

RESOLUTION AUTHORIZING EXECUTIVE SESSION

WHEREAS, this Authority is authorized, pursuant to N.J.S.A. 10:4-12 to exclude the public from that portion of this meeting for purposes of discussing specific matters as permitted by N.J.S.A. 10:4-12; and,

WHEREAS, this Authority intends to discuss certain matters which are deemed confidential pursuant to N.J.S.A. 10:4-12, in Executive Session:

WHEREAS, at this time the Authority cannot determine the time when the discussion to be held in Executive Session will be made public but will disclose the minutes of the Executive Session when the need for confidentiality no longer exists.

NOW, THEREFORE, be it resolved by the Sussex County Municipal Utilities Authority that this meeting shall be adjourned to an Executive Session (closed session) and the public will be excluded in order that the Authority may discuss the items listed below, and upon reconvening this public meeting the Chairman will announce, if possible, the time when and the circumstances under which the discussion conducted in Executive Session will be disclosed to the public. This resolution is authorized and allowed by and pursuant to N.J.S.A. 10:4-13.

☐ (1) Any matter which, by express provision of federal law or State statute or rule of court shall be rendered confidential or excluded from the provisions of subsection a. of this section.

The general nature of the subject to be discussed per N.J.S.A. 10:4-13(a):

☐ (2) Any matter in which the release of information would impair a right to receive funds from the Government of the United States.

The general nature of the subject to be discussed per N.J.S.A. 10:4-13(a):

☐ (3) Any material the disclosure of which constitutes an unwarranted invasion of individual privacy such as any records, data, reports, recommendations, or other personal material of any educational, training, social service, medical, health, custodial, child protection, rehabilitation, legal defense, welfare, housing, relocation, insurance and similar program or institution operated by a public body pertaining to any specific individual admitted to or served by such institution or program, including but not limited to information relative to the individual's personal and family circumstances, and any material pertaining to admission, discharge, treatment, progress or condition of any individual, unless the individual concerned (or, in the case of a minor or incompetent, his guardian) shall request in writing that the same be disclosed publicly.

The general nature of the subject to be discussed per N.J.S.A. 10:4-13(a):

- ☐ (4) Any collective bargaining agreement, or the terms and conditions which are proposed for inclusion in any collective bargaining agreement, including the negotiation of the terms and conditions thereof with employees or representatives of employees of the public body.

The general nature of the subject to be discussed per N.J.S.A. 10:4-13(a):

- ☐ (5) Any matter involving the purchase, lease or acquisition of real property with public funds, the setting of banking rates or investment of public funds, where it could adversely affect the public interest if discussion of such matters were disclosed.

The general nature of the subject to be discussed per N.J.S.A. 10:4-13(a):

- ☐ (6) Any tactics and techniques utilized in protecting the safety and property of the public, provided that their disclosure could impair such protection. Any investigations of violations or possible violations of the law.

The general nature of the subject to be discussed per N.J.S.A. 10:4-13(a):

- ☒ (7) Any pending or anticipated litigation or contract negotiations other than in subsection b. (4) herein in which the public body is, or may become a party.

The general nature of the subject to be discussed per N.J.S.A. 10:4-13(a):

Upper Wallkill Nitrate Permit Litigation, Landfill Site Access Request

- ☐ (8) Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer.

The general nature of the subject to be discussed per N.J.S.A. 10:4-13(a):

- ☐ (9) Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance of, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all the individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting.


The general nature of the subject to be discussed per N.J.S.A. 10:4-13(a):

- ☐ (10) Any deliberations of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party as a result of an act or omission for which the responding party bears responsibility.

The general nature of the subject to be discussed per N.J.S.A. 10:4-13(a):

NOW, THEREFORE, be it further resolved by the Sussex County Municipal Utilities Authority that pursuant to N.J.S.A. 10:4-13(b) the time when and the circumstances under which the discussion conducted in closed session of the public body can be disclosed to the public is when the need for confidentiality no longer exists.

Certified as a true copy of the
Resolution adopted by the Authority
at their Regular Authority Meeting held
on Wednesday, February 19, 2025.


Andrea Cocula, Secretary

RESOLUTION RE: AUTHORIZATION TO ENTER INTO A 5-YEAR LEASE WITH ATLANTIC TOMORROW'S OFFICE THROUGH NEW JERSEY STATE CONTRACT FOR COPY/SCAN EQUIPMENT FOR ADMINISTRATION & SOLID WASTE FACILITIES

WHEREAS, the Sussex County Municipal Utilities Authority (SCMUA/Authority) has received price quotes through the New Jersey State Contract for the lease of two (2) new copiers/scanners; and

WHEREAS, the quote received from Atlantic Tomorrow's Office was per New Jersey State Contract number #24; and


WHEREAS, the quote lease terms were verified by SCMUA Staff; and

WHEREAS, it is the recommendation of Staff and Legal Counsel to award Atlantic Tomorrow's Office, Inc.

NOW, THEREFORE, BE IT RESOLVED by the Commissioners of the Sussex County Municipal Utilities Authority as follows:

1. For two (2) new Ricoh Copier/Scanners (i.e. Solid Waste and Administration), the monthly equipment lease payments shall be \$262.28 for 60 months for a total of \$15,736.80.
2. In addition, the monthly maintenance payment shall be \$137.00 which includes 5,000 black & white and 3,000 color copies, as well as all associated service repairs and parts.
3. The lease shall be contingent upon annual Solid Waste Facility and Administration budgetary appropriations by the Board of Commissioners.
4. SCMUA Staff and Professionals are authorized to proceed with preparation and execution of necessary lease agreements and purchase orders pursuant to the Bid Proposal and Specifications.
5. This resolution shall take effect in accordance with NJSA 40:20-71.3.

Certified as a true copy of the Resolution
adopted by the Authority at their Regular Meeting
held on Wednesday, February 19, 2025.


Andrea Cocula, Secretary

RESOLUTION RE: AUTHORIZING EXECUTION OF A PROFESSIONAL SERVICES AGREEMENT WITH THE FIRM OF CLEARY GIACOBBE ALFIERI JACOBS, LLC FOR THE FURNISHING OF GENERAL LEGAL COUNSEL SERVICES FOR THE SUSSEX COUNTY MUNICIPAL UTILITIES AUTHORITY - FEBRUARY 5, 2025 TO FEBRUARY 4, 2026

WHEREAS, there exists a need for the retention of General Legal Counsel Services for the Sussex County Municipal Utilities Authority; and

WHEREAS, pursuant to N.J.S.A. 19:44A-20.4 et. seq. the SCMUA determined to utilize the Fair and Open Process to select General Legal Counsel; and

WHEREAS, a notice was published on the SCMUA's website soliciting such professional services; and

WHEREAS, the SCMUA determined to appoint the firm of Cleary Giacobbe Alfieri Jacobs, LLC, 169 Ramapo Valley Road, Upper Level 105, Oakland, NJ 07436 as General Legal Counsel based on the proposal received on January 16, 2025; and

WHEREAS, the terms of the professional services to be rendered are set forth in the attached contract, based on a fee of \$800 per month for bi-monthly Board of Commissioner meetings (less any credit for cancelled and/or rescheduled meetings per agreement) and an hourly rate of \$190 for attorneys; and

WHEREAS, the SCMUA Treasurer has certified funds available in the FY2025 Operating Budget; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et. seq.) requires that the Resolution authorizing the award of contracts for professional services and the contract itself must be available for public inspection.

NOW, THEREFORE, BE IT RESOLVED by the Sussex County Municipal Utilities Authority, County of Sussex, State of New Jersey, as follows:

1. The Chairman and Secretary of the Sussex County Municipal Utilities Authority are hereby authorized and directed to execute the attached agreement with the firm of Cleary Giacobbe Alfieri Jacobs, LLC, 169 Ramapo Valley Road, Upper Level 105, Oakland, NJ 07436 for the providing of General Legal Counsel Services for the Authority.
2. The contract is awarded under the Fair and Open Process as a professional service in accordance with N.J.S.A 19:44A-20.4 et. seq. of the "New Jersey Local Unit Pay to Play" law because the work required is to be done by a licensed attorney-at-law of the State of New Jersey.
3. This Resolution shall take effect in accordance with N.J.S.A. 40:14B-14(e)2.

Certified as a true copy of the Resolution
adopted by the Authority at their Regular
Meeting held on Wednesday, February 19, 2025.


Andrea Cocula, Secretary

RESOLUTION RE: AUTHORIZING EXECUTION OF A PROFESSIONAL SERVICES AGREEMENT WITH THOMAS PROL, ESQ. OF SILLS, CUMMIS & GROSS, P.C. FOR THE FURNISHING OF SPECIAL COUNSEL SERVICES ON ENVIRONMENTAL MATTERS FOR THE SUSSEX COUNTY MUNICIPAL UTILITIES AUTHORITY - FEBRUARY 5, 2025 TO FEBRUARY 4, 2026

WHEREAS, there exists a need for Special Counsel Services on Environmental Matters for the Sussex County Municipal Utilities Authority; and

WHEREAS, pursuant to N.J.S.A. 19:44A-20.4 et. seq. the SCMUA determined to utilize the Fair and Open Process to select Special Counsel Services on Environmental Matters; and

WHEREAS, a notice was published on the SCMUA's website soliciting such professional services; and

WHEREAS, the SCMUA determined to award Thomas H. Prol, Esq. of Sills, Cummis & Gross, P.C. One Riverfront Plaza, Newark, NJ 07102 as Special Counsel for Environmental Matters based on the proposal received on January 16, 2025; and

WHEREAS, the terms of the professional services to be rendered are set forth in the attached contract, including an hourly rate of \$200 and flat rate for \$450 per Board of Commissioners Meetings; and

WHEREAS, the SCMUA Treasurer has Certified Fund Availability in the FY2025 Operating Budget; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et.seq.) requires that the Resolution authorizing the award of contracts for professional services and the contract itself must be available for public inspection.

NOW, THEREFORE, BE IT RESOLVED by the Sussex County Municipal Utilities Authority, County of Sussex, State of New Jersey, as follows:

1. The Chairman and Secretary of the Sussex County Municipal Utilities Authority are hereby authorized and directed to execute the attached agreement with Thomas H. Prol, Esq. of Sills Cummis & Gross, P.C. of One Riverfront Plaza, Newark, NJ 07102 for the providing of Special Counsel Services on Environmental Matters for the Authority.
2. The contract is awarded under the Fair and Open Process as a professional service in accordance with N.J.S.A 19:44A-20.4 et. seq. of the "New Jersey Local Unit Pay to Play" law because the work required is to be done by a licensed attorney-at-law of the State of New Jersey.
3. This Resolution shall take effect in accordance with N.J.S.A. 40:14B-14(e).

Certified as a true copy of the Resolution
adopted by the Authority at their Regular
Meeting held on Wednesday, February 19, 2025.


Andrea Cocula, Secretary

RESOLUTION RE: AUTHORIZING THE EXECUTION OF A PROFESSIONAL SERVICES AGREEMENT WITH JOHN CANTALUPO OF ARCHER & GREINER, P.C. FOR THE FURNISHING OF BOND COUNSEL SERVICES FOR THE SUSSEX COUNTY MUNICIPAL UTILITIES AUTHORITY – FEBRUARY 5, 2025 TO FEBRUARY 4, 2026

WHEREAS, there exists a need for Professional Bond Counsel Services for the Sussex County Municipal Utilities Authority; and

WHEREAS, pursuant to N.J.S.A. 19:44A-20.4 et. seq. the SCMUA determined to utilize the Fair and Open Process to select a Bond Counsel; and

WHEREAS, a notice was published on the SCMUA's website soliciting such professional services; and

WHEREAS, the SCMUA Board of Commissioners have determined to award a Professional Service Agreement to Archer Greiner based on their proposal received on January 16, 2025; and

WHEREAS, the terms of the professional services to be rendered are set forth in the attached contract, wherein services shall be compensated at a rate of \$215 per hour; and

WHEREAS, sufficient funds would be made available in any financing required by the Sussex County Municipal Utilities Authority for Bond Counsel Services provided; and

WHEREAS, the SCMUA Treasurer certified fund availability in the FY2025 Operating Budget; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et.seq.) requires that the Resolution authorizing the award of contracts for professional services and the contract itself must be available for public inspection.

NOW, THEREFORE, BE IT RESOLVED by the Sussex County Municipal Utilities Authority, County of Sussex, State of New Jersey, as follows:

1. The Chairman and Secretary of the Sussex County Municipal Utilities Authority are hereby authorized and directed to execute the attached agreements with John Cantalupo of Archer & Greiner, P.C. for the providing of Bond Counsel Services.
2. The contract is awarded under the Fair and Open Process as a professional service in accordance with N.J.S.A. 19:44A-20.4 et. seq. of the "New Jersey Local Unit Pay to Play" law because the work required is to be done by a licensed attorney-at-law of the State of New Jersey.
3. This Resolution shall take effect in accordance with N.J.S.A. 40:14B-14(e).

Certified as a true copy of the Resolution
adopted by the Authority at their Regular
Meeting held on Wednesday, February 19, 2025.


Andrea Cocula, Secretary

RESOLUTION RE: AUTHORIZING EXECUTION OF A PROFESSIONAL SERVICES CONTRACT WITH PAUL CUVA, C.P.A. OF THE FIRM OF WIELKOTZ & COMPANY, LLC FOR AUDITING SERVICES IN PERFORMING THE ANNUAL AUDIT OF THE SUSSEX COUNTY MUNICIPAL UTILITIES AUTHORITY'S FISCAL YEAR 2025

WHEREAS, there exists a need for professional auditing services and expertise to complete an audit of the Authority's financial records; and

WHEREAS, pursuant to N.J.S.A. 19:44A:20.4 et. seq. the SCMUA determined to utilize the Fair and Open Process to select an Auditor; and

WHEREAS, a notice was published on December 19, 2024 on the SCMUA's website soliciting such professional services to be received on January 16, 2025; and

WHEREAS, the Commissioners hereby appoint and authorize the execution of a contract with Paul Cuva, C.P.A. of the firm Wielkottz & Company, LLC as Auditors for the SCMUA to conduct the Financial Audit, Deferred Compensation Plan Audit and the Post-Closure Care Fund Audit for the fiscal year ending November 30, 2025; and

WHEREAS, the amount of the contract aforesaid shall be for the annual audit not to exceed \$39,300; for the landfill closure escrow account audit for \$4,000; and an hourly rate for any additional work as provided in the attached proposal, funds are available and have been so certified by the Treasurer; and

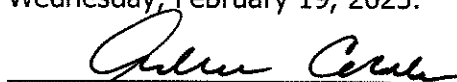
WHEREAS, the SCMUA Treasurer has certified fund availability in the FY2025 Operating Budget; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et. seq.) requires that the Resolution authorizing the award of contracts for professional services and the contract itself, must be available for public inspection.

NOW, THEREFORE, BE IT RESOLVED by the Sussex County Municipal Utilities Authority that:

1. The Chairman and Secretary of said Authority are hereby authorized to execute attached Agreement with Paul Cuva, CPA of the firm Wielkottz & Company, LLC, having its office at 401 Wanaque Avenue, Pompton Lakes, New Jersey 07442.
2. This contract is awarded under the Fair and Open Process as a professional service in accordance with N.J.S.A. 19:44A-20.4 et. seq. of the "New Jersey Local Unit Pay to Play" law because Wielkottz & Company, LLC are professional Certified Public Accountants, duly licensed by the State of New Jersey, and have a special knowledge with respect to municipal utilities authority auditing.
3. This resolution shall take effect in accordance with N.J.S.A. 40:14B-14(e).

Certified as a true copy of the
Resolution adopted by the Authority
at their Regular Meeting held on
Wednesday, February 19, 2025.


Andrea Cocula, Secretary

RESOLUTION RE: AUTHORIZING EXECUTION OF A PROFESSIONAL SERVICES AGREEMENT WITH PHOENIX ADVISORS FOR CONTINUING DISCLOSURE AGENT AND FINANCIAL ADVISOR SERVICES - 2025

WHEREAS, from time to time the Sussex County Municipal Utilities Authority (SCMUA) issues Notes and Bonds to finance various Capital Projects, and;

WHEREAS, the issuance of Notes and Bonds is a complex process requiring the services of various professionals, and;

WHEREAS, the services of a Financial Advisor may be required under the Dodd-Frank Act or beneficial to the SCMUA when proceeding to issue Notes or Bonds for Capital Projects, and;

WHEREAS, on December 19, 2024 SCMUA duly noticed and solicited a Request for Qualifications/Request for Proposals (RFQ/RFP) on their website for said financial consulting services utilizing a "Fair and Open" Process pursuant to N.J.S.A. 19:44 – 20.4 et seq.; and

WHEREAS, Phoenix Advisors of 2000 Waterview Drive, Suite 101, Hamilton, NJ 08691 has the requisite qualifications and experience in the performance of such services, and has performed satisfactorily in a previous contract with SCMUA; and

WHEREAS, the Authority's Commissioners and Staff have reviewed the proposal submitted by Phoenix Advisors dated January 19, 2025 for Scope of Work and 2025 Rate Schedule and determined that acceptance thereof would be in the best interest of the SCMUA; and

WHEREAS, a proposed form of Professional Services Agreement has been drafted, a true copy of which is annexed hereto as Attachment A, for the provision of Financial Advisory and Continuing Disclosure Agent Services by Phoenix Advisors to the Authority for the period commencing February 5, 2025 and ending February 28, 2026; and

WHEREAS, the award of this contract meets the statute and regulations governing the award of said contracts; and

WHEREAS, the SCMUA's Treasurer has Certified Fund Availability in the FY2025 Operating Budget; and

NOW, THEREFORE, BE IT RESOLVED by the Sussex County Municipal Utilities Authority as follows:

1. That the Chairman and Secretary of the Authority be and are hereby authorized and directed to execute a Professional Services Agreement with Phoenix Advisors, LLC for provision of Financial Consulting and Continuing Disclosure Agent services, a true copy of which contract is annexed hereto as Attachment A.
2. That said contract be and is hereby awarded utilizing the "Fair and Open" process pursuant to N.J.S.A. 19:44 – 20.4, et seq.
3. That one (1) copy of this Resolution, together with the contract itself, upon the execution thereof, shall be made available at the SCMUA's offices for public inspection during the normal business hours of said office.
4. This resolution shall take effect in accordance with N.J.S.A. 0:14B-14(e).

Certified as a true copy of the
Resolution adopted by the Authority
At their Regular Authority Meeting
Held on Wednesday, February 19, 2025.


Andrea Cocula, Secretary

RESOLUTION RE: AUTHORIZING EXECUTION OF A PROFESSIONAL SERVICES AGREEMENT WITH TETRA TECH FOR GENERAL AND SPECIALIZED SOLID WASTE CONSULTING ENGINEERING SERVICES - 2025

WHEREAS, the Sussex County Municipal Utilities Authority (SCMUA) has a continuing need for general and specialized solid waste consulting engineering services incidental to the operation and development of its Solid Waste Facilities; and

WHEREAS, on December 19, 2024 SCMUA duly noticed and solicited a Request for Qualifications/Request for Proposals (RFQ/RFP) for said solid waste consulting engineering services utilizing a "Fair and Open" Process pursuant to N.J.S.A. 19:44 – 20.4 et seq.; and

WHEREAS, Tetra Tech at 100 Crystal Run Road, Suite 200, Middletown, NY 10941, responded to said RFQ/RFP on January 16, 2024 and possesses a staff having requisite training, expertise and experience required to provide such services; and

WHEREAS, Tetra Tech had submitted a proposal dated January 16, 2025 for a one year contract along with an attached 2025 Rate Schedule for the required Scope of Work; and

WHEREAS, SCMUA reviewed the RFQ/RFP proposals and thereby determined to award via "Fair and Open" Process a contract for solid waste consulting engineering services (among others) to Tetra Tech; and

WHEREAS, a proposed form of Professional Services Agreement has been drafted, a true copy of which is annexed hereto as Attachment A, for the provision of general and specialized solid waste consulting engineering services by Tetra Tech to the Authority for the effective period commencing February 5, 2025 and ending February 28, 2026; and

WHEREAS, the local public contracts law requires that the Resolution authorizing the award of a contract for Professional Services and the Agreement itself, must be available for public inspection.

NOW, THEREFORE, BE IT RESOLVED by the Commissioners of the Sussex County Municipal Utilities Authority as follows:

1. That the Chairman and Secretary of the Authority be and are hereby authorized and directed to execute a Professional Services Agreement with Tetra Tech for provision of general and specialized solid waste consulting engineering services, a true copy of which contract is annexed hereto as Attachment A.
2. That said contract be and is hereby awarded utilizing the "Fair and Open" process pursuant to N.J.S.A. 19:44 – 20.4, et seq.

3. That one (1) copy of this Resolution, together with the contract itself, upon the execution thereof, shall be made available at the SCMUA's offices for public inspection during the normal business hours of said office.
4. This resolution shall take effect in accordance with N.J.S.A. 40:14B-14(e).

Certified as a true copy of the Resolution
adopted by the Authority at their Regular Meeting
held on Wednesday, February 19, 2025.



Andrea Cocula, Secretary

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RESOLUTION RE: AUTHORIZING EXECUTION OF A PROFESSIONAL SERVICES AGREEMENT WITH ARM GROUP, INC. FOR GENERAL AND SPECIALIZED SOLID WASTE FACILITIES CONSULTING ENGINEERING SERVICES - 2025

WHEREAS, the Sussex County Municipal Utilities Authority (SCMUA) has a continuing need for general and specialized solid waste consulting engineering services incidental to the operation and development of its Solid Waste Facilities; and

WHEREAS, on December 19, 2024 SCMUA duly noticed on the SCMUA website and solicited a Request for Qualifications/Request for Proposals (RFQ/RFP) for said general and specialized solid waste consulting engineering services utilizing a "Fair and Open" Process pursuant to N.J.S.A. 19:44 – 20.4 et seq.; and

WHEREAS, ARM Group, Inc. at 1129 West Governor Road, P.O. Box 797, Hershey, PA 17033-0797 responded to said RFQ/RFP and possesses a staff having requisite training, expertise and experience required to provide such services; and

WHEREAS, ARM had submitted a proposal dated January 16, 2025 for a one year contract along with an attached 2025 Rate Schedule for the required Scope of Work; and

WHEREAS, SCMUA reviewed the RFQ/RFP proposals and thereby determined to award via "Fair and Open" Process a contract for general and specialized solid waste consulting engineering services to ARM Group, Inc. (ARM); and

WHEREAS, a proposed form of Professional Services Agreement has been drafted, a true copy of which is annexed hereto as Attachment A, for the provision of general and specialized solid waste facilities engineering consulting services by ARM Group, Inc. to the Authority for the effective period commencing February 5, 2025 and ending February 28, 2026; and

WHEREAS, the local public contracts law requires that the Resolution authorizing the award of a contract for Professional Services and the Agreement itself, must be available for public inspection.

NOW, THEREFORE, BE IT RESOLVED by the Commissioners of the Sussex County Municipal Utilities Authority as follows:

1. That the Chairman and Secretary of the Authority be and are hereby authorized and directed to execute a Professional Services Agreement with ARM for provision of general and specialized solid waste consulting engineering services, a true copy of which contract is annexed hereto as Attachment A.
2. That said contract be and is hereby awarded utilizing the "Fair and Open" process pursuant to N.J.S.A. 19:44 – 20.4, et seq.

3. That one (1) copy of this Resolution, together with the contract itself, upon the execution thereof, shall be made available at the SCMUA's offices for public inspection during the normal business hours of said office.
4. This resolution shall become effective in accordance with N.J.S.A. 40:14B-14(e).

Certified as a true copy of the Resolution
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held on Wednesday, February 19, 2025.



Andrea Cocula, Secretary

RESOLUTION RE: AUTHORIZING EXECUTION OF A PROFESSIONAL SERVICES AGREEMENT WITH STERNS, CONRAD, AND SCHMIDT (SCS ENGINEERS) FOR SOLID WASTE ENGINEERING AND SPECIALIZED AIR PERMITTING CONSULTING SERVICES - 2025

WHEREAS, the Sussex County Municipal Utilities Authority (SCMUA) has a continuing need for general and specialized Solid Waste Engineering and Specialized Air Permitting Consulting Services services incidental to the operation and development of its Solid Waste Facilities; and

WHEREAS, on December 19, 2024 SCMUA duly noticed and solicited a Request for Qualifications/Request for Proposals (RFQ/RFP) for said solid waste engineering and specialized air permitting consulting services utilizing a "Fair and Open" Process pursuant to N.J.S.A. 19:44 – 20.4 et seq.; and

WHEREAS, SCS Engineers Inc. of 4 Executive Boulevard, Suite 303, Suffern, NY 10901, responded to said RFQ/RFP on January 16, 2025, and possesses a staff having requisite training, expertise and experience required to provide such services; and

WHEREAS, SCS has submitted a proposal dated January 16, 2025 for a one year contract along with 2025 Rate Schedule for the required Scope of Work; and

WHEREAS, SCMUA reviewed the RFQ/RFP proposals and thereby determined to award via "Fair and Open" process, a contract for solid waste engineering and specialized air permitting consulting services to SCS Engineers; and

WHEREAS, a proposed form of Professional Services Agreement has been drafted, a true copy of which is annexed hereto as Attachment A, for the provision of solid waste engineering and specialized air permitting consulting services by SCS to the Authority for the effective period commencing February 5, 2025 and ending February 28, 2026; and

WHEREAS, the local public contracts law requires that the Resolution authorizing the award of a contract for Professional Services and the Agreement itself, must be available for public inspection.

NOW, THEREFORE, BE IT RESOLVED by the Commissioners of the Sussex County Municipal Utilities Authority as follows:

1. That the Chairman and Secretary of the Authority be and are hereby authorized and directed to execute a Professional Services Agreement with SCS for provision of solid waste engineering and specialized air permitting consulting services, a true copy of which contract is annexed hereto as Attachment A.
2. That said contract be and is hereby awarded utilizing the "Fair and Open" process pursuant to N.J.S.A. 19:44 – 20.4, et seq.

3. That one (1) copy of this Resolution, together with the contract itself, upon the execution thereof, shall be made available at the SCMUA's offices for public inspection during the normal business hours of said office.
4. This resolution shall take effect in accordance with N.J.S.A. 40:14B-14(e).

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Andrea Cocula, Secretary

RESOLUTION RE: AUTHORIZING EXECUTION OF A PROFESSIONAL SERVICES AGREEMENT WITH HAZEN AND SAWYER FOR WASTEWATER FACILITIES CONSULTING ENGINEERING SERVICES FOR 2025

WHEREAS, the Sussex County Municipal Utilities Authority (SCMUA) has a need for; and

WHEREAS, on December 19, 2024 SCMUA duly noticed and solicited a Request for Qualifications/Request for Proposals (RFQ/RFP) for said general and specialized wastewater consulting engineering and environmental services utilizing a "Fair and Open" Process pursuant to N.J.S.A. 19:44 – 20.4 et seq.; and

WHEREAS, Hazen & Sawyer 99 Wood Avenue South, 8th Floor, Iselin, NJ 08830, responded to said RFQ/RFP on January 16, 2025 and possesses a staff having requisite training, expertise and experience required to provide such services; and

WHEREAS, Hazen & Sawyer had submitted a proposal dated January 16, 2025 for a one year contract along with an attached 2025 Rate Schedule for the required Scope of Work; and

WHEREAS, SCMUA reviewed the RFQ/RFP proposals and thereby determined to award via "Fair and Open" Process a contract for general and specialized wastewater consulting engineering and environmental services to Hazen & Sawyer; and

WHEREAS, a proposed form of Professional Services Agreement has been drafted, a true copy of which is annexed hereto as Attachment A, for the provision of general and specialized wastewater consulting engineering and environmental services by Hazen & Sawyer to the Authority for the effective period commencing February 5, 2025 and ending February 28, 2026; and

WHEREAS, the local public contracts law requires that the Resolution authorizing the award of a contract for Professional Services and the Agreement itself, must be available for public inspection.

NOW, THEREFORE, BE IT RESOLVED by the Commissioners of the Sussex County Municipal Utilities Authority as follows:

1. That the Chairman and Secretary of the Authority be and are hereby authorized and directed to execute a Professional Services Agreement with Hazen & Sawyer for provision of general and specialized wastewater consulting engineering and environmental services, a true copy of which contract is annexed hereto as Attachment A.
2. That said contract be and is hereby awarded utilizing the "Fair and Open" process pursuant to N.J.S.A. 19:44 – 20.4, et seq.
3. That one (1) copy of this Resolution, together with the contract itself, upon the execution thereof, shall be made available at the SCMUA's offices for public inspection during the normal business hours of said office.

4. This resolution shall take effect in accordance with N.J.S.A. 40:14B-14(e).

Certified as a true copy of the Resolution
adopted by the Authority at their Regular Authority Meeting
held on Wednesday, February 19, 2025.


Andrea Cocula, Secretary

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RESOLUTION RE: AUTHORIZING EXECUTION OF A PROFESSIONAL SERVICES AGREEMENT WITH PS&S FOR WASTEWATER FACILITIES CONSULTING ENGINEERING SERVICES AND ENVIRONMENTAL LSRP SERVICES FOR 2025

WHEREAS, the Sussex County Municipal Utilities Authority (SCMUA) has a need for wastewater consulting engineering and environmental/Licensed Site Remedial Professional (LSRP) services; and

WHEREAS, on December 19, 2024 SCMUA duly noticed and solicited a Request for Qualifications/Request for Proposals (RFQ/RFP) for said wastewater consulting engineering services utilizing a "Fair and Open" Process pursuant to N.J.S.A. 19:44 – 20.4 et seq.; and

WHEREAS, PS&S of 3 Mountainview Road, Warren, NJ 07059, responded to said RFQ/RFP and possesses a staff having requisite training, expertise and experience required to provide such services; and

WHEREAS, SCMUA reviewed the RFQ/RFP proposals submitted and thereby determined to award via "Fair and Open" process a contract for wastewater consulting engineering and environmental/LSRP services to PS&S; and

WHEREAS, PS&S has submitted a proposal dated January 16, 2025 for a one year contract along with 2025 Rate Schedule for the required Scope of Work; and

WHEREAS, the form of Professional Services Agreement has been executed, a true copy of which is annexed hereto as Attachment A, for the provision of general and specialized wastewater consulting engineering and environmental/LSRP services by PS&S to the Authority for the period commencing February 5, 2025 and ending February 28, 2026; and


WHEREAS, the local public contracts law requires that the Resolution authorizing the award of a contract for Professional Services and the Agreement itself, must be available for public inspection.

NOW, THEREFORE, BE IT RESOLVED by the Commissioners of the Sussex County Municipal Utilities Authority as follows:

1. That the Chairman and Secretary of the Authority are hereby authorized and directed to execute a Professional Services Agreement between SCMUA and PS&S, a true copy of which is annexed hereto as Attachment A, is hereby effective February 5, 2025 through February 28, 2026.

2. That said contract is hereby awarded utilizing the "Fair and Open" process pursuant to N.J.S.A. 19:44 – 20.4, et seq.
3. That one (1) copy of this Resolution, together with the contract itself shall be made available at the SCMUA's offices for public inspection during the normal business hours of said office.
4. This resolution shall take effect in accordance with N.J.A.C. 40:14B-14(e).

Certified as a true copy of the Resolution
adopted by the Authority at their Regular Authority Meeting
held on Wednesday, February 19, 2025.



Andrea Cocula, Secretary

RESOLUTION RE: AUTHORIZING EXECUTION OF A PROFESSIONAL SERVICES AGREEMENT WITH GABEL ASSOCIATES FOR SPECIALIZED ENERGY CONSULTING SERVICES FOR 2025

WHEREAS, there exists a need to continue with the services of an energy consultant for the Sussex County Municipal Utilities Authority (SCMUA) with respect to its current and potential renewable energy programs; and

WHEREAS, SCMUA on December 19, 2024 duly noticed and solicited a Request for Qualifications/Request for Proposals (RFQ/RFP) for said energy consulting services utilizing a "Fair and Open" Process pursuant to N.J.S.A. 19:44 – 20.4 et seq.; and

WHEREAS, Gabel Associates of Highland Park, New Jersey (Gabel) responded to said RFQ/RFP and possesses a staff having requisite training, expertise and experience required to provide such services; and

WHEREAS, Gabel has submitted a proposal dated January 16, 2025 for a one year contract along with 2025 Rate Schedule for the required Scope of Work; and

WHEREAS, SCMUA reviewed the RFQ/RFP proposal submitted and thereby determined to award via "Fair and Open" process, a contract for specialized energy consulting services; and

WHEREAS, the Authority is desirous of retaining Gabel for the period commencing February 5, 2025 through February 28, 2026; and

WHEREAS, a Professional Services Agreement has been drafted, a true copy of which is annexed hereto as Attachment A, for the provision of specialized wastewater engineering consulting services by Gabel Associates to the Authority, commencing February 5, 2025 and ending February 28, 2026; and

WHEREAS, the award of this contract meets the statute and regulations governing the award of said contracts; and

WHEREAS, the local public contract law required that the Resolution authorizing the award of contract for Professional Services and the Agreement itself, must be available for public inspection.

NOW, THEREFORE, BE IT RESOLVED by the Sussex County Municipal Utilities Authority as follows:

1. That the Chairman and Secretary of the Authority have hereby authorized and directed to execute a Professional Services Agreement with Gabel Associates for provision of energy consulting services, a true copy of which contract is annexed hereto as Attachment A, is hereby effective February 5, 2025 through February 28, 2026.

2. That said contract is hereby awarded utilizing the "Fair and Open" process pursuant to N.J.S.A. 19:44 – 20.4, et seq.
3. That one (1) copy of this Resolution, together with the contract itself, upon the execution thereof, shall be made available at the SCMUA's offices for public inspection during the normal business hours of said office.
4. This resolution shall take effect in accordance with N.J.S.A. 40:14B-14(e).

Certified as a true copy of the
Resolution adopted by the Authority
At their Regular Authority Meeting
Held on Wednesday, February 19, 2025.


Andrea Cocula, Secretary

RESOLUTION RE: AUTHORIZING EXECUTION OF A PROFESSIONAL SERVICES AGREEMENT WITH TRINITY CONSULTANTS FOR SPECIALIZED AIR PERMIT CONSULTING SERVICES FOR 2025

WHEREAS, the Sussex County Municipal Utilities Authority (SCMUA) has a need for Specialized Air Permit Consulting to perform permit consulting services; and

WHEREAS, on December 19, 2024 SCMUA duly noticed and solicited a Request for Qualifications/Request for Proposals (RFQ/RFP) for said specialized consulting engineering services utilizing a "Fair and Open" Process pursuant to N.J.S.A. 19:44 – 20.4 et seq.; and

WHEREAS, Trinity Consultants, of 15 Roszel Road, Suite 105, Princeton, NJ 08540 (Trinity) responded to said RFQ/RFP and has in its employ, individuals possessing the requisite licensure, knowledge and skills with which to perform the services encompassed by the proposed Agreement; and

WHEREAS, Trinity submitted a proposal dated January 16, 2025 for a one year contract along with 2025 Rate Schedule for the required Scope of Work; and

WHEREAS, SCMUA reviewed the RFQ/RFP proposals submitted and thereby determined to award a contract for general and specialized air permit consulting services to Trinity Consultants; and

WHEREAS, a form of Professional Services Agreement has been drafted, a true copy of which is annexed hereto as Attachment A, for the provision of specialized air permit consulting services by Trinity to the Authority for the period commencing February 5, 2025 and ending February 28, 2026; and

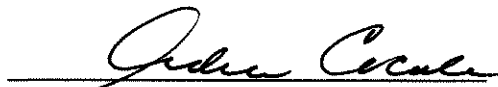
WHEREAS, the local public contracts law requires that the Resolution authorizing the award of a contract for Professional Services and the Agreement itself, must be available for public inspection.

NOW, THEREFORE, BE IT RESOLVED by the Commissioners of the Sussex County Municipal Utilities Authority as follows:

1. That the Chairman and Secretary of the Authority are hereby authorized and directed to execute a Professional Services Agreement between SCMUA and Trinity Consultants, a true copy of which is annexed hereto as Attachment A, is hereby effective February 5, 2025 through February 28, 2026.

2. That said contract is hereby awarded utilizing the "Fair and Open" process pursuant to N.J.S.A. 19:44 – 20.4, et seq.
3. That one (1) copy of this Resolution, together with the contract itself shall be made available at the SCMUA's offices for public inspection during the normal business hours of said office.
4. This resolution shall take effect in accordance with N.J.A.C. 40:14B-14(e).

Certified as a true copy of the Resolution
adopted by the Authority at their Regular Authority Meeting
held on Wednesday, February 19, 2025.


Andrea Cocula, Secretary

RESOLUTION RE: AUTHORIZING EXECUTION OF A PROFESSIONAL SERVICES AGREEMENT WITH ONE WATER CONSULTING FOR SPECIALIZED WATER QUALITY STUDIES CONSULTANT FOR 2025

WHEREAS, the Sussex County Municipal Utilities Authority (SCMUA) has a need for Wastewater Consulting Engineering to perform specialized water quality studies consultant services; and

WHEREAS, on December 19, 2024 SCMUA duly noticed and solicited a Request for Qualifications/Request for Proposals (RFQ/RFP) for said wastewater consulting engineering services utilizing a "Fair and Open" Process pursuant to N.J.S.A. 19:44 – 20.4 et seq.; and

WHEREAS, One Water Consulting of 101 Poor Farm Road, 2nd Floor, Princeton, NJ 08540, responded to said RFQ/RFP and possesses a staff having requisite training, expertise and experience required to provide such services; and

WHEREAS, SCMUA reviewed the RFQ/RFP proposals submitted and thereby determined to award a contract for NJPDES permitting and specialized water quality studies consultant services to One Water Consulting; and

WHEREAS, One Water Consulting has submitted a proposal dated January 16, 2025 for a one year contract along with 2025 Rate Schedule for the required Scope of Work; and

WHEREAS, the form of Professional Services Agreement has been executed, a true copy of which is annexed hereto as Attachment A, for the provision of specialized water quality studies consultant services by One Water Consulting to the Authority for the period commencing February 5, 2025 and ending February 28, 2026; and

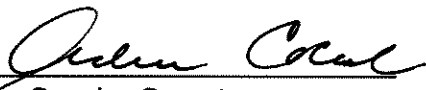
WHEREAS, the local public contracts law requires that the Resolution authorizing the award of a contract for Professional Services and the Agreement itself, must be available for public inspection.

NOW, THEREFORE, BE IT RESOLVED by the Commissioners of the Sussex County Municipal Utilities Authority as follows:

1. That the Chairman and Secretary of the Authority are hereby authorized and directed to execute a Professional Services Agreement between SCMUA and One Water Consulting, a true copy of which is annexed hereto as Attachment A, is hereby effective February 5, 2025 through February 28, 2026.

2. That said contract is hereby awarded utilizing the "Fair and Open" process pursuant to N.J.S.A. 19:44 – 20.4, et seq.
3. That one (1) copy of this Resolution, together with the contract itself shall be made available at the SCMUA's offices for public inspection during the normal business hours of said office.
4. This resolution shall take effect in accordance with N.J.A.C. 40:14B-14(e).

Certified as a true copy of the Resolution
adopted by the Authority at their Regular Authority Meeting
held on Wednesday, February 19, 2025.



Andrea Cocula, Secretary

RESOLUTION RE: AUTHORIZING EXECUTION OF A PROFESSIONAL SERVICES AGREEMENT WITH LOUIS J. WEBER & ASSOCIATES (WEBER) FOR PROFESSIONAL SURVEYING SERVICES IN REGARD TO THE SOLID WASTE AND WASTEWATER FACILITIES AND RELATED MATTERS FOR THE SUSSEX COUNTY MUNICIPAL UTILITIES AUTHORITY FOR FISCAL YEAR 2025

WHEREAS, the Sussex County Municipal Utilities Authority (SCMUA) has a need for Professional Surveying Services; and

WHEREAS, SCMUA on December 19, 2024 has duly noticed and solicited a Request for Qualifications/Request for Proposals (RFQ/RFP) for said Surveying Services utilizing a "Fair and Open" Process pursuant to N.J.S.A. 19:44 – 20.4 et seq.; and

WHEREAS, WEBER of 47 Woodport Road, Sparta, NJ 07871, responded to said RFQ/RFP and possesses a staff having requisite training, expertise and experience required to provide such services; and

WHEREAS, WEBER has submitted a proposal dated January 2, 2025 for a one year contract with attached 2025 Rate Schedule for the required Scope of Work; and

WHEREAS, SCMUA reviewed the RFQ/RFP proposals submitted and thereby determined to award via "Fair and Open" process a contract for Professional Surveying Services to WEBER; and

WHEREAS, a proposed form of Professional Services Agreement has been drafted, a true copy of which is annexed hereto as Attachment A, for the provision of Professional Surveying Services by WEBER to the Authority for the period commencing February 5, 2025 and ending February 28, 2026; and

WHEREAS, the local public contracts law requires that the Resolution authorizing the award of a contract for Professional Services and the Agreement itself, must be available for public inspection.

NOW, THEREFORE, BE IT RESOLVED by the Commissioners of the Sussex County Municipal Utilities Authority as follows:

1. That the Chairman and Secretary of the Authority are hereby authorized and directed to execute a Professional Services Agreement with WEBER for provision of Professional Surveying Services, a true copy of which contract is annexed hereto as Attachment A, contingent upon SCMUA attorney review/approval.
2. That said contract be and is hereby awarded utilizing the "Fair and Open" process pursuant to N.J.S.A. 19:44 – 20.4, et seq.

3. That one (1) copy of this Resolution, together with the contract itself, upon the execution thereof, shall be made available at the SCMUA's offices for public inspection during the normal business hours of said office.

Certified as a true copy of the Resolution
adopted by the Authority at their Regular Authority Meeting
held on Wednesday, February 19, 2025.



Andrea Cocula, Secretary

RESOLUTION RE: AUTHORIZING THE EXECUTION OF AN AGREEMENT WITH PROFESSIONAL INSURANCE ASSOCIATES (PIA) FOR HEALTH BENEFITS CONSULTANT SERVICES TO EVALUATE THE AUTHORITY'S EMPLOYEE HEALTH BENEFITS PROGRAM - 2025

WHEREAS, the Sussex County Municipal Utilities Authority (hereinafter, the SCMUA) provides eligible full-time employees and eligible Retirees with Medical, Prescription, Dental and other ancillary coverages as part of a comprehensive Health Benefits Program; and

WHEREAS, there exists a need for consulting services to navigate for employees of the Sussex County Municipal Utilities Authority; and

WHEREAS, pursuant to N.J.S.A. 19:44A-20.4 et. seq. the SCMUA determined to utilize the Fair and Open Process to select a benefits consultant/broker services; and

WHEREAS, a notice was published on the SCMUA's website soliciting such professional services on December 19, 2024; and

WHEREAS, Professional Insurance Associates (PIA) did submit 2025 RFP/RFQ and the SCMUA is determined to appoint and execute a professional services contract with PIA based on this proposal received on January 9, 2025; and

WHEREAS, more specifically, the State Health Benefit Program (SHBP), the current medical and prescription benefits provider for the Authority, affirming the need to perform due diligence on alternate financial instruments to the SHBP, including but not limited to a Health Insurance Fund (HIF) and the commercial market; and

WHEREAS, the SCMUA Board of Commissioners, in consultation with the Executive Director and Comptroller has discussed and deliberated the advantages to appointing a Health Benefits Consultant; and

WHEREAS, PIA Security Programs, a division of World Insurance Associates, LLC has extensive experience as a Consultant for Health Insurance Programs, and given their success and experience with public entities throughout northern NJ, transparent and competitive fee structure and other factors considered thereof, it is advantageous for the Authority to appoint PIA Security Programs, Health Benefits Consultant and Broker of Record for Medical, Prescription, Dental and other ancillary coverages comprising the Health Benefits Program, and

WHEREAS, the New Jersey Department of Community Affairs, Division of Local Government Services, Local Finance Notice AU 2002-2 defines Insurance Consulting Services as an Extraordinary Unspecifiable Service.

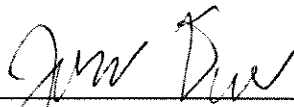
NOW, THEREFORE, BE IT RESOLVED, by the Board of Commissioners of the Sussex County Municipal Utilities Authority, County of Sussex, State of New Jersey as follows:

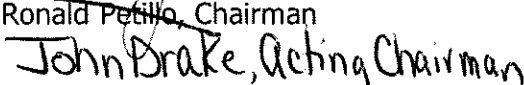
1. The Chairman and Executive Director are hereby authorized to execute an Agreement with P.I.A. Security Programs, a division of World Insurance Associates, LLC, 429 Hackensack Street, Carlstadt, NJ 07072.
2. For Insurance Consulting Services related to the medical/prescription coverages, there shall be no remuneration. For all other coverages authorized by the Authority, including but not limited to Employee Health Benefits (Group Dental, Group Life, AD&D, STD & LTD, as applicable), the Consultant shall receive, as full compensation, the standard brokerage commissions paid by the insurance company, consistent with industry standards and practice.

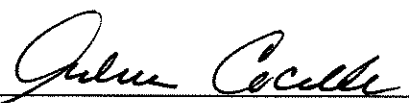
BE IT FURTHER RESOLVED, a certified copy of this Resolution shall be provided to the Comptroller, Auditor and PIA Security Programs, a division of World Insurance Associates, LLC, 429 Hackensack Street, Carlstadt, NJ 07072.

Certified as a true copy of the Resolution
adopted by the Authority at their Regular
Meeting held on Wednesday, February 19, 2025.

ATTEST:



Ronald Petillo, Chairman

John Drake, Acting Chairman



Andrea Cocula, Secretary

Frank Covelli, Senior VP