



# Sussex County Municipal Utilities Authority

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## **AGENDA** **Annual Reorganization Meeting** **Wednesday, February 7, 2024 - 3:00 p.m.**

1. Call to Order: Roll Call: Pledge of Allegiance
2. Public Statement Regarding Sunshine Law
3. Open to Public Comment
4. Oath of Office: Andrea Cocula (5-Year Term); John Finkeldie (5-Year Term)
5. Approval of Agenda
6. Reorganization Actions
  - a. Election of Chairman
  - b. Election of Vice Chairman
  - c. \*Resolution Re: Appointment of Secretary
  - d. \*Resolution Re: Establishing Authority Meeting Dates (*1<sup>st</sup> & 3<sup>rd</sup> Wed. of each month @ 3:00 p.m.*)
  - e. \*Resolution Re: Appointment of Treasurer and Assistant Treasurer
  - f. \*Resolution Re: Appointment of General Legal Counsel
  - g. \*Resolution Re: Appointment of Special Counsel for Environmental Matters
  - h. \*Resolution Re: Appointment of Special Counsel - NJPDES Permit Watershed Management Planning Hall & Associates
  - i. \*Resolution Re: Appointment of Bond Counsel
  - j. \*Resolution Re: Appointment of Auditor
  - k. \*Resolution Re: Appointment of Continuing Disclosure Agent/Financial Advisor Services
  - l. \*Resolutions Re: Appointment of Solid Waste Facilities Consulting Engineers
  - m. \*Resolutions Re: Appointment of General and Wastewater Facilities Consulting Engineers
  - n. \*Resolution Re: Appointment of Wastewater Facilities Consultant Engineer/LSRP Services
  - o. \*Resolution Re: Appointment of Specialized Air Permitting Consultant
  - p. \*Resolution Re: Appointment of Specialized Water Quality Consulting Services
  - q. \*Resolution Re: Appointment of Specialized Energy Consultant
  - r. \*Resolution Re: Appointment of Surveying Services
  - s. \*Resolution Re: Appointment of Risk Management Consultant
  - t. \*Resolution Re: Designating Authority Official Newspapers
  - u. \*Resolution Re: Authorizing Banking and Financial Transactions
  - v. \*Resolution Re: Appointing Certifying Officer Pension, Deferred Compensation Plan and DMV Records
  - w. \*Resolution Re: Approval of Cash Management and Investment Policy
  - x. \*Resolution Re: Approval of Internal Control Policy
  - y. \*Resolution Re: Authorizing Issuance of Officers Certificates Related to Authority Bonds
  - z. \*Resolution Re: Appointing Purchasing Board
  - aa. \*Resolution Re: Appointing SCMUA Records Custodian
  - bb. 2024 Committee Appointments

7. Approval of Consent Agenda

All matters listed below are considered routine in nature and have been provided to the Commissioners prior to the Reorganization Authority Meeting and may be enacted by one motion. There will be no separate discussion of the items not requiring Commissioners action or direction. If any discussion is desired by a Commissioner, that particular item will be removed from the Consent Agenda and placed on the meeting Agenda to be discussed and considered separately.

- a. Executive Director's Activity Report
- b. Comptroller's Activity Report
- c. Wastewater Superintendent's Activity Report
- d. Solid Waste Superintendent's Activity Report
- e. WRWVG Director's Activity Report

8. Minutes - Distribution/\*Approval of January 17, 2024 Pending Action Summary Sheets (PASS)

For Approval:           Open and Closed Minutes for November 29, 2023  
                                  Open and Closed Minutes for December 13, 2023

For Distribution:       Open and Closed Minutes for January 3, 2024  
                                  Open and Closed Minutes for January 17, 2024

9. Business

a. Closed Executive Session

- No Report

b. Wastewater Program

**Attorney's Report**

- No Report

**Superintendent's Report**

- No Report

**Executive Director's Report**

- No Report

**Chief Engineer's Report**

- No Report

**Comptroller's Report**

- No Report

**Watershed Program Director's Report**

- No Report

c. Solid Waste Program

**Attorney's Report**

- No Report

**Superintendent's Report**

- No Report

**Executive Director's Report**

- No Report

**Chief Engineer's Report**

- No Report

**Comptroller's Report**

- No Report

d. General Authority Business

**Attorney's Report**

- No Report

**Executive Director's Report**

- No Report

**Comptroller's Report**

- No Report

e. Personnel Matters

**Wastewater Superintendent's Report**

- No Report

**Solid Waste Superintendent's Report**

- \*Resolution Re: Leave of Absence

**Executive Director's Report**

- No Report

10. Financial Transactions

- a. \* Resolution Re: Authorizing Passage of Financial Consent Agenda

11. Open to Public Comment

12. Commissioners' Comments/Requests

13. Adjourn

**AGENDA**  
**Closed Executive Session**  
**February 7, 2024**

**Attorney's Report**

- No Report

**Special Counsel's Report**

- No Report

**Wastewater Superintendent's Report**

- No Report

**Solid Waste Superintendent's Report**

- No Report

**Executive Director's Report**

- No Report

**Chief Engineer's Report**

- No Report

**Personnel Matters**

**Wastewater Superintendent's Report**

- No Report

**Solid Waste Superintendent's Report**

- No Report

**Executive Director's Report**

- No Report

Motion to Adjourn Closed Executive Session and Reconvene Open Session.