



Sussex County Municipal Utilities Authority

34 South Route 94, Lafayette, NJ 07848

www.scmua.org

AGENDA
Regular Authority Meeting
of Wednesday, November 26, 2025 at 1:00 p.m.

1. Call to Order: Roll Call: Pledge of Allegiance
2. Public Statement Regarding Sunshine Law
3. Open to Public Comment
4. Approval of Agenda
5. Approval of Consent Agenda

All matters listed below are considered routine in nature and have been provided to the Commissioners prior to the Regular Authority Meeting and may be enacted by one motion. There will be no separate discussion of the items not requiring Commissioners' action or direction. If any discussion is desired by a Commissioner, that particular item will be removed from the Consent Agenda and placed on the meeting Agenda to be discussed and considered separately.

- A. Executive Director's Activity Report
- B. Comptroller's Activity Report
- C. Wastewater Superintendent's Activity Report
- D. Solid Waste Superintendent's Activity Report
- E. WRWMG Director's Activity Report

6. Minutes - Distribution/*Approval of the November 5, 2025 Meeting Pending Action Summary Sheets

For Approval: Open and Closed Meeting Minutes – October 1, 2025
 Open and Closed Meeting Minutes – October 15, 2025

For Distribution: None

7. Business

Financial Transactions

- *Resolution Re: Authorizing Passage of Financial Consent Agenda

a. Wastewater Program

Attorney's Report

- No Report

Superintendent Report

- Report Re: Homestead NJDEP Compliance Inspection

Watershed Director's Report

- Report Re: WRWMG Update

Comptroller's Report

- *Resolution Re: Upper Walkkill – FY2026 Estimated User Fees
- *Resolution Re: Paulinskill Reclamation Facility – FY2026 Estimated User Fees
- *Resolution Re: Hampton Commons – FY2026 Estimated Fees

Executive Director's Report

- No Report

b. Solid Waste Program

Attorney's Report

- No Report

Superintendent's Report

- No Report

Comptroller's Report

- *Resolution Re: Cancel FY2025 Bad Debt
- *Resolution Re: Removal of Unneeded Equipment from Fixed Assets

Executive Director's Report

- *Resolution Re: Landfill Cover Contract No. 26-04 Award

c. General Authority Business

Attorney's Report

- No Report

Comptroller's Report

- *Resolution Re: Adoption of FY2026 Operating Budget
- *Resolution Re: Approval of FY2026 Rates, Fees, and Charges Approval

Executive Director's Report

- No Report

d. Closed Executive Session

e. Personnel Matters

Wastewater Superintendent's Report

- No Report

Solid Waste Superintendent's Report

- No Report

Comptroller's Report

- No Report

Executive Director's Report

- *Resolutions Re: Personnel Matter

8. (Moved to the beginning of Business Agenda)

9. Open to Public Comment

10. Commissioners' Comments/Requests

11. Adjourn

AGENDA
Closed Executive Session
November 26, 2025

General Counsel's Report

- No Report

Special Counsel's Report

- No Report

Executive Director's Report

- Upper Wallkill – Nitrate Matters

Controller's Report

- No Report

Wastewater Superintendent's Report

- No Report

Solid Waste Superintendent's Report

- No Report

Personnel Matters

Wastewater Superintendent's Report

- No Report

Solid Waste Superintendent's Report

- No Report

Comptroller's Report

- Personnel Matter

Executive Director's Report

- Personnel Matters

Motion to Adjourn Closed Executive Session and Reconvene Open Session.

RESOLUTION AUTHORIZING EXECUTIVE SESSION

WHEREAS, this Authority is authorized, pursuant to N.J.S.A. 10:4-12 to exclude the public from that portion of this meeting for purposes of discussing specific matters as permitted by N.J.S.A. 10:4-12; and,

WHEREAS, this Authority intends to discuss certain matters which are deemed confidential pursuant to N.J.S.A. 10:4-12, in Executive Session:

WHEREAS, at this time the Authority cannot determine the time when the discussion to be held in Executive Session will be made public, but will disclose the minutes of the Executive Session when the need for confidentiality no longer exists.

NOW, THEREFORE, be it resolved by the Sussex County Municipal Utilities Authority that this meeting shall be adjourned to an Executive Session (closed session) and the public will be excluded in order that the Authority may discuss the items listed below, and upon reconvening this public meeting the Chairman will announce, if possible, the time when and the circumstances under which the discussion conducted in Executive Session will be disclosed to the public. This resolution is authorized and allowed by and pursuant to N.J.S.A. 10:4-13.

☐ (1) Any matter which, by express provision of federal law or State statute or rule of court shall be rendered confidential or excluded from the provisions of subsection a. of this section.

The general nature of the subject to be discussed per N.J.S.A. 10:4-13(a):

☐ (2) Any matter in which the release of information would impair a right to receive funds from the Government of the United States.

The general nature of the subject to be discussed per N.J.S.A. 10:4-13(a):

☐ (3) Any material the disclosure of which constitutes an unwarranted invasion of individual privacy such as any records, data, reports, recommendations, or other personal material of any educational, training, social service, medical, health, custodial, child protection, rehabilitation, legal defense, welfare, housing, relocation, insurance and similar program or institution operated by a public body pertaining to any specific individual admitted to or served by such institution or program, including but not limited to information relative to the individual's personal and family circumstances, and any material pertaining to admission, discharge, treatment, progress or condition of any

individual, unless the individual concerned (or, in the case of a minor or incompetent, his guardian) shall request in writing that the same be disclosed publicly.

The general nature of the subject to be discussed per N.J.S.A. 10:4-13(a):

- ☐ (4) Any collective bargaining agreement, or the terms and conditions which are proposed for inclusion in any collective bargaining agreement, including the negotiation of the terms and conditions thereof with employees or representatives of employees of the public body.

The general nature of the subject to be discussed per N.J.S.A. 10:4-13(a):

- ☐ (5) Any matter involving the purchase, lease or acquisition of real property with public funds, the setting of banking rates or investment of public funds, where it could adversely affect the public interest if discussion of such matters were disclosed.

The general nature of the subject to be discussed per N.J.S.A. 10:4-13(a):

- ☐ (6) Any tactics and techniques utilized in protecting the safety and property of the public, provided that their disclosure could impair such protection. Any investigations of violations or possible violations of the law.

The general nature of the subject to be discussed per N.J.S.A. 10:4-13(a):

- ☒ (7) Any pending or anticipated litigation or contract negotiation other than in subsection b. (4) herein in which the public body is, or may become a party.

The general nature of the subject to be discussed per N.J.S.A. 10:4-13(a):

Upper Wallkill Facility Nitrate Matters

☐ Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer.

The general nature of the subject to be discussed per N.J.S.A. 10:4-13(a):

☒ (8) Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance of, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all the individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting.

The general nature of the subject to be discussed per N.J.S.A. 10:4-13(a):

Personnel Matters

☐ (9) Any deliberations of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party as a result of an act or omission for which the responding party bears responsibility.

The general nature of the subject to be discussed per N.J.S.A. 10:4-13(a):

NOW, THEREFORE, be it further resolved by the Sussex County Municipal Utilities Authority that pursuant to N.J.S.A. 10:4-13(b) the time when and the circumstances under which the discussion conducted in closed session of the public body can be disclosed to the public is when the need for confidentiality no longer exists.

Certified as a true copy of the
Resolution adopted by the Authority
at their Regular Meeting held on Wednesday, November 26, 2025.


Andrea Cocula, Secretary
Pmc:M:Minutes:executivesessionresol