. 5:31 – 2.8 provides that all budget amendments shall be approved by resolution.

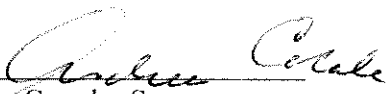
THEREFORE, BE IT RESOLVED, that the adopted FY2023 SCMUA Paulinskill Facility Capital Outlay Budget ending November 30, 2023 be amended and approved by the Board of Commissioners as follows:

**Paulinskill Facility Capital Outlay Budget Line Item Title Update**

<u>From</u>	<u>To</u>
Fire Alarm System Upgrades	Mixers
Grinder Components	PLC Emergency Upgrade

BE IT FURTHER RESOLVED, that a copy of this resolution shall be filed with the Director of the Division of Local Governmental Services.

Certified as a true copy of the Resolution adopted by the Authority at their Regular Meeting held on Tuesday, September 19, 2023

  
 Andrea Cocula, Secretary

Date: September 19, 2023

Member	Aye	Recorded Vote	
		Nay	Abstain Absent
R. Petillo	x		
T. Madsen	x		
A. Cocula	x		
J. Drake	x		
W. Dietz	x		
K. Meyer			x
J. Wesley	x		
J. Finkeldie	x		
R. Dabinett	x		

RESOLUTION RE: AMENDING THE SCMUA'S FY2023 PAULINSKILL RECLAMATION FACILITY OPERATING AND CAPITAL OUTLAY BUDGETS

WHEREAS, the Sussex County Municipal Utilities Authority (SCMUA) introduced and subsequently adopted its FY2023 Budgets on November 30, 2022; and

WHEREAS, due to project status and revised program priorities, the SCMUA has determined it is necessary and proper to amend the Paulinskill Reclamation Facility's Operating Budget to reallocate certain Capital Outlay expenditures (no increase in overall budget amount); and

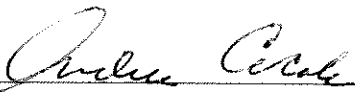
WHEREAS, N.J.A.C. 5:31 2.8 provides that all budget amendments shall be approved by resolution.

THEREFORE, BE IT RESOLVED, that the adopted FY2023 SCMUA Paulinskill Reclamation Facility's Operating Budget ending November 30, 2022 be amended as follows:

<u>Expenses</u>	<u>From</u>	<u>To</u>
<u>Capital Outlay</u>		
PK 3602 – PCL Emergency Repairs	\$ 10,000	\$ 12,300
<u>Operating Budget</u>		
PK2500 – Electric	\$ 54,000	\$ 51,700
Total	\$ 64,000	\$ 64,000

BE IT FURTHER RESOLVED, that a copy of this resolution shall be filed with the Director, Division of Local Government Services.

It is hereby certified that this is a true copy of a resolution amending the Budget. Adopted by the governing body on the 19<sup>th</sup> day of September, 2023.

  
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 Andrea Cocula, Secretary

<u>Member</u>	<u>Recorded Vote</u>			
	Aye	Nay	Abst.	Absent
R. Petillo	x			
T. Madsen	x			
A. Cocula	x			
W. Dietz	x			
J. Drake	x			
J. Wesley	x			
K. Meyer	x			
J. Finkeldie	x			
R. Dabinett	x			
				x

RESOLUTION RE: AMENDING THE SCMUA'S FY2023 SOLID WASTE FACILITIES OPERATING AND CAPITAL OUTLAY BUDGETS

WHEREAS, the SCMUA Board of Commissioners approved the SCMUA's Capital and Operating Budgets on November 30, 2022; and

WHEREAS, due to lower than anticipated Debt Service Expenses, the Authority will provide additional funding to the Cell Closure Account, and Special Counsel to provide for anticipated Bond Counsel Expenses (no increase in overall budget amount); and


WHEREAS, due to lower than anticipated Annual PERS Contribution, the Authority will provide funding for Capital Outlay Project; and

WHEREAS, said budget amendment is necessary to the following revenue projection revisions:

	<u>FROM</u>	<u>TO</u>
<u>OPERATING:</u>		
Annual PERS	\$377,000	\$332,000
Special Counsel	\$ 10,000	\$ 44,500
Leachate Testing	\$ 45,000	\$ 40,000
Special Accts (Cell Closure)	\$300,000	\$400,000
Bond Principal & Interest	\$1,413,500	\$1,285,000
Bond Interest	\$279,900	\$273,900
 <u>CAPITAL OUTLAY:</u>		
Cathodic Tank Protection		
(Leachate Tank Upgrade)	\$0	\$50,000
<b>TOTAL</b>	<b>\$2,425,400</b>	<b>\$2,425,400</b>

BE IT RESOLVED, copies of this resolution shall be distributed to the Executive Director, Comptroller, and SW Superintendent.

Certified as a true copy of the Resolution adopted by the Authority at their Regular Meeting held on Tuesday, September 19, 2023.

  
Andrea Cocula, Secretary

NAME	AYE	NAY	ABSTAIN	ABSENT
MEYER				X
MADSEN	X			
COCULA	X			
DIETZ	X			
PETILLO	X			
DRAKE	X			
WESLEY	X			
FINKELDIE	X			
DABINETT	X			

# 2024 AUTHORITY BUDGET RESOLUTION

## SUSSEX COUNTY MUNICIPAL UTILITIES AUTHORITY (SCMUA)

**FISCAL YEAR: FROM: DECEMBER 1, 2023 TO: NOVEMBER 30, 2024**

WHEREAS, the Annual Budget and Capital Budget for the Sussex County Municipal Utilities Authority (SCMUA) for the fiscal year beginning December 1, 2023 and ending, November 30, 2024 has been presented before the governing body of the SCMUA at its open public meeting of September 19, 2023; and

WHEREAS, the Annual Budget as introduced reflects Total Revenues of \$24,060,500, Total Appropriations, including any Accumulated Deficit if any, of \$25,591,650 and Total Unrestricted Net Position utilized of \$1,531,150; and

WHEREAS, the Capital Budget as introduced reflects total Capital Appropriations of \$2,388,100 and Total Unrestricted Net Position planned to be utilized as funding thereof, of \$0; and

WHEREAS, the schedule of rates, fees and other charges in effect will produce sufficient revenues, together with all other anticipated revenues to satisfy all obligations to the holders of bonds of the Authority, to meet operating expenses, capital outlays, debt service requirements, and to provide for such reserves, all as may be required by law, regulation or terms of contracts and agreements; and

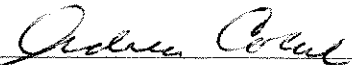
WHEREAS, the Capital Budget/Program, pursuant to N.J.A.C. 5:31-2, does not confer any authorization to raise or expend funds; rather it is a document to be used as part of the said Authority's planning and management objectives. Specific authorization to expend funds for the purposes described in this section of the budget, must be granted elsewhere; by bond resolution, by a project financing agreement, by resolution appropriating funds from the Renewal and Replacement Reserve or other means provided by law.

NOW, THEREFORE BE IT RESOLVED, by the governing body of the SCMUA, at an open public meeting held on September 19, 2023 that the Annual Budget, including all related schedules, and Capital Budget/Program of the SCMUA for the fiscal year beginning, December 1, 2023 and ending, November 30, 2024 is hereby approved; and

BE IT FURTHER RESOLVED, that the anticipated revenues as reflected in the Annual Budget are of sufficient amount to meet all proposed expenditures/expenses and all covenants, terms and provisions as stipulated in the said Authority's outstanding debt obligations, capital lease arrangements, service contracts, and other pledged agreements; and

BE IT FURTHER RESOLVED, that the governing body of the SCMUA will consider the Annual Budget and Capital Budget/Program for adoption on November 30, 2023.

Certified as a true copy of the  
Resolution adopted by the Authority  
at their Regular Meeting held on  
Tuesday, September 19, 2023.

  
Andrea Cocula, Secretary

Governing Body

	<u>Recorded Vote</u>			
	Aye	Nay	Abstain	Absent
R. Petillo	x			
T. Madsen	x			
W. Dietz	x			
A. Cocula	x			
K. Meyer				x
J. Drake	x			
J. Wesley	x			
J. Finkeldie	x			
R. Dabinett	x			



RESOLUTION RE: AUTHORIZING THE SUSSEX COUNTY MUNICIPAL UTILITIES  
AUTHORITY TO ENTER INTO A COOPERATIVE PRICING  
AGREEMENT

WHEREAS, N.J.S.A. 40A:11-11(5) authorizes contracting units to establish a Cooperative Pricing System and to enter into Cooperative Pricing Agreements for its administration; and


WHEREAS, the Hunterdon County Educational Services Commission, hereinafter referred to as the "Lead Agency " has offered voluntary participation in a Cooperative Pricing System for the purchase of goods and services;

WHEREAS, on September 19, 2023 the governing body of the Sussex County Municipal Utilities Authority (SCMUA), County of Sussex, State of New Jersey duly considered participation in a Cooperative Pricing System for the provision and performance of goods and services;

NOW, THEREFORE BE IT RESOLVED as follows:

1. The Board of Commissioners of the Sussex County Municipal Utilities Authority hereby authorizes to enter into a cooperative agreement with the Hunterdon County Educational Services Commission.
2. This RESOLUTION shall be known and may be cited as the Cooperative Pricing Resolution of the SCMUA.
3. Pursuant to the provisions of *N.J.S.A. 40A:11-11(5)*, SCMUA Comptroller, Timothy Day is hereby authorized to enter into a Cooperative Pricing Agreement with the Lead Agency.
4. The Lead Agency shall be responsible for complying with the provisions of the *Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.)* and all other provisions of the revised statutes of the State of New Jersey.
5. This resolution shall take effect in accordance with applicable law/statute.

Certified as a true copy of the  
Resolution as adopted by the Authority  
At their Regular Meeting held on  
Tuesday, September 19, 2023.

  
Andrea Cocula, Secretary

**RESOLUTION RE: AUTHORIZATION TO EXECUTE CHANGE ORDER NO. 193 TO  
SCMUA CONTRACT NO. 551 – STAGE 2 LANDFILL  
EXPANSION, TOMCO CONSTRUCTION INC.**

WHEREAS, the Sussex County Municipal Utilities (SCMUA) and Tomco Construction Inc. (Tomco) entered into Contract 551 in the amount of \$25,477,636.59 for the construction of the Stage 2 Landfill Expansion; and

WHEREAS, Change Order Nos. 1, 2, 3, 4, 5, 7, 8, 9, 10, 11, 12, 13, 14, 15, 17, 19, 19A, 20, 21, 22, 24, 25, 26.1, 26.1A, 26.2, 28, 29, 31, 31B, 32, 33, 35, 36, 40, 44, 45, 47, 48, 49A, 50B, 51, 53, 54A, 54B, 57, 58A, 59, 62, 63, 64, 67, 68, 69, 70, 73, 74, 76, 78, 79, 80, 82, 83, 85, 89, 90, 92, 93, 94, 95, 97, 98, 99, 100, 101, 102, 104, 105, 106, 107, 108, 110, 110B, 114, 117, 118, 120, 121, 122, 123, 124, 125, 126, 127, 131, 132, 133, 135, 136, 137, 138, 139, 140, 141, 141A, 142, 143, 145, 146, 148, 149, 150, 151, 152, 153, 155, 156, 159, 163, 164, 166A, 166B, 167, 168, 169, 172, 174, 176, 177, 184, and 195 have been approved which increased the original awarded amount to \$29,722,720.36; and

WHEREAS, Change Order Number 41B (revised) has been prepared by Tomco for the Electrical work for Contractor Drop-off Light Posts for an amount of \$12,449.30; and

WHEREAS, Change Order Number 49B has been prepared by Tomco for the procurement and installation of the gate operator power feed and sign fiberoptic for an amount of \$50,851.08; and

WHEREAS, Change Order Number 84 has been prepared by Tomco for the temporary switchgear rental for an amount of \$19,482.71; and

WHEREAS, Change Order Number 111 has been prepared by Tomco for the quazite handhole box at electrical distribution panel for an amount of \$3,175.52; and

WHEREAS, Change Order Number 141B has been prepared by Tomco for the administration building generator conduit relocation for an amount of \$9,965.66; and

WHEREAS, Change Order Number 144 has been prepared by Tomco for the recycling center and residents' convenience center telephone and wireless network for an amount of \$14,115.78; and

WHEREAS, Change Order Number 154 has been prepared by Tomco for the additional outlets for Johnson Controls equipment at the residents' convenience center and recycling center for an amount of \$1,483.34; and

WHEREAS, Change Order Number 161 has been prepared by Tomco for the litter fence guy wire Installation for an amount of \$2,620.74; and

WHEREAS, Change Order Number 181 has been prepared by Tomco for the additional topsoil processing which was a result of over excavation of unsuitable material for an amount of \$16,847.28; and

WHEREAS, Change Order Number 183 has been prepared by Tomco for the relocation of a horizontal landfill gas collector for an amount of \$1,313.64; and

WHEREAS, Change Order Number 185 has been prepared by Tomco for the procurement and installation of additional air and water lines near the privacy berm for an amount of \$2,887.27; and

WHEREAS, Change Order Number 187 has been prepared by Tomco for the installation of the administration building tracing wire as required by the Code Official for Generator installation for an amount of \$1,961.03; and

WHEREAS, Change Order Number 188 has been prepared by Tomco for the new Liquatite conduit for Atlantic Scales at the residents' convenience center for an amount of \$735.78; and

WHEREAS, Change Order Number 189 has been prepared by Tomco for the recycling center and residents' convenience center LED light fixture replacement for an amount of \$2,215.90; and

WHEREAS, Change Order Number 190 has been prepared by Tomco for the bulky waste building temporary electrical connections for an amount of \$6,447.42; and

WHEREAS, Change Order Number 197 has been prepared by Tomco for the Phase 6B Geotextile Removal for an amount of \$7,891.13; and

WHEREAS, Change Order Number 199 has been prepared by Tomco for the contractor drop-off area canopy modification engineering services for an amount of \$5,976.18; and

WHEREAS, Change Order Number 200 has been prepared by Tomco for the landfill gas vault height adjustment along the west ramp as required by the consulting engineer for an amount of \$3,309.62; and

WHEREAS, Change Order Number 202 has been prepared by Tomco for the Phase 4 East Slope Grade Adjustment as required by the consulting engineer for an amount of \$2,595.00; and

WHEREAS, Said proposed Contract Change Order increases includes increased labor time, material cost and subcontractor costs; and

WHEREAS, SCMUA Staff, ARM Group, and SCMUA's Construction Review Committee have reviewed said Change Order and found it to be necessary and the price to be reasonable; and

WHEREAS, the SCMUA Treasurer has certified sufficient funds are available for change order approvals; and

WHEREAS, SCMUA resolution dated February 15, 2023 authorized execution of a written amendatory contract with Tomco, Inc. for Change Orders in excess of 20% of the original contract; and

WHEREAS, the Authority believes that the proposed changes are necessary for the satisfactory completion of the project; and

WHEREAS, the Contract Change Order final approval is contingent on New Jersey Infrastructure Bank (NJIB) review and approval.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Commissioners of the SCMUA that the Executive Director or Chief Engineer is hereby authorized and directed to approve the above referenced change orders to Contract No. 551 contingent upon NJIB approval, which reflects the work outlined above and contained within said Change Orders, for a total increase in Contract Price of \$166,324.38 thereby changing the Contract Price from \$29,722,720.36 to \$29,889,044.74.

AND BE IT FURTHER RESOLVED that this SCMUA resolution and copies of the aforementioned Change Orders for Contract No. 551 shall be provided to the NJIB for final authorization.

AND BE IT FURTHER RESOLVED that this resolution shall be effective in accordance with applicable law.

Certified as a true copy of the Resolution  
Adopted by the Authority at its  
Regular Meeting held on  
Tuesday, September 19, 2023

  
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Andrea Cocula, Secretary

RESOLUTION RE: AUTHORIZING EXECUTION OF A PROFESSIONAL SERVICES AGREEMENT FROM COMPETITIVE CONTRACTING RFP WITH PLANET NETWORKS TO PROVIDE INFORMATION TECHNOLOGY (IT) MANAGED SERVICES FOR THE SUSSEX COUNTY MUNICIPAL UTILITIES AUTHORITY

WHEREAS, the Sussex County Municipal Utilities Authority (SCMUA) has a need for IT Managed Services for Information Technology, a notice thereof was advertised for RFP/RFQ on the SCMUA official webpage; and

WHEREAS, Planet Networks of Newton, NJ has submitted a proposal dated August 10, 2023 to provide for IT Managed Services to SCMUA and possesses a staff having requisite training, expertise and experience required to provide such services; and

WHEREAS, SCMUA thereby determined to award not-to-exceed \$73,000 for IT Managed Services under the "Fair and Open Process" for one year; and

WHEREAS, the Professional Services Agreement shall be executed for one year for IT Managed Services to be provided by Planet Networks for the period commencing August 1, 2023 and ending July 31, 2024; and

WHEREAS, SCMUA has the option to renew said award up to 4 years based on the original Competitive Contracting RFP Proposal; and

WHEREAS, the local public contracts law requires that the Resolution authorizing the award of a contract for Professional Services and the Agreement itself, must be available for public inspection.

NOW, THEREFORE, BE IT RESOLVED by the Commissioners of the Sussex County Municipal Utilities Authority as follows:

1. That the Chairman and Secretary of the Authority are hereby authorized and directed to execute a Professional Services Agreement with Planet Networks for the provision of IT Managed Services, contingent upon SCMUA attorney review/approval.
2. The Professional Services Agreement with Planet Networks shall further be effective August 1, 2023 and ending July 31, 2024.
3. That said 2023 contract is hereby awarded utilizing the "Fair and Open" process pursuant to N.J.A.S. 19:44-20.4 et. seq.

4. That SCMUA, at its discretion, can authorize (by Resolution) renewals of this contract for up to 4 years.
5. That one (1) copy of this Resolution, together with the contract itself, upon the execution thereof, shall be made available at the SCMUA's offices for public inspection during the normal business hours of said office.
6. This resolution shall take effect and be in accordance with N.J.S.A. 40:14B-14(e) and N.J.S.A. 40A:11-4.5.

Certified as a true copy of the Resolution  
adopted by the Authority at their Regular Authority Meeting  
held on Tuesday, September 19, 2023.

  
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Andrea Cocula, Secretary

RESOLUTION RE: AUTHORIZING EXECUTION OF A PROFESSIONAL SERVICES AGREEMENT WITH MICROCOMPUTER CONSULTING GROUP, INC. TO PROVIDE INFORMATION TECHNOLOGY (IT) CYBER SECURITY SERVICES FOR THE SUSSEX COUNTY MUNICIPAL UTILITIES AUTHORITY

WHEREAS, the Sussex County Municipal Utilities Authority (SCMUA) has a need for Cyber Security Services for Information Technology, a notice thereof was advertised for RFP/RFQ on the SCMUA official webpage; and

WHEREAS, Microcomputer Consulting Group, Inc. of New York, NY has submitted a proposal dated August 10, 2023 to provide for IT Cyber Security Services to SCMUA and possesses a staff having requisite training, expertise and experience required to provide such services; and

WHEREAS, SCMUA thereby determined to award \$9,000.00 for IT Cyber Security Services under the "Fair and Open Process" for one year; and

WHEREAS, the Professional Services Agreement shall be executed for one year for IT Cyber Security Services to be provided by Microcomputer Consulting Group for the period commencing September 1, 2023 and ending August 31, 2024; and

WHEREAS, SCMUA has the option to award up to 4 years based on original competitive contracting RFP proposal; and


WHEREAS, the local public contracts law requires that the Resolution authorizing the award of a contract for Professional Services and the Agreement itself, must be available for public inspection.

NOW, THEREFORE, BE IT RESOLVED by the Commissioners of the Sussex County Municipal Utilities Authority as follows:

1. That the Chairman and Secretary of the Authority are hereby authorized and directed to execute a Professional Services Agreement with Microcomputer Consulting Group, Inc. for the provision of IT Cyber Security Services, contingent upon SCMUA attorney review/approval.
2. The Professional Services Agreement with Microcomputer Consulting Group shall further be effective September 1, 2023 and ending August 31, 2024.

3. That said 2023 contract is hereby awarded utilizing the "Fair and Open" process pursuant to N.J.A.S. 19:44-20.4 et. seq.
4. That one (1) copy of this Resolution, together with the contract itself, upon the execution thereof, shall be made available at the SCMUA's offices for public inspection during the normal business hours of said office.
5. This resolution shall take effect in accordance with both N.J.S.A. 40:14B-14(e) and N.J.S.A.40A11-4.5.

Certified as a true copy of the Resolution  
adopted by the Authority at their Regular Authority Meeting  
held on Tuesday, September 19, 2023.

  
\_\_\_\_\_  
Andrea Cocula, Secretary