

MINUTES OF THE REGULAR AUTHORITY MEETING OF THE SUSSEX COUNTY MUNICIPAL UTILITIES AUTHORITY HELD ON JUNE 19, 2024 AT THE AUTHORITY'S ADMINISTRATION BUILDING, LAFAYETTE, NEW JERSEY

1. CALL TO ORDER; ROLL CALL; PLEDGE OF ALLEGIANCE

The Meeting was called to order at 3:00 p.m.

The following were present: Chairman Ronald Petillo, Vice Chairman John Drake, Commissioners Thomas Madsen, Karl Meyer, Wayne Dietz, Andrea Cocula, John Wesley, John Finkeldie, Executive Director Joseph Sesto, Comptroller Timothy Day, Wastewater Facility Superintendent Phillips, Wallkill River Watershed Management Group Director Nathaniel Sajdak, General Counsel John Napolitano, Special Counsel Thomas Prol, and Recording Secretary Tara Kronski

Absent: Solid Waste Superintendent Morris

Chairman Petillo asked for a moment of silence to honor SCMUA Commissioner Robert Dabinett who recently passed away.

2. PUBLIC STATEMENT REGARDING SUNSHINE LAW

Chairman Petillo stated that the meeting has been duly advertised, and notice given thereof, as required by P.L. 1975, Chapter 231.

3. OPEN TO PUBLIC COMMENT

Chairman Petillo opened the meeting to public comment. No public comment. Chairman Petillo closed the meeting to public comment.

4. AGENDA APPROVAL

Executive Director Sesto requested to move Upper Wallkill Nitrate Upgrades Project from Open to Closed Session. Commissioner Drake moved the Final Agenda, seconded by Commissioner Finkeldie. On voice vote: Ayes (8); Nays (0). The motion carried.

5. APPROVAL OF CONSENT AGENDA

Commissioner Madsen moved to approve the Consent Agenda, seconded by Commissioner Finkeldie. No discussions requested. On voice vote: Ayes (8); Nays (0). The motion carried.

6. MINUTES

Chairman Petillo requested a motion to approve/acknowledge the email distribution of the June 5, 2024 Pending Action Summary Sheets (PASS) to the County Commissioner Board in accordance with N.J.S.A. 40:14B-14(e). Commissioner Drake moved the PASS, seconded by Commissioner Dietz. On voice vote: Ayes (8); Nays (0). The motion passed.

Mr. Drake moved to approve the Open and Closed Minutes for both the May 1, 2024 and May 15 2024 Authority Meetings, seconded by Commissioner Madsen. On voice vote: Ayes (8); Nays (0). The motion passed.

No minutes were distributed for approval at this meeting.

7. BUSINESS

a. Executive Session

At 3:02 p.m. Commissioner Finkeldie moved the adoption of the following resolution authorizing a Closed Executive Session. Motion was seconded by Commissioner Dietz. On voice vote: Ayes (8), Nays (0). The motion carried.

Chairman Petillo noted the Closed Session should be approximately 15 minutes and discussions shall include: Upper Walkkill Facility Furnace Rehabilitation, Landfill Operations, Nitrate Upgrades Project – Upper Walkkill and Personnel Items.

#24-105 RESOLUTION RE: AUTHORIZING CLOSED EXECUTIVE SESSION

At 3:25 p.m. Commissioner Madsen moved to adjourn the Closed Session, seconded by Commissioner Wesley. On voice vote: Ayes (8), Nays (0). The motion carried.

Chairman Petillo confirmed discussions held as specifically set forth in the resolution authorizing Closed Executive Session: Upper Walkkill Facility Furnace Rehabilitation, Landfill Operations, Nitrate Upgrades Project – Upper Walkkill and Personnel Items.

b. Wastewater Program

Superintendent's Report

Mr. Phillips reported on Contract #24-05 Ferric Chloride bid opening on June 4, 2024. There were two (2) bids received. The lowest bid was from Coyne Chemical for a one-year contract for \$151,975. Bids were reviewed by staff and General Counsel, and an award resolution was prepared for Coyne Chemical. Commissioner Cocula moved the resolution, seconded by Commissioner Dietz. On roll call: Ayes (8) Commissioners Meyer, Madsen, Cocula, Dietz, Petillo, Drake, Wesley, Finkeldie; Nays (0). The resolution passed.

#24-106 RESOLUTION RE: AWARD OF CONTRACT NO. 24-05 FOR FERRIC CHLORIDE SOLUTION DELIVERY TO COYNE CHEMICAL CO., INC.

Executive Director's Report

Mr. Sesto noted a resolution as discussed in Closed Session regarding the Upper Walkkill Boiler Rehabilitation project. After receipt of cost proposals, Rapid Pump and Metering was the low proposal at an amount of \$95,875.00. Commissioner Cocula moved the award resolution, seconded by Commissioner Drake. On roll call: Ayes (8) Commissioners Meyer, Madsen, Cocula, Dietz, Petillo, Drake, Wesley, Finkeldie; Nays (0). The resolution passed.

#24-107 RESOLUTION RE: AUTHORIZING THE AWARD OF UPPER WALLKILL BOILER SYSTEM REHABILITATION BETWEEN THE SUSSEX COUNTY MUNICIPAL UTILITIES AUTHORITY (SCMUA) AND RAPID PUMP AND METERING CO., INC.

Mr. Sesto prepared a resolution regarding updates to the Upper Wallkill Connection Fee Hardship Program. Commissioner Cocula moved the resolution, seconded by Commissioner Finkeldie. On roll call: Ayes (8) Commissioners Meyer, Madsen, Cocula, Dietz, Petillo, Drake, Wesley, Finkeldie; Nays (0). The resolution passed.

#24-108 RESOLUTION RE: ESTABLISHING AS AMENDED AND RESTATED HARDSHIP POLICY WITH A CONNECTION FEE HARDSHIP PAYMENT PLAN FOR THE SCMUA UPPER WALLKILL WASTEWATER TREATMENT SYSTEM

Watershed Director's Report

Mr. Sajdak reported he was contacted by The Nature Conservancy regarding a large-scale grant proposal to conduct a major restoration project for a 1200 acre hyper humus area/section of the Paulins kill Wildlife Management Area. The WRWVG would partner with The Nature Conservancy and the NJDEP – NRCS Regional Conservation Partnership Program. He prepared a resolution authorizing the execution of the agreement with said parties, and to submit grant application thereof. Commissioner Finkeldie moved the authorizing resolution, seconded by Commissioner Madsen. On roll call: Ayes (8) Commissioners Meyer, Madsen, Cocula, Dietz, Petillo, Drake, Wesley, Finkeldie; Nays (0). The resolution passed.

#24-109 RESOLUTION RE: AUTHORIZING THE SUSSEX COUNTY MUNICIPAL UTILITIES AUTHORITY – WALLKILL RIVER WATERSHED MANAGEMENT GROUP TO PARTNER WITH THE NATURE CONSERVANCY AND SUBMIT A GRANT PROPOSAL TO THE UNITED STATES DEPARTMENT OF AGRICULTURAL - NATURAL RESOURCES CONSERVATION SERVICE'S REGIONAL CONSERVATION PARTNERSHIP PROGRAM TO FUND THE RESTORATION OF THE HYPER HUMUS SECTION OF THE PAULINS KILL WILDLIFE MANAGEMENT AREA IN ANDOVER, HAMPTON, LAFAYETTE, AND NEWTON

Comptroller's Report

Mr. Day indicated an Upper Wallkill Facility Budget Amendment Resolution was prepared to transfer funding between line items to purchase new welding equipment, with no overall increase to the budget amount. Commissioner Cocula moved the resolution, seconded by Commissioner Madsen. On roll call: Ayes (8) Commissioners Meyer, Madsen, Cocula, Dietz, Petillo, Drake, Wesley, Finkeldie; Nays (0). The resolution passed.

#24-110 RESOLUTION RE: AMENDING THE SCMUA'S FY2024 UPPER WALLKILL FACILITY CAPITAL OUTLAY BUDGET

c. Solid Waste Program

- No Reports

d. Authority General Business

Comptroller's Report

Mr. Day reminded the Commissioners and Staff of the email regarding the Cyber Security training course that is mandatory for frequent computer users of the SCMUA. The course consists of three (3) award certificates. The courses are available through the end of July 2024.

Executive Director’s Report

Mr. Sesto reviewed a resolution prepared to designate the Authority’s Executive Director to be the primary NJDEP contact person for SCMUA. It also authorizes Mr. Sesto to certify and submit required NJDEP permits for SCMUA facilities. Commissioner Cocula moved the resolution, seconded by Commissioner Finkeldie. On roll call: Ayes (8) Commissioners Meyer, Madsen, Cocula, Dietz, Petillo, Drake, Wesley, Finkeldie; Nays (0). The resolution passed.

#24-111 RESOLUTION RE: AUTHORIZATION TO CERTIFY AND SUBMIT VARIOUS NJDEP PERMIT DOCUMENTS REGARDING SCMUA WASTEWATER AND SOLID WASTE FACILITIES

e. Personnel

Executive Director’s Report

Mr. Sesto reviewed new hire resolutions as discussed in Closed Session regarding hiring Solid Waste Site Attendants, one full time position, two part time positions and two Seasonal. Commissioner Drake made the motion to authorize all 5 hiring resolutions, seconded by Commissioner Dietz. On roll call: Ayes (8) Commissioners Meyer, Madsen, Cocula, Dietz, Petillo, Drake, Wesley, Finkeldie; Nays (0). The motion passed.

#24-112 RESOLUTION RE: APPOINTMENT OF FULL-TIME SOLID WASTE SITE ATTENDANT MARTIN ARMSTRONG

#24-113 RESOLUTION RE: APPOINTMENT OF ALEX NIELSEN AS SOLID WASTE PART-TIME SITE ATTENDANT

#24-114 RESOLUTION RE: APPOINTMENT OF CASSIDY GIRALDO AS SOLID WASTE PART-TIME SITE ATTENDANT

#24-115 RESOLUTION RE: APPOINTMENT OF LOGAN FOSTER AS SOLID WASTE SEASONAL SITE ATTENDANT

#24-116 RESOLUTION RE: APPOINTMENT OF JACOB BUURMAN AS SOLID WASTE SEASONAL SITE ATTENDANT

8. Financial Transactions

a. Payment of Bills

FINANCIAL CONSENT AGENDA – Chairman Petillo asked for a motion to approve the Financial Consent Agenda (FCA). On roll call:

Res #24-117 Financial Consent Agenda						
Commissioner	1st	2nd	Yea	Nay	Abstain	Absent
MEYER			x			
MADSEN	x		x			
COCULA			x			
DIETZ		x	x			
PETILLO			x			
DRAKE			x			
WESLEY			x			
FINKELDIE			x			
DABINETT						

#24-117 RESOLUTION RE: CONSENT AGENDA – BILL PAYING LIST

9. PUBLIC COMMENT

No public comment.

10. COMMISSIONERS COMMENTS/REQUEST

Commissioners congratulated the Walkill Watershed Management Group on the hyper hummus project rehabilitation grant opportunity.

11. ADJOURN

At 3:45 p.m. Commissioner Madsen moved to adjourn the meeting, seconded by Commissioner Dietz. On voice vote: Ayes (8); Nays (0). The motion passed.

Respectfully submitted,

Andrea Cocula, Secretary